



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL  
HELD ON WEDNESDAY 26<sup>th</sup> APRIL 2023 AT 7.30PM  
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

**Present:**

Cath Hearnden – in the chair  
Liz Lockwood  
Clive Jecks  
Camilla Downing  
Graham Marks  
Vivien Hepworth  
Jason Fudge

County Cllr Lesley Steeds  
District Cllr Katie Montgomery  
5 members of the public

**In attendance**

Fay Elwood, Clerk

**1 PROCEDURAL MATTERS**

**1.1 Apologies for Absence**

None.

**1.2 Declarations of Interest**

None.

**1.3 Minutes of Meeting held on 29<sup>th</sup> March 2023**

These were signed as a true and accurate record of the meeting.

**2 FINANCE AND ADMINISTRATION**

**2.1 Finance Report**

Members noted receipt of the Finance Report and ratified the payments listed below. Cash at bank on 31<sup>st</sup> March 2023 amounted to **£53,878.11**.

Date	Type	Description	Amount
30/03/2023	BP	Fay Elwood	£86.53
30/03/2023	BP	Vernon Deller	£620.00
30/03/2023	BP	L & D Community Centre	£16.00
31/03/2023	DD	Charges	£8.00
03/04/2023	DD	BT	122.22
15/04/2023	BP	Peter Homewood	£324.80
15/04/2023	BP	HMRC	£350.50
15/04/2023	BP	Surrey Pension Fund	£346.74
15/04/2023	BP	Fay Elwood	£1,270.39
15/05/2023	BP	Peter Homewood	£379.72
15/05/2023	BP	HMRC - May	£364.30
15/05/2023	BP	Surrey Pension Fund	£346.74

15/05/2023	BP	Fay Elwood - May Salary	£1,270.19
27/04/2023	BP	Vision ICT - Email Hosting	£129.60
27/04/2023	BP	Helloprint - Litter pick	£56.27
27/04/2023	BP	Helloprint - Coronation	£56.27
27/04/2023	BP	Lingfield Marathon	£250.00
		<b>Total</b>	<b>£5,998.27</b>

### 3 GRANT APPLICATIONS

#### 3.1 Lingfield Running Club

Members considered an application from Lingfield Running Club to pay approximately half the cost of new training equipment.

**Resolution:** Members approved a grant of £350

### 4 PARISH FACILITIES AND CRIME REPORT

#### 4.1 Tree works at The Pollards

The clerk presented three quotes for reducing the height of some trees at The Pollards allotments.

**Resolution:** Members felt the lowest quote was still too expensive.

**Action:** The clerk will find further quotes.

### 5 NEIGHBOURHOOD PLAN

There will be a public consultation running from 10<sup>th</sup> May to 21<sup>st</sup> June 2023. The plan is then submitted to Tandridge District Council and will follow the timetable set out in legislation.

Due to the committee cycle at TDC, the date for the referendum is likely to be January 2024.

**Resolution:** Members approved expenditure for the public consultation. The exact amount will be noted when it is known.

### 6 HIGHWAYS AND ENVIRONMENT

Nothing to Report.

### 7. COMMUNITY EVENTS

#### 7.1 Street party to celebrate the Coronation of King Charles III

Arrangements for the Street Party are continuing with further expenditure of £100 committed to pay for a Disney princess sing-a-long. There is a meeting at The Star Inn on 27<sup>th</sup> April to allocate tasks. All tables are currently allocated and the clerk is holding a waiting list to reallocate tables if people cancel.

**Resolution:** Members approved expenditure of £100 to Highho Princess Parties.

#### 7.2 Health Care

Cllr Jecks had previously asked that we arrange a public meeting to inform residents about the formation of Surrey Heartlands and the way this will change residents' access to health care facilities. The GPs have requested they present just to the parish council in the first instance.

**Action:** Cllr Jecks will provide the clerk with some possible dates.

### 8. CURRENT CONSULTATIONS

None.

### 9. MEETINGS AND TRAINING

Nothing to report

**10. PLANNING COMMITTEE**

Members approved minutes from the planning committee meeting held on 29<sup>th</sup> March 2023.

**11. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**

**11.1 Star Fields Appeal**

Application 2022/685, Land at The Old Cottage, has been called to appeal for 'non-determination'. Members of the planning committee have agreed to apply for Rule 6 status to enable the parish council to speak at the appeal which will be held in August. The application is to be submitted before 22<sup>nd</sup> May.

**Resolution:** Members ratified the decision to apply for Rule 6 status.

**Action:** The clerk will work with Cllr Lockwood to submit an application and supporting statement.

**11.2 Flagpole and Flag**

The clerk reported that there is a fault with the flag pole. The internal device which holds the flag in place is failing and causing the flag to drop to half mast.

**Resolution:** Members agreed to delegate expenditure power to the clerk to arrange a repair.

**11.3 Lingfield Nature Reserves**

A financial contribution towards maintenance of the track leading to the allotments will be considered at the next meeting.

**12. DATE OF NEXT MEETING**

The Annual Meeting will be held on 15<sup>th</sup> May 2023 at 7pm, followed by a meeting of the planning committee at 7.30pm.

The next Parish Council meeting will be held on 31<sup>st</sup> May 2023.

Meeting closed at 7.55pm