



Full Council meeting – 26th February 2025

Minutes of the meeting of Lingfield Parish Council as above, held at Lingfield & Dormansland Community Centre, 19:00.

Present: Cllr C Hearnden Chairman, Cllr J Fudge Vice Chairman, Cllr C Downing, Cllr G Marks, Cllr L Lockwood, Cllr L Steeds

Absent: Cllr J Duggan

In attendance: C Fitzgerald (Parish Clerk) Alexia Lescure (Lingfield Farmers Market)

2025/02/1: Apologies for Absence

Apologies were **RECEIVED** and accepted from Cllr J Duggan

2025/02/2: Declarations of Interest.

None received.

2025/02/3: Public Participation.

Alexia Lescure presented her Lingfield Farmers Market project see 2025/02/14

2025/02/4: District and County Councillors' reports

Cllr L Steeds commented that she has raised the issue regarding the recent traffic grid lock and gave an update on Unitary Authorities see 25/02/11

Cllr L Lockwood advised the Local Plan for Tandridge is commencing, updates to follow.

2025/02/5: Council Meeting Minutes 22nd January 2025

RESOLVED that the minutes of the meeting of the Council as above having been previously circulated, be taken as read and approved. Published on www.lingfieldparishcouncil.gov.uk website

2025/02/6: Clerks Update

Clerks update was **RECEIVED** with reference to the dog fouling issue it was **AGREED** to contact Tandridge for further dog waste disposal bins for the village

2025/02/7: Tandridge District Council Open Consultations

RECEIVED consultations and **RESOLVED** responses: None received.

2025/02/8: Schedule of Payments

RESOLVED to approve, Council agreed to authorise Clerk to action

Payee	Description	Gross amount
Harrison Flagpoles	Flagpole Service	£456.00
SLCC	Allotment training	£36.00 pd pre agreed
SLCC	Agenda & Minutes training	£72.00 pd pre agreed
Fay Elwood	New Clerk Training sessions	£225.00
Silverdale	Jenning Hall Floor (ins Claim)	£1837.56 (250.00 excess)pd pre agreed
L Lockwood	Zurich Insurance for LNP	£56.00 pd (agreed Jan)

RV Deller	Lingfield Pond	£540.00
SLCC	FILCA	£114.00
SLCC	New Clerk Training series	£24.00
SLCC	New Clerk Training series	£24.00
SLCC	New Clerk Training series	£24.00
SLCC	New Clerk Training series	£24.00
Hellier & Co	Hellier & Co	£2,914.28
Clutterbucks	Refill of Six Grit Bins	£366.00
Viking	Stationary	£132.69
Salaries		£2,507.73

2025/02/09 Update:

Neighbourhood Plan

RECEIVED an update, it was **AGREED** by Full Council to submit two draft versions of Neighbourhood Plan to Tandridge Strategy Specialist with amendments received and actioned, awaiting Tandridge response, the Neighbourhood Plan will be published in due course.

2025/02/10 Conservation Area Appraisal

To **RECEIVE** as above and **RESOLVE**, it was decided to await further update from contractor before any decisions were agreed at this stage.

25/02/11 Unitary Authorities

Cllr L Steeds – The government has confirmed Surrey is among the first areas for local government reorganisation. This means the current two-tier system, where services are split between Surrey County Council and district and borough councils like Tandridge, will be replaced with unitary councils, which handle all local services. Surrey's county and district and borough council leaders have agreed to rule out submitting a proposal to the government for a single unitary for the entire county, instead exploring two or three smaller unitary councils. The leaders are committed to working together towards submitting one bid for the county. An interim proposal will be submitted by 21 March, with a full plan by 9 May.

2025/02/12 Lingfield Rest Centre

We **RECEIVED** a query regarding use of premises in case of emergency, it was **AGREED** to contact Tandridge for further explanation on what this entails and what is currently in place.

25/02/13 Lingfest 2026

RECEIVED an update of planning for LINGFEST 2026 and it was **AGREED** to fix a date of 11th July 2026

2525/02/14 Lingfield Market

RECEIVED a presentation from the Organiser of **Lingfield Farmers Market**, it was **AGREED** this is a wonderful venture for the village and the Parish Council will promote the event to the wider community. Please see

<https://www.facebook.com/lingfieldfarmersmarket> for further details.

25/02/15 Village Environment

RESOLVED by the Council as follows:

15.1 Railings by Pond – **RECEIVED** a quote, it was **AGREED** further quotes were required

15.2 Christmas Lights – **RECEIVED** an update, it was **AGREED** to discuss planning of display in a future meeting

15.3 Spring Clean Up – **RECEIVED** a date for the Annual Village Spring Clean-up on Saturday 29th March 2025, please see <https://www.facebook.com/lingfieldpc> and <https://www.lingfieldparishcouncil.gov.uk/default.aspx> for updates.

15.4 VE DAY 80 – RECEIVED suggested event ideas for the day, it was **AGREED** purchase a VE Day 80 Flag and to contact other community leads to enquire about their plans for the day. Please see <https://www.lingfieldparishcouncil.gov.uk/default.aspx> for updates.

15.5 Tree Survey – RECEIVED various quotes, it was **AGREED** to go back to the companies for further clarification on what is included in the quotes received.

2025/02/16 Grant Applications: None received

2025/02/17 Notification of meeting/Suggested items for agenda: 22nd January 2025

NOTED suggested items for the next Council meeting: None **RECEIVED**, To Be Advised prior to next meeting.

2025/02/18 Public Bodies (Admissions to Meetings) Act 1960

RECEIVED various quotes from **Payroll Services**, it was **AGREED** that **Lingfield Parish Council Payroll procedures will be outsourced to Optimise Accounts and Tax Advisors LTD**

RECEIVED request to purchase an updated screen monitor for the office, it was **AGREED** to purchase a screen monitor to the value of no more than £100

Meeting closed at 8.40