**LINGFIELD PARISH COUNCIL**

Parish Clerk: Catherine Fitzgerald

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**Full Council meeting – 30th July 2025**

Minutes of the meeting of Lingfield Parish Council as above, held at Lingfield & Dormansland Community Centre, 19:00.

**Present:** Cllr C Hearnden Chair, Cllr J Fudge Vice Chair, Cllr G Marks, Cllr C Downing, Cllr L Lockwood, Cllr L Steeds

**Absent:**

**In attendance:** Catherine Fitzgerald (Clerk)

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**2025/07/1: Apologies for Absence**

Apologies were **RECEIVED** and **ACCEPTED** from Cllr J Duggan, Cllr L Steeds, Cllr G Marks

**2025/07/2: Declarations of Interest.**

None

**2025/07/3: Presentation from Blachere Illumation UK –** Chair to follow up on quotation received.

**2025/07/4: Public Participation.**

None

**2025/06/5: District and County Councillors’ reports as follows;**

No updates received from Council Members, Cllr P Killick emailed in the following update:

Chased TDC on repair of Jenners Park swing should be done by the 31st July. Voiced my concern over the time to fix.

Also pushing for Talbot Park to be fixed sooner than planned.

Keeping an eye on the Lingfield Common Road area to ensure this is not moved on, especially over the Bank Holiday.

Residents have also asked me to deal with council properties where hedges are not being cut and encroaching on foot paths.

Pot holes to garage access ways where land owned by TDC and maintained by TDC.

**2025/06/6: Council Meeting Minutes 25th June 2025**

**RESOLVED** that the minutes of the meeting of the Council as above having been previously circulated, be taken as read and approved. Published on lingfieldparishcouncil.gov.uk website.

**2025/07/7: Planning meeting Minutes**

**None to report on**

**2025/07/8: Clerks Report**

Clerks Report was **RECEIVED** andactions **AGREED,** Council expressed their thanks to those who fixed the Litter Trolley wheels.

**2025/07/9: Open Consultations - GOVERNMENT REORGANISATION**

**RECEIVED** consultations and **AGREED** responses: The Parish Council agrees to direct residents to the Government Survey published by Surrey County Council and Tandridge District Council. It supports the proposal for three Unitary authorities and believes that Tandridge should not bear the financial burden of towns with high levels of debt.

**2025/07/10: Schedule of Payments**

**RESOLVED** to approve, Council agreed to authorise, Clerk to action.

|  |  |  |
| --- | --- | --- |
| **Name** | **Description** | **Gross Amount** |
| BT | Broadband and Phone | £187.27 DD |
| SES Business water | Allotments | £145.57 DD |
| SES Water | Village Pond | £15.05 DD |
| EDF Engery | War Memorial | £60.00 DD |
| SLCC | Allotment training | £54.00 |
| Wickes | Allotment tap repair | £6.60 |
| Windowflowers | Hanging Baskets | £3900.00 |
| Wybone | Litter trolley wheels | £117.60 |
| Taylors Skip Hire | Rubbish Charge | £72.00 |
| Cypress Bay | Allotment maintenance | £192.00 |
| Earth Anchors | Memorial Bench | £762.77 (donation) |
| Halfords | Litter trolley repair | £3.50 |
| Optimise Accs | Payroll | £45.00 |
| RC Larkin | Two gate repairs | £126.00 |
| Salary costs |  | £2487.06 |

|  |  |  |
| --- | --- | --- |
| **Account Transfers** | **Date** | **Amount** |
| Deposit to Current | 11th June 25 | £5000.00 |
| Deposit to Current | 7th July 25 | £5000.00 |

**2025/07/11 Lingfield Parish Council Policies**

**Agreed – Clerk to publish on website.**

**2025/07/12 Update: Neighbourhood Plan**

**RECEIVED** an update that this is still with Tandridge awaiting their feedback.

**2025/07/13 Conservation Area Appraisal**

**RECEIVED** update from Clerk, awaiting update from Surrey in September.

**25/07/14 Unitary Authorities**

Further updates will follow when any decision made.

**25/07/15 Community Assets**

**RECEIVED** a report on Community Assets and it was **AGREED** that in order to make an informed decision the Parish Council require more indebt details on costs of each asset and aspects of their maintenance. Clerk to request further information from Tandridge District Council.

**25/07/16 Village Environment**

**RESOLVED by the Council as follows:**

1. **Community Emergency and Resilience Plan –** The Council members agreed that this is covered with Tandridge and Surrey’s Statutory Responsibilities and that we as a Parish have not got the resources to complete.

**2025/07/17 Grant Applications:**

**RECEIVED** and **AGREED the following grant application:**

Due to no meeting in August is was agreed to allocate funds to LINGFIELD MARATHON COMMUNITY MINI BUS £300 – application received just short of time for agenda

**2025/07/18 Notification of meeting/Suggested items for agenda: 24th September 2025**

**NOTED** suggested items for the next Council meeting:

Item for Public Bodies, Speakers from Police and Surrey Countryside team.

**2025/07/19 Public Bodies (Admissions to Meetings) Act 1960**

**None**.

meeting closed at 21.40