

Full Council meeting – 27th March 2024

Minutes of the meeting of Lingfield Parish Council as above, held at Lingfield & Dormansland Community Centre, 19:00.

Present: Cllrs Hearnden (Chair), Downing, Duggan, Lockwood (late arrival), Steeds.

Absent: Cllrs Fudge, Marks

In attendance: L Dunkley, Clerk. 2 members of the public (arrived after public participation item).

2024/03/1: Apologies for absence.

RECEIVED from Cllrs Fudge, Marks.

2024/03/2: Declarations of interest/Request for dispensations. None.

2024/03/3: Public Participation. None.

2024/03/4: District and County Councillors' reports

Cllr Steeds (SCC & TDC) reported various updates including: planning enforcement matters at Newchapel Road; that lobbying for resurfacing of the road between the 'pinch points' is underway; an update on an antisocial behaviour matter in the village.

**Cllr Lockwood entered the meeting*

2024/03/5: Council meeting minutes: 28th February 2024

RESOLVED that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. Cllrs Downing/Hearnden. Unanimous. No matters arising **NOTED**. **Clerk to publish.**

2024/03/6 Schedule of payments and budget report

RESOLVED to approve as above ([bank reconciliation](#), [budget report](#)). Cllrs Hearnden/Duggan. Unanimous. **Clerk to action.**

Payee	Description	Gross amount
L&D Community Centre	Room hire – training	£42.50
Mulberry & Co	Visioning session	£157.80
Vision ICT	Web hosting & support up to April 2025	£180.60
Bryan Williamson	Cleaning Cage roof	£1,320.00
Sign Shop	Office signage	£222.00
Viking	Stationery & stamps	£252.63
Wybone	Litter barrow (PAID)	£737.99
RH7 History Group	Grant per October 2023	£200.00
	Staffing March	£2,911.95

2024/03/7 Grant Awarding Policy

CONSIDERED a review (existing 2019 [policy](#) and [form](#), recommended new [policy](#) and [form](#)) and **RESOLVED** to adopt the recommended new versions. Cllrs Lockwood/Downing. Unanimous. **Clerk to publish.**

2024/03/8 Financial contribution to Surrey County Council for Vehicle Activated Signs

CONSIDERED a request as above and **RESOLVED** to contribute £500 from CIL funds. Cllrs Downing/Lockwood. Unanimous. **Clerk to action.**

2024/03/9 Clearance of sludge at allotment site access

CONSIDERED the need as above and **RESOLVED** to spend £255 on the works. Cllrs Downing/Hearnden. Unanimous. **Clerk to action.**

2024/03/10 Community Infrastructure Levy use

CONSIDERED as above for replacement bins. It was decided that Tandridge DC should be approached in the first instance to investigate if bins can be replaced free of charge **Clerk to action.**

2024/03/11 Waste management issues at commercial properties

CONSIDERED the above. It was felt that there was an issue with overflowing bins behind East Grinstead Road shops. **Clerk to contact Tandridge DC.**

2024/03/12 Lingfest 2025

DISCUSSED as above and how to proceed. It was felt that a working group should be convened within the next month, to include Cllrs Fudge, Downing, Duggan, Hearnden, the Clerk and Mark Sultana. **Clerk to convene.**

2024/03/13 Update: CCTV

RECEIVED a written update from Cllr Fudge on CCTV installation at Gun Pond: Four volunteers are planning to complete installation on 30th March, taking care not to disturb the ducks and ducklings. Policies and forms to be reviewed with the Clerk in due course.

2024/03/14: Notification of meeting/Suggested items for agenda: 24th April 2024

NOTED suggested items for the next Council meeting: Lingfest 2025 update; grant application Samaritans; replacement bins.

2023/11/21 Public Bodies (Admissions to Meetings) Act 1960. None.

Meeting closed at 19:35.