



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 30th APRIL 2019 AT 7.45PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

John Cole – in the chair
Vivien Hepworth
Rody Kaiser-Davies
Liz Lockwood
Graham Marks
Andrea Watson

County Councillor Lesley Steeds (part of meeting)
2 representatives from Surrey Police
1 member of the public

In attendance

Fay Elwood, Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from Camilla Downing.

1.2 Declarations of Interest

None.

1.3 Minutes of meeting held on 26th March 2019

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes (not appearing elsewhere on agenda)

- John has installed the replacement plaque at Talbot Road
- We are waiting for a quote from Stone Art for work on the war memorial
- The compost heap at Centenary Fields allotments has been removed
- The twinning sign is with a blacksmith for repair
- Advertisement for a Litter Warden has appeared in Community News

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, including cheques for payment. Cash at The bank on 10th April 2019 amounted to **£46,158.36**. The following cheques were approved for payment:-

Date	Cheque	Description	Amount £
25/03/2019	933	A.Watson - Expenses for trip to France	115.00
25/03/2019	934	F. Elwood – Plaque for Talbot Road	97.08
28/03/2019	935	The Sign Company – banner for Lingfest	78.00

31/03/2019	936	R.Deller – maintenance of village centre	550.00
31/03/2019	937	F. Elwood – Litter Pick equipment	126.33
10/04/2019	938	Vision ICT – new website build	495.00
10/04/2019	939	Surrey ALC - subscription	957.26
10/04/2019	940	Vision ICT – website hosting	168.00
10/04/2019	941	F. Elwood – Salary	1077.31
10/04/2019	942	HMRC - PAYE	157.08
10/04/2019	943	Surrey Pension Fund	291.42
17/04/2019	944	Viking Direct – Stationery and stamps	147.14
23/04/2019	945	R. Burberry – Allotment grass cutting	90.00
		Total	4349.62

Members approved the following virements:-

From	To	Reason	Amount
Twining	Travel	Visit to Plaisance	£376.81
Elections	Key Person contingency	No election expenses	£3000
Grass cutting	General contingency	No need for budget in 19/20	£3000

2.2 Chairman's Report

John started by saying this will be his last report in the role of Chairman and he asked for volunteers to take positions on the various outside bodies he has attended over the past four years. These will be decided at the forthcoming annual meeting. We also need to find someone to take responsibility for raising and lowering the flag. He reported on the recent Litter Pick and said that although the turn out was disappointing we managed to collect 12 bags of litter. We have had some comments from members of the public about ducklings going missing from the pond but there is not much we can do to prevent this. He also reported that an ongoing problem in Grove Road will soon be sorted.

He asked if the future parish council would consider replacing the planters in the High Street. The clerk will get some prices. It was also suggested that we could install some bicycle racks

Action: Clerk

The chairman thanked his fellow members for their support during his time as Chairman.

2.3 Community Award

Members approved the nomination for a community award. The recipient will be announced at the Annual Parish Assembly.

2.4 Parish Council Elections

It was noted that the seven candidates were nominated for election and will be returned unopposed. The council will comprise 5 existing members and two new councilors. We will welcome Cath Hearnden and Ron Coleman onto the parish council and say goodbye to Rody and John.

3 GRANT APPLICATIONS

Nothing to report.

4 PARISH FACILITIES

4.1 The Pollards Allotments

Members noted there will be a working party to tidy communal areas at The Pollards allotments on Saturday 18th May starting at 10am.

5 COMMUNITY EVENTS

5.1 Lingfest

Members noted receipt of the minutes of a meeting of the Lingfest committee held on 9th April 2019 and **approved** decisions taken.

6 NEIGHBOURHOOD PLAN

6.1 Expenditure since last meeting

Nothing to Report.

6.2 Updates

The Steering Group is in the process of applying for grants to complete the work needed for the Neighbourhood Plan.

7 HIGHWAYS ISSUES

7.1 Updates

The investigation and remedial work at Saxbys Lane has now been completed and it appears to have solved the problem of standing water outside numbers 3 and 5. Members thanked Lesley for agreeing to pay for this work.

7.2 'Access for All' funding

We recently applied to this fund to pay for improvements to disabled access at Lingfield Railway Station. We have been notified that our application was not successful on this occasion. Mark Bristow, at Tandridge District Council, said we may have more success in the next round of funding which is expected in 3 years time. In the meantime, the footpath continues to be diverted.

7.3 Town Hill

Following concerns about speeding, expressed by a resident in Town Hill, Surrey County Council has advised they will not be able to install any speed reduction measures in this location. This is disappointing but not unexpected.

7.4 Gun Pond

Some residents have expressed their concern about the water levels at Gun Pond and the fact this might be contributing to the ducklings not surviving because they are not able to access the ramp to the duck house. Despite topping up with tap water, the levels return to the natural water table. **It was agreed** that Ron Coleman will organise a working party to formulate suggestions to improve the pond generally.

Action: RC

8 TRAINING, MEETINGS AND EVENTS

Nothing to report.

9 REPORTS FROM OUTSIDE BODIES

9.1 Lingfield Chamber of Commerce

Members noted receipt of Minutes of a Meeting of Lingfield Chamber of Commerce held on 1st April 2019.

10 CURRENT CONSULTATIONS

10.1 Homeless Prevention Strategy

Members are aware of this consultation but do not wish to submit a response.

11 MINUTES OF MEETINGS OF THE PLANNING COMMITTEE

Members approved minutes of the meetings of the planning committee held on 26th March and 16th April 2019.

12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

12.1 Centenary Fields Allotment – Plot 14

Plot 14 is vacant at the moment but now contains much rubbish in the form of rotten raised beds and structures. Work is needed before it can be re-let. The clerk will obtain some quotes.

Action: Clerk

12.2 Proposed road closure – Godstone Road

The owner of The Thatched Cottage in Godstone Road needs to get her roof repaired and this is not possible without a road closure because of the location of the pinch points. She has asked the parish council to arrange a road closure but there are significant costs involved. Before the pinch points were installed, these repairs could be undertaken with a lane closure. Lesley Steeds agreed to speak to someone in the road closure team to try to find a solution.

12.3 Bollards for Old School Place

Lesley has made a site visit and suggested two or three bollards would suffice in this location to prevent parking on the pavement. The parish council will consider funding this if Lesley can provide a price.

Action: Clerk

12.4 Headland Way fence

The chairman suggested that the parish council could make a contribution of £100 towards the cost of a replacement fence at Headland Way. We wait to see if the residents can raise the rest of the money.

13 DATE OF NEXT MEETING

The next meeting will be held on 28th May 2019

Meeting closed at 8.55pm