



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL  
HELD ON WEDNESDAY 29<sup>th</sup> JUNE 2022 AT 7.30PM  
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

**Present:**

Vivien Hepworth - in the chair  
Liz Lockwood  
Graham Marks  
Camilla Downing

District Cllr Sir Nicholas White

**In attendance**

Fay Elwood, Clerk

**1 PROCEDURAL MATTERS**

**1.1 Apologies for Absence**

Apologies were received and accepted from Cath Hearnden, Jason Fudge and Clive Jecks.

**1.2 Declarations of Interest**

None.

**1.3 Minutes of Meeting held on 25<sup>th</sup> May 2022**

These were signed as a true and accurate record of the meeting.

**2 FINANCE AND ADMINISTRATION**

**2.1 Finance Report**

Members noted receipt of the Finance Report and approved the payments listed below.  
Cash at bank on **10<sup>th</sup> June 2022** amounted to **£65,887.36**.

Date	Payment type	Details	Amount
02/06/2022	BP	I. Watson - Band for Jubilee	£420.00
02/06/2022	BP	Lingfield Silver Band	£150.00
31/05/2022	BP	F.Elwood - Sloe Gin	£400.00
01/06/2022	BP	Honeybee Face Painting	£130.00
01/06/2022	BP	A. McLennan	£82.50
26/05/2022	BP	F. Elwood - Jubilee Expenses	£44.34
01/06/2022	BP	B. Jecks - Jubilee Expenses	£21.94
01/06/2022	BP	J.Fudge - Expenses for Jubilee	£186.23
26/05/2022	BP	F. Elwood - Hi Viz Vests	£39.65
31/05/2022	DD	Charges	£8.00
01/06/2022	BP	Stanton Vehicle Hire	£120.00
01/06/2022	BP	P & W Event Hire	£305.00
02/06/2022	BP	D. Ohlson Gardening	£270.00

01/06/2022	BP	L. Lockwood - NP Leaflet Dist	£90.00
01/06/2022	BP	Realise Futures Memorial Bench	£1,451.69
		<b>Total</b>	<b>£3,719.35</b>

## 2.2 Meeting Dates for 2023

This item was deferred until next month as the list of dates had not been circulated.

## 2.3 FOI Request

Members noted receipt of a second Freedom of Information request from Mark Ridge. This time the subject is Gun Pond refurbishment. The clerk has provided a reply within the required timescale. The clerk was asked to keep a record of the number of formal and informal requests received to make sure they do not place too much of a burden on the clerk's time.

## 2.4 Methods for publishing agendas

Members considered a request for agendas to be published on social media.

**Resolution:** Members do not see the need to publish agendas on Facebook or similar sites. Members of the public should be encouraged to visit our web site or read the notice boards. It was suggested that meeting dates could be advertised in Community News.

**Resolution:** The clerk will add meeting dates to our regular article in Community News.

## 2.5 Emergency Expenditure

The clerk reported that there had been a water leak at The Pollards allotments. The allotment holders could not find a way to turn the water off so it was necessary to call out a plumber on a Sunday.

**Resolution:** Members approved expenditure of £100 to pay for an emergency plumber.

## 2.6 Gun Pond expenditure

Due to the extended period of dry weather, it has been necessary to treat the algae which has appeared in the pond. The Friends of Lingfield Pond are also exploring the suggestion of aerating the pond and adding some oxygenating plants.

**Resolution:** Members approved virement of £2400 from the unspent Jubilee Celebration budget to the Gun Pond budget to cover the cost of these items.

**Action:** The clerk will amend the budget.

## 2.7 Cage lighting project

Members noted receipt of a letter from Gatwick Airport Community Trust advising us that we have not been successful in our grant application for the cage lighting project. It was noted that this project will not be pursued as it doesn't have unanimous support from members.

# 3 GRANT APPLICATIONS

## 3.1 KSS Air Ambulance

Members noted receipt of a letter of thanks from Kent, Surrey and Sussex Air Ambulance.

## 3.2 Surrey Fire and Rescue

Members considered a grant application from Surrey Fire and Rescue for funds towards the 'Safe Drive, Stay Alive' campaign.

