



Full Council meeting – 22nd January 2025

Minutes of the meeting of Lingfield Parish Council as above, held at Lingfield & Dormansland Community Centre, 19:00.

Present: Cllrs C Hearnden, C Downing, L Lockwood, L Steeds, J Duggan, G Marks

Absent: Cllr J Fudge

In attendance: C Fitzgerald (Clerk) Two members of the public and Cllr Peter Killick

2025/01/1: Apologies for Absence

Apologies were **RECEIVED** and accepted from Cllr J Fudge

2025/01/2: Declarations of Interest.

None

2025/01/3: Public Participation.

A member of the public raised concerns about recent amendments to the planning application for Lingfield House. This will be taken into consideration when the Parish Council are reviewing the planning amendments.

2025/01/4: District and County Councillors' reports

Cllr L Stead – Advised Saxbys Lane works will be done in March 25. An update was received on Unitary Authorities, see update below 25/01/13

Cllr J Duggan – Reported positive feedback on supporting residents with various issues within the village

Cllr L Lockwood – An update was heard on the Planning Policy Committee in reference to the new category Grey Belt and the impact this may have on Green Belt areas, she advised Tandridge District Council are preparing a report in relation to the area which will have a sound evidence base for the area so it will be in place for whatever Authority may manage it moving forward.

Cllr Peter Killick – Advised he has spoken to Tandridge District Council regarding an electrical cable on a lane which caused concern for residents. He shared that a fence on Drivers Mead has now been repaired.

2025/01/5: Council Meeting Minutes 27th November 2024

RESOLVED that the minutes of the meeting of the Council as above having been previously circulated, be taken as read and approved. Published on lingfieldparishcouncil.gov.uk website

2025/01/6: Tandridge District Council Open Consultations

RECEIVED consultations and **RESOLVED** responses: None received

2025/01/7: Schedule of Payments

RESOLVED to approve, Council agreed to authorise Clerk to action

Payee	Description	Gross amount
PPS 944	Cherrypicker hire xmas lights put up	£540.00
PPS 951	Cherrypicker hire xmas lights take down	£540.00
Lingfield Nature Reserves	Zurich Insurance	£362.98
Sensible PC Solutions	Call out charge	£40.00

L Dunkley	Locum Clerk services	£1,121.25
Mulberry LA services	Financial Management training (introduction)	£54.00
Vision ICT LTD	Website host	£24.00
RV DELLER	Pond work and Grass cutting plus Autumn clearance of pond	£780.00
Cypress Bay	Allotment leaf clearance and cut	£400.00
SLCC	Updated resource books	£193.96
SLCC	Membership fee	£244.00
SLCC	ICLA course	£144.00
B&Q	Purchase of water proof trousers for Litter Warden	£15.11
Postage stamps	Allotment renewals	£31.45
Nick Dance	Bench and Bins installation around the Pond	£576.00
The Sign Company	Door Sign	£36.00
Salaries		£2833.46
TOTAL		£7936.21

2025/01/8 Budget 2025/26

RECEIVED an update on the Final Budget for 2025/2026 – Council agreed the Budget for 2025/26 with a Precept of £124,339 which for Band D residents equates to £62.99 Council Tax. Clerk to inform Tandridge District Council and publish in due course.

2025/01/9 Update:

Neighbourhood Plan

RECEIVED an update, the Neighbourhood Plan will be sent to Tandridge District Council in the coming weeks for their perusal and will be published in due course when we received a response from them. The Council have agreed to pay Zurich £56 for insurance in relation to the Neighbourhood Plan

2025/01/10 Conservation Area Appraisal

To **RECEIVE** as above and **RESOLVE** – Clerk to contact the relevant contacts for an update on this topic.

25/01/11 Covid Reflection Day March 9th Sunday

CONSIDERED plans for the above to **DISCUSSED**, Council agreed to support local organised events on the day, Clerk to inform Council on timings of the events.

25/01/12 Lingfest 2026

Council **AGREED** to appoint a working group to lead on event, members of the public who would like to be involved in the planning of this wonderful community event to contact Clerk@lingfieldparishcouncil.gov.uk

25/01/13 Unitary Authorities

Cllr L Steeds – This is a Labour initiative which is happening and there are various stages of process, and various outcomes possible at this present time. Surrey should know soon if they are in the first stage which will be finalised by May 2026.

25/01/14 Village Environment

RESOLVED by the Council as follows:

- Flagpole service quote received £ 456.00 – authorised Clerk to action
- Railings by pond – Clerk will source costings for this topic to be considered at next meeting
- Hanging Baskets etc, two quotations where received, Council agreed to authorise Clerk action quote for £3250
- Skatepark developments/plans – Council recently have met with Tandridge District Council who will support the refurbishment of the Skatepark in Jenner’s Field however due to costings of such a project the Council have **DISCUSSED** and **AGREED** to engage in **FUNDRAISING** processes to enable the Village to have a concrete structure – Clerk to promote and source funding avenues
- Christmas Lights – Council **DISCUSSED** and **AGREED** we will engage with local businesses for opinions/feedback on how best the Parish could manage the purchase and installation of the lights as the lampposts now have electrical sockets within them.
- Grit Bins – Council **AGREED** Clerk to contact an organisation for the refill of the Grit Bins own by Lingfield Parish Council
- Neighbourhood Litter picking events – Council **AGREED** Clerk to look at possible dates
- **Allotments** – availability and upkeep – To **CONSIDERED** management of (drainage and gates). Council **AGREED** for any plots currently empty that require a lot of input for any budding or enthusiastic horticultural people who are interested in a plot we would offer the first year free, contact clerk@lingfieldparishcouncil.gov.uk for further information.

25/01/15 PARISH MEETING

Council **AGREED** 23rd April 2025 to hold the Annual Parish Meeting, all residents invited to attend – Clerk to plan and source local speakers for the meeting.

2025/01/16 Grant Applications: St Piers School and College (£2k),

RECEIVED as above and **CONSIDERED** by the council, it was **AGREED** by the majority of the Council to decline the application at this present time.

2025/01/17 Notification of meeting/Suggested items for agenda: 22nd January 2025

NOTED suggested items for the next Council meeting:

- **Tree Survey**

2025/01/18 Public Bodies (Admissions to Meetings) Act 1960

Staff salary procedures and updates **RECEIVED** and **DISCUSSED** by Council – No decision made at this time, Clerk to provide more details at next meeting.

Meeting closed at 20:08