



LINGFIELD PARISH COUNCIL

Parish Clerk: Catherine Fitzgerald
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23rd July 2025

TO MEMBERS OF THE COUNCIL

Dear Members,

I hereby give you notice that the Meeting of Lingfield Parish Council will be held on **Wednesday 30th July 2025 at 7pm at Lingfield and Dormansland Community Centre**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Catherine Fitzgerald, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Presentation from Blachere Illumination UK, 15 minutes

4. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given. The maximum time allotted for this item is 15 minutes in total unless directed otherwise by the Chair.

5. District and County Councillors' reports

To **NOTE** as above.

6. Council meeting minutes: 25th June 2025

To **RESOLVE** that the minutes of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

7. Planning meeting minutes: No meeting in July 2025

8. Clerks Report

25/05/14.3 Contractor repaired Colins gate and allotment gate. 25/06/15.4 Memorial bench installed on the corner of Vicarage Road. 25/06/15.2 Contacted both Tandridge District Council and Surrey County Council regarding the car

park signs. 20/06/15.6 Met with Christmas light contractor. Issue with Litter Warden trolley resolved with the purchase of heavy-duty tyres agreed with Chair. Complaints received from residents about pavement resurfacing, advised residents to also report it to Highways Surrey. Received complaints about the placement of the Biocube, contacted Tandridge District Council to see about possible replacement of the cude within Jenners, as it was felt it was too close to where children play and could attract rodents.

9. Open consultations - Government Reorganisation

To **RECEIVE** any consultations as above and to **RESOLVE** responses if applicable.

10. Schedule of payments

To **RECEIVE** and **RESOLVE** to approve as above. Any queries to be directed to the office before the meeting. Bank Reconciliation has been prepared for review and approval by the Chairman.

Name	Description	Gross Amount
BT	Broadband and Phone	£187.27 DD
SES Business water	Allotments	£145.57 DD
SES Water	Village Pond	£15.05 DD
EDF Engery	War Memorial	£60.00 DD
SLCC	Allotment training	£54.00
Wickes	Allotment tap repair	£6.60
Windowflowers	Hanging Baskets	£3900.00
Wybone	Litter trolley wheels	£117.60
Taylor's Skip Hire	Rubbish Charge	£72.00
Cypress Bay	Allotment maintenance	£192.00
Earth Anchors	Memorial Bench	£762.77 (donation)
Halfords	Litter trolley repair	£3.50
Optimise Accs	Payroll	£45.00
RC Larkin	Two gate repairs	£126.00
Salary costs		£2487.06

Account Transfers	Date	Amount
Deposit to Current	11 th June 25	£5000.00
Deposit to Current	7 th July 25	£5000.00

11. Lingfield Parish Council Policies

To **RECIEVE** reviewed policies and **APPROVE** adopting the updated policies.

12. Update: Neighbourhood Plan

To **RECEIVE** update as above (Cllr Hearnden to lead).

13. Conservation Area Appraisal – awaiting further update in September

To **RECEIVE** update as above and **RESOLVE**

14. Unitary Authorities

To **RECEIVE** any updates (Cllr L Steeds to lead)

15. Community Assets

To **RECEIVE** an update as above and **RESOLVE** next steps

16. Village Environment

To **RECEIVE** as above and **RESOLVE**

1) Community Emergency and Resilience Plan

17. Grant Applications:

To **RECEIVE** as above and **CONSIDER** the application

NONE received

18. Notification of meeting/Suggested items for agenda: 24th September 2025

To **NOTE** any suggested items for the next Council meeting:

19. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: **None received**