**Resolution:** Members approved a grant of £200

## 4 PARISH FACILITIES AND CRIME REPORT

### 4.1 Vandalism at Centenary Fields Allotments

Members have been made aware of recent vandalism at Centenary Fields Allotments. Allotment holders have come up with some suggestions about ways to deter trespassing on the allotments.

**Resolution:** The clerk will find out the cost of providing a higher gate, which can't be climbed over and also arrange some extra signage.

### 4.2 Community Allotment

Members considered a request to allocate an allotment for community use. It was agreed that Centenary Fields is the preferred site for this but there is currently a waiting list for plots on this site.

**Resolution:** Members agreed that a plot can be allocated for this purpose and that it should be free of charge. However, they felt that those already on the waiting list should be offered a tenancy first.

**Action:** The clerk will add to the waiting list.

### 4.3 Friends of Lingfield Pond

Given the recent activity around the subject of the pond, it was agreed that the meeting scheduled for 15<sup>th</sup> August should be brought forward to the end of July.

**Action:** The clerk will convene a meeting of the 'Friends of Lingfield Pond' for week commencing 25<sup>th</sup> July.

### 4.4 Crime Report

No report received this month.

## 5 COMMUNITY EVENTS

### 5.1 Platinum Jubilee Celebrations

Members noted the total cost of the Platinum Jubilee Event was £2523.

### 5.2 Road Closure for Remembrance Sunday

Members approved a road closure application for Remembrance Sunday.

**Action:** The clerk will make the application.

### 5.2 Road Closure for Christmas Event

Members noted the road closure proposed for 26<sup>th</sup> November for the Lingfield Chamber of Commerce Christmas Event. The road will be closed from 1pm until 7.30pm.

## 6 NEIGHBOURHOOD PLAN

The Steering Group held a public consultation event in June which was well attended and provided useful feedback. Once the final version of the plan is available it will be presented to the parish council and the formal consultation process will begin.

**Resolution:** Members approved the following items of expenditure:-

Leaflet production £23

Leaflet distribution £75

Hall Hire £175.50

## 7 HIGHWAYS AND ENVIRONMENT

### **7.1 Pedestrian Crossing**

A resident has raised the issue of a pedestrian crossing being proposed to help people cross from The Greyhound to Tesco Express. This was explored some years ago and the clerk has asked SCC to provide an explanation of why it was rejected. SCC had registered this enquiry as a request for a crossing but members do not believe a crossing is desirable in this location.

**Action:** The clerk will inform SCC that we were not making a request for a crossing.

### **7.2 Speeding Traffic**

We have received correspondence from a resident in Mount Pleasant Road concerning the speed of traffic coming along Newchapel Road making it difficult to exit from Mount Pleasant Road.

**Action:** The clerk will pass the enquiry to Surrey County Council Highways Department and send a copy to County Cllr Lesley Steeds.

## **8 CURRENT CONSULTATIONS**

### **8.1 Gatwick Airport**

The consultation is specifically about highway changes to access the airport and to alleviate traffic problems in the immediate vicinity of the airport. Community Groups are working to inform Gatwick that residents in the wider area around the airport should not have to endure a worsening situation. Cllr Lockwood is dealing with this on behalf of the district council.

**Action:** Liz will draft a response on behalf of Lingfield Parish Council

## **9 MEETINGS AND TRAINING**

Nothing to report.

## **10 PLANNING COMMITTEE**

Members approved the decisions taken at the planning committee meetings held on 25<sup>th</sup> May and 15<sup>th</sup> June 2022.

**Resolution:** Members approved Cllr Lockwood's comments for submission to the Blackberry Cottage appeal.

## **11 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**

### **11.1 Campaign to Protect Rural England**

Members noted a letter from CPRE promoting their organisation. Parish Councils are not advised to support campaign groups financially but we will sign up for their newsletters.

## **12 DATE OF NEXT MEETING**

The next meeting will be held on 27<sup>th</sup> July 2022.

Meeting closed at 8.26pm