



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON WEDNESDAY 23rd FEBRUARY 2022 AT 7.30PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Cath Hearnden – in the chair
Liz Lockwood
Vivien Hepworth
Jason Fudge
Clive Jecks
Camilla Downing
Graham Marks

County Cllr Lesley Steeds (part of meeting)
District Cllr Mark Ridge (part of meeting)
1 member of the public (part of meeting)

In attendance

Fay Elwood, Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

None.

1.2 Declarations of Interest

None.

1.3 Minutes of Meeting held on 26th January 2022

These were signed as a true and accurate record of the meeting.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members noted receipt of the Finance Report and approved the payments listed below. Cash at bank on 10th February 2022 amounted to **£55,810.75**. Cllr Hepworth pointed out an error on the bank reconciliation.

Action: The clerk will check the figures and send members a corrected document.

Date	Type	Payee	Amount
01/02/2022	BP	Bank Charges	£8.00
17/02/2022	DD	EDF Energy	£10.00
10/02/2022	BP	SES Business Water	£74.21
10/02/2022	BP	S. Barnett	£28.58
10/02/2022	BP	SES Water	£181.97
10/02/2022	BP	Liz Lockwood	£96.00
10/02/2022	BP	F. Elwood (Knowhow Cloud)	£50.00

10/02/2022	BP	R.V. Deller	£540.00
15/02/2022	BP	Surrey Pension Fund	£307.05
15/02/2022	BP	L & D Community Centre	£1,000.00
15/02/2022	BP	Peter Homewood	£205.40
15/02/2022	BP	F.Elwood	£1,109.19
15/02/2022	BP	HMRC	£364.80
		Total	£3,975.20

3 GRANT APPLICATIONS

None received.

4 PARISH FACILITIES AND CRIME REPORT

4.1 Report from PCSO Conrad Cheeseman

‘Between 26th Jan and today, Police received 62 calls regarding incidents/issues in Lingfield and 25 calls relating to Dormansland.

This is less than the last couple of month blocks. However we have recently seen an increase in criminal damage , totalling 9 in both areas. Three of these were catapult attacks and there have been reports of criminal damage to vehicles parked along Station Road in Dormansland.

We have been and will continue to patrol the areas that the reports have been made about.

Generally speaking the issue of theft of catalytic converters from vehicles is still a problem in Tandridge (as it is in the other boroughs in East Surrey .) There have been two reports of this in Lingfield / Dormansland this month and again we are patrolling areas of Tandridge where we know there have been incidents of this nature. ‘

4.2 Lingfield Nature Reserves

The clerk reported that we are waiting for information about the length of lease required before instructing our solicitor.

Action: The clerk will remind the chairman of LNR and instruct our solicitor when the information is available.

4.3 Defibrillators

Cllr Jecks carried out a survey, along with David Sullivan, to identify where extra defibrillators could be deployed. If two additional machines were installed, no-one in the centre of the village would be more than a 3 minutes walk from a device.

Resolution: It was agreed Cllr Jecks will liaise with Hearnden Associates to provide a device in Mount Pleasant Road and with Costa Coffee to install a device in East Grinstead Road.

It was also agreed that all the defibrillators which are available 24 hours a day should be registered with the ambulance service and a list of locations should be a permanent entry in Community News.

Action: Cllr Jecks will provide this information to the Community News team.

4.4 CIL Funds

Members noted that we have passed the 'Expression of Interest' stage in the CIL bidding process applying for funds to replace the skate park.

Resolution: Members agreed the clerk should now submit a full application.

Action: The clerk will complete and submit the full application.

4.5 Friends of Lingfield Pond

Members noted and approved the contents of the minutes of the meeting held on 9th February 2022.

4.6 Cage Lighting

Cllr Jecks reported that 120 people have completed the questionnaire about whether the Cage should be illuminated and, in his opinion, there is overwhelming support for the project to go ahead. Clive is exploring external funding with no upfront costs to the parish council. Cllr Fudge expressed his opposition to this project due to the ongoing cost of maintenance and repair. Other members were concerned about the financial climate and the fact we might appear to be out of touch with the financial difficulties people are facing at the moment.

Resolution: The majority of members voted in favour of continuing with the project in principle.

Action: The clerk will find out the cost of submitting a planning application and the cost of commissioning any reports.

Action: Cllr Jecks will submit an application for funding to Gatwick Airport Trust.

5 COMMUNITY EVENTS

5.1 Queen's Platinum Jubilee Event

The clerk has arranged a meeting of the organising committee to take place on 9th March. We are due to receive the decision on our road closure application on 7th March. Chris Baldry has agreed to supply us with a lorry to use as a stage. We are still waiting to hear if St John's Ambulance will be in attendance. Members supplied contact details for the clerk to contact the Lingfield Silver Band.

Action: The clerk will book Lingfield Silver Band to play at the Beacon Lighting event.

6 NEIGHBOURHOOD PLAN

Members noted receipt of the minutes from a meeting held on 2nd February 2022. The actions are on track to be completed before the next meeting. The Steering Group is aiming for a public consultation in May/June 2022, followed by the official consultation in September 2022.

7 HIGHWAYS AND ENVIRONMENT

7.1 20's Plenty

Nothing to report.

7.2 Bridge at Lingfield Station

We have been advised by the East Grinstead Disabled Access Group Coordinator of the reissue of funding from 'Access For All'. We have sent all our previous application details to Govia Thames Link to register our interest.

Action: Cllr Lockwood will follow this up.

8 CURRENT CONSULTATIONS

None.

9 MEETINGS AND TRAINING

Cllr Lockwood will attend the CAGNE Forum due to be held on 2nd March at 7pm.

10 PLANNING COMMITTEE

Members approved the decisions taken at planning committee meetings held on 9th and 23rd February 2022.

11 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

11.1 Litter Pick in Station Road

A resident has expressed concern about the amount of litter along the side of the footpath from The Star Inn to Station Road. Cllr Steeds has arranged for some of the litter to be removed but the remaining litter is on the other side of some barbed wire which cannot be crossed by operatives for Health and Safety reasons.

Action: The clerk will write to the land owner(s) to request permission to collect litter from their land.

Action: If permission is given, the clerk will arrange a date for a litter pick in this area.

Action: The clerk will explore the idea of regular litter picks.

11.2 Annual Parish Assembly

Cllr Jecks will give a presentation on the defibrillator project at the start of the Annual Parish Assembly.

11.3 Conservation Area Appraisal

The clerk has approached Chris Reynolds to set the wheels in motion for a Conservation Area Appraisal.

11.4 Vulnerable Residents

Following the recent storms and power cuts, members are keen to make sure that vulnerable residents receive the help they need in an emergency.

Action: The clerk will add this item to the next agenda.

12 DATE OF NEXT MEETING

30th March 2022

Meeting closed at 8.52pm