



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 27th OCTOBER 2020 AT 7.30 PM
VIA ZOOM CONFERENCE PLATFORM**

This meeting was held remotely, as permitted by emergency legislation introduced on 6th April 2020 in response to the ban on public gatherings to reduce the transmission of the Corona Virus – Covid-19 – which was declared a global pandemic by WHO on 11th March 2020

Participating:

Vivien Hepworth – in the chair
Andrea Watson
Ron Coleman
Liz Lockwood
Graham Marks
Camilla Downing
Liz Lockwood

County Cllr Lesley Steeds
District Cllr Mark Ridge
District Cllr Sir Nicholas White

Facilitating:

Fay Elwood, Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

None.

1.2 Declarations of Interest

None.

1.3 Minutes of meeting held on 29th September 2020

These were signed as a true and accurate record of the meeting.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, including cheques for payment. Cash at bank on 10th October 2020 amounted to £86,089.65. The following payments were approved:-

| Date | Ref | Description | Amount |
|----------|-----|------------------------|----------|
| 05/10/20 | DD | BT | 141.28 |
| 08/10/20 | BP | R. Coleman -benches | 58.86 |
| 15/10/20 | BP | N. Elwood(Cypress Bay) | 240.00 |
| 15/10/20 | BP | R.V.Deller | 640.00 |
| 15/10/20 | BP | HMRC | 252.86 |
| 15/10/20 | BP | Surrey Pension Fund | 298.83 |
| 15/10/20 | BP | F. Elwood - Salary | 1,236.47 |
| 15/10/20 | BP | P.Homewood - Salary | 524.70 |

| | | | |
|--------------|----|---------------------------------|-----------------|
| 15/10/20 | BP | Surrey Pension Fund | 356.35 |
| 15/10/20 | BP | Countrywide Grounds Maintenance | 1,920.00 |
| 21/10/20 | BP | Countrywide Grounds Maintenance | 1,920.00 |
| Total | | | 6,522.31 |

2.2 Electricity Cabinet

The electricity cabinet which serves the war memorial is no longer water proof. EDF recently fitted a smart meter and advised that a new cabinet should be considered.

Resolution: Members approved expenditure of £1071.60 to purchase and install a new meter cabinet.

Action: The clerk will instruct Cobalt Electrical to carry out the work.

2.3 Premises Licence

We have received an invoice for £70 to renew our Premises Licence on Jenners Field. This licence is necessary if we are to hold Lingfest next year.

Resolution: Members approved expenditure of £70 to renew the licence.

3 GRANT APPLICATIONS

None received.

4 PARISH FACILITIES

4.1 Gun Pond

Members considered three quotes for work to be carried out at Gun Pond. The pond will be emptied to enable the silt to be removed and for the pond to be inspected for leaks.

Resolution: Members agreed to accept the quote from MTS. Volunteers will not be used for this project. The work will be scheduled for February 2021.

Actions: Cllr Coleman will put together a timetable for the work and arrange a preliminary meeting with the contractor. The clerk will arrange for Heras fencing and signage. The clerk will check the contractors have the necessary insurance and arrange publicity nearer the time.

5 COMMUNITY EVENTS

5.1 Lingfest

Cllr Hearnden agreed to join the Lingfest organising committee as one of the parish council representatives on condition that she will not be on duty at the event.

Resolution: Cllr Hearnden is appointed to the Lingfest committee.

5.2 Remembrance Sunday

Due to the ban on public gatherings, and the decision by Tandridge District Council not to authorise road closures, this year's Remembrance Day service will be held in St Peter and St Paul's Church. Attendance is limited to 50 people and Deborah Major will be inviting wreath bearers to attend on behalf of local organisations. The Royal British Legion is encouraging people to pay their respects on their own doorsteps and not to gather at war memorials.

6 NEIGHBOURHOOD PLAN

Nothing to report this month.

7 HIGHWAYS AND ENVIRONMENT

7.1 CCTV

Following recent incidents of crime and anti-social behavior, Cllr Coleman has asked the issue of CCTV to be added to the agenda. LPC explored the subject of CCTV in 2017/18 and carried out a survey of residents. Although there was some support for using the precept to fund CCTV cameras, a significant number of people were against the proposal and some people said they would not be able to afford an increase in their council tax. It is difficult to judge how CCTV could prevent some of the recent events as they are not always in the centre of the village.

Resolution: The option to fund a CCTV system will be kept under review and in the meantime the clerk will arrange for the Police to 'attend' our next Zoom PC meeting to give an update on crime in the village. Residents should be encouraged to report every incident. LPC will try to monitor the number and types of crime and keep the issue of CCTV under review.

Action: The clerk will invite a representative from Surrey Police to join the Zoom meeting scheduled for November.

A general review of crime in the village will be a regular agenda item.

7.2 20's Plenty Campaign

Before the meeting started. Adrian Berendt joined us to give a presentation on the campaign to reduce speed limits to 20 mph in residential areas. He advised that Surrey County Council's policy is not to do this and he believes this goes against guidance from the Department for Transport. Cllr Steeds offered to raise the issue with Surrey County Council but warned they are usually reluctant to deviate from their policies. A recent speed survey, paid for by the parish council, showed that current speeds do not meet SCC criteria for considering a speed reduction.

Resolution: LPC supports the reduction of speed limits through the centre of the village.

Actions: LPC will advertise the '20s Plenty' campaign (although not on wheelie bins).

LPC will encourage Speedwatch volunteers to carry out sessions.

We will collaborate with other parish councils and introduce Adrian to SSALC to stimulate a co-ordinated response.

8 CURRENT CONSULTATIONS

8.1 Planning White Paper

Cllr Lockwood will share her response to the Planning for the Future white paper. The chairman and clerk will use this as the basis for a response from LPC. The main point of objection is the loss of democratic rights.

Action: Clerk and chairman to prepare and forward a response by 29th October 2020.

8.2 Parking on Pavements

Members considered the three options in the proposals currently being consulted on to reduce the problems caused by vehicles parking on pavements.

Resolution: Members agreed that Option 2 would be the best solution. It was felt that Option 3 would be too expensive to implement.

Action: The clerk and chairman will prepare and submit a response.

9 PLANNING APPLICATIONS

Members approved minutes of the meetings of the planning committee held on 29th September and 13th October 2020.

10 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA

10.1 Community Support

The clerk reported on a Zoom conference to discuss ways parish councils might support the community in the event of another lockdown. Tandridge District Council will be contacting vulnerable residents to make sure they are being supported.

10.2 Visioning Exercise

Sussex and Surrey Association of Local Councils offer a service whereby they come out to parish councils to run a Visioning exercise to help members decide on priorities and what they might like to achieve over the next three years. During the pandemic this service is offered via Zoom.

Resolution: Members agreed this would be a useful exercise.

Action: The clerk will contact SSALC to arrange.

11 DATE OF NEXT MEETING

The next meeting will be held via Zoom on 24th November 2020.

Meeting closed at 8.52pm