



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 29TH JANUARY 2019 AT 7.45PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

John Cole - in the chair
Rody Kaiser-Davies
Liz Lockwood
Camilla Downing

County Councillor Lesley Steeds (part of meeting)
District Councillor Nicholas White

In attendance
Fay Elwood, Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from Graham Marks, Andrea Watson and Vivien Hepworth.

1.2 Declarations of Interest

None.

1.3 Minutes of meeting held on 27th November 2018

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes

All matters arising are listed as agenda items.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, including cheques for payment. Cash at bank on 10th January amounted to £51931.62. The following cheques were approved for payment:-

Date	Cheque	Description	Amount £
04/12/18	894	R.V. Deller	630.00
04/12/18	895	John Cole - Chairman's Allowance	250.00
04/12/18	896	Glason UK - Scoops	36.48
10/12/18	898	N. Elwood - allotments	80.00
15/12/18	899	R.Marlow	368.20
15/12/18	900	F.Elwood - Salary	1,048.97
15/12/18	901	Surrey Pension Fund	285.71
15/12/18	902	HMRC - PAYE	64.24
12/12/18	903	F. Elwood - xmas gifts	19.98
17/12/18	dd	EDF Energy	32.00
18/12/18	905	Countrywide Grounds	936.00
02/01/19	dd	BT	173.92
03/01/19	906	SES Water - Gun Pond	272.30

03/01/19	907	SES Water - Allotments	82.29
16/01/2019	908	F. Elwood Silent Disco	267.00
16/01/2019	909	L & D Comm Centre (Rent)	219.00
16/01/2019	910	S. Barnett - Water at The Pollards	117.00
16/01/2019	911	HMRC - PAYE	183.42
16/01/2019	912	F. Elwood - Salary	1,048.97
16/01/2019	913	R. Marlow - Salary	368.20
16/01/2019	914	Surrey Pension Fund	285.71
		Total	6,769.39

2.2 Chairman's Report

Apart from what has already been reported by Lesley Steeds, it has been a quiet couple of months. An Ash tree has been removed at the bottom of Headland Way. There is concern about whether the person removing the tree had authority to do so and also about the state of the fence.

Loose horses on the nature reserves have been causing problems.

Rody has raised the issue of the fence along the Station footpath. John will talk to the land owner.

Action: JC

2.3 Budget Amendment

Members approved a budget amendment making a provision of £250 for the Chairman's Allowance.

2.4 Chairman's Allowance

Members noted that the Chairman spent his allowance for 2018/19 paying for a meal for the Lingfest committee at the Christmas Lights event.

2.5 Representation on committees

John asked members to consider taking his place on outside bodies. It was agreed that allocation to committees will be taken care of at the Annual Meeting.

2.6 Donation in memory of Kevin Black

Members approved donation of £25 to The Fountain Centre in memory of Kevin Black, who was the editor of County Border News for many years and was always in attendance at Lingfield events. He will be sorely missed.

2.7 Overspend on mowing budget at Nature Reserves

Members approved an overspend of £500 on the mowing budget for the Nature Reserves. The committee is looking for alternative contractors to carry out the work and will be more specific in their requirements for the coming year.

2.8 Twinning Event

No-one has yet come forward to represent Lingfield at the 40th Anniversary of Town Twinning to be held in Plaisance du Touch. The clerk will contact the organiser to inform them we may not be represented.

Action: Clerk

2.9 Annual Salary Award

Members noted that NALC has announced the annual salary award for 2019 and also introduced a new pay scale. The clerk will move from scale 32 to scale 26. The clerk will receive a salary increase of £290.50 per annum from 1st April 2019.

The clerk also suggested that the Litter Picker post should be given a pay scale so that he benefits from the annual salary review. The clerk will make a recommendation to the February meeting.

Action: Clerk

2.10 Litter Picker

Members **agreed** that Robin Marlow has completed his probation period to the satisfaction of the council.

3 GRANT APPLICATION

Members **approved** a grant of £100 for The Samaritans to help with the cost of providing the service.

4 PARISH FACILITIES

4.1 War Memorial

Members considered recommendations from the Heritage Conservation Team and **approved** the following recommendations:-

The advice from the Heritage Conservation Team is that all cleaning is abrasive and the least aggressive approach would be steam cleaning. However, they agree that this may highlight areas where repairs have previously been carried out. They would only recommend cleaning if it is not possible to read the names on the memorial or if it is necessary to carry out a repair.

Recommendation: Do not clean

Replacement of war memorials should only be considered if doing so would improve the annual act of Remembrance.

Recommendation: Do not replace

Their suggestions for the Lingfield memorial are as follows:-

Repointing the base with lime mortar

Waxing of the plaques

Application of Smartwater (to prevent theft)

Removal of the wire to hold wreaths (as this damages the pointing)

Recommendation: Repoint, Wax, apply Smartwater, remove wire

5 COMMUNITY EVENTS

5.1 Lingfest

Members noted receipt of the minutes of a meeting of the Lingfest committee and **approved** the decisions taken.

6 NEIGHBOURHOOD PLAN

Nothing to report.

7 HIGHWAYS ISSUES

7.1 Updates on Highways Issues

Lesley supplied updates on Highways Issues and agreed to talk to David Curl about the possibility of extending the double yellow lines outside Tesco Express. There is still a problem with water collecting outside 3 Saxbys Lane. The clerk will contact South East Water to find out if they intend to investigate further.

Action: Clerk

7.2 Grass Cutting in 2019

Tandridge District Council has advised they will not be taking over verge grass cutting in 2019. This means we will now receive the reduced service proposed by Surrey County Council.

7.3 Double yellow lines

See 7.1.

7.4 Footpath 381

Members noted a further extension to the diversion of footpath 381 across the railway line. This diversion is in force until July 2019.

7.5 Hanging Baskets

Members approved expenditure of £1865 for a contract to supply and maintain hanging baskets in 2019. The clerk will contact the contractor to make arrangements and apply for a licence to use street lights. **Action: Clerk**

8 TRAINING, MEETINGS AND EVENTS

8.1 Gatwick Airport

Liz will attend one of the 'Discover Gatwick' events and she will respond direct to the invitation.

8.2 TVSC Network Lunch

Members noted an invitation to a TVSC Network Lunch to be held on 7th February at Oxted United Reform Church starting at 12 noon.

9 REPORTS FROM OUTSIDE BODIES

Members noted receipt of Newsletter No 23 from East Surrey Rural Transport Association.

10 CURRENT CONSULTATIONS

Nothing to report.

11 MINUTES OF MEETINGS OF THE PLANNING COMMITTEE

Members approved minutes of the meetings of the planning committee held on 27th November 2018, 18th December 2018 and 8th January 2019.

12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

12.1 Crime in Lingfield

Members expressed concern about the content of Lesley Steeds' report and the clerk was asked to request regular reports on crime from the police. **Action: Clerk**

12.2 Village Spring Clean

Members approved the clerk's suggestion to sign up to the Daily Mail's big clean campaign. **Action: Clerk**

12.3 Missing plaque in Talbot Road

Members approved expenditure for a non metal sign to replace the one which has gone missing. **Action: Clerk**

13 DATE OF NEXT MEETING

The next meeting will be held on 26th February 2019

Meeting closed at 8.27pm