**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL**

**HELD ON WEDNESDAY 29TH SEPTEMBER 2021 AT 7.30 PM AT**

**LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Cath Hearnden – in the chair

Liz Lockwood

Graham Marks

Camilla Downing

Vivien Hepworth

Clive Jecks

Cllr Lesley Steeds – part of meeting

District Cllr Mark Ridge – part of meeting

2 members of the public – part of meeting

3 Representatives from Young Epilepsy providing a presentation of development proposals – part of meeting

PCSO Conrad Cheeseman– part of meeting

**1 PROCEDURAL MATTERS**

* 1. **Apologies for Absence**

Cllr Fudge

The Clerk

* 1. **Declarations of Interest**

None.

* 1. **Minutes**

The minutes of the meeting held on 28th July 2021 were signed as a true and accurate record.

1. **FINANCE AND ADMINISTRATION**
   1. **Financial Report**

Members noted receipt of the Finance Report and approved payments listed. Cash at the bank on 10th September 2021 amounted to £36,733.78.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Payment type** | **Payee** | **Amount £** |
| 09/09/2021 | BP | N. Elwood (Cypress Bay) | £160.00 |
| 09/09/2021 | BP | Shredding | £18.00 |
| 09/09/2021 | BP | R.V. Deller | £700.00 |
| 09/09/2021 | BP | N. Elwood (Cypress Bay) | £160.00 |
| 15/09/2021 | BP | F. Elwood (Clerk's salary) | £1,109.19 |
| 15/09/2021 | BP | P. Homewood (Salary) | £432.88 |
| 15/09/2021 | BP | Surrey Pension Fund | £307.05 |
| 09/09/2021 | BP | HMRC | £178.40 |
| 09/09/2021 | BP | PKF Littlejohn | £360.00 |
|  |  | Total | £3,425.52 |

**Resolution**: Payments listed above were approved

* 1. **Meeting dates for 2022**

Resolution: the dates were approved

* 1. **The timing of planning decisions by TDC**

Members discussed the recent approval of a planning application before the Parish Council had had an opportunity to submit comments. The decision was published well before the determination date. Cllr Lockwood agreed to send a letter to Tandridge Council to remind the planning officers to have consideration for Parish Councils which meet monthly or bi-monthly and are well placed to provide local knowledge and reflect local opinions, and that allowance needs to be made for them to have their comments considered. This would be circulated and agreed between councillors.

Action: Cllr Lockwood to draft and circulate a letter for approval

1. **GRANT APPLICATIONS**

None received.

1. **PARISH FACILITIES AND CRIME REPORT**
   1. **Crime Report**

Members noted the information in the report from PCSO Conrad Cheeseman at the start of the meeting: The number of contacts with Police via 999 and 101on-line this month was broadly the same as last month. It was noted there had been a decrease in Domestic Violence but an increase in road related issues, ranging from trees across the road and road rage incidents.

* 1. **Rubbish removal from Centenary Fields Allotments**

Deferred to the next meeting

* 1. **Friends of Lingfield Pond Sub-Committee**

The minutes on the Meeting on the 18 August 2021 were approved.

1. **COMMUNITY EVENTS**
   1. **Remembrance Sunday**

This item was deferred to the next meeting

* 1. **Tree Planting for the Queen’s Platinum Jubilee**

This item was deferred to the next meeting

Resolution: Members agreed to fund a survey by Surrey Highways, for a feasibility study regarding a replacement tree on the East Grinstead Road, outside the opticians. If this proves to be possible, then local engagement to identify what tree variety would be preferred/suitable.

* 1. **Beacon Lighting for the Queen’s Platinum Jubilee**

The letter from the Queen’s Pageantmaster was noted.

* 1. **Thank-you event for Volunteers**

The cancellation of this event was noted. It was suggested that a general thank you is included in the parish report to the next edition of the Community News.

**Action**: Cllr Hearnden will compose a short piece to add thanks to volunteers to the Community News in the Parish Council Report

**6.** **NEIGHBOURHOOD PLAN**

Nothing to report

**7.** **HIGHWAYS AND ENVIRONMENT**

**7.1 Speed Survey on Felcourt Road.**

Resolution: The Parish Council support the sponsoring of a speed survey on this road. They asked Cllr Steeds to seek support from Dormansland Parish Council to enable 2 separate speed surveys to be funded, with Lingfield Parish funding one and Dormansland funding the other, in order that a better picture of the traffic issues is recorded.

**8. CURRENT CONSULTATIONS**

**8.1 Gatwick Airport Ltd’s (GAL) Northern Runway Project**

Councillors noted the consultation closes on 1 December 2021 and it was discussed that it may be appropriate to invite GAL to make a presentation to the parish, including the public, which they have offered to do.

**Action:** Cllr Lockwood will request engagement, ideally at a time to facilitate members of the public attending

**9. MEETINGS AND TRAINING**

**9.1 SALC AGM Tuesday 12th October 2021**

Cllr Jecks will attend this session

**9.2 RH7 History Group Peter Gray Memorial Lecture 4 October 2021**

The invitation to the meeting was noted and several councillors were planning to attend.

**10.** **PLANNING COMMITTEE**

Members approved the minutes of the planning meetings on 28th July 18th August and 8th September 2021

**11. MATTERS TO BE INCLUDED IN THE NEXT MEETING**

11.1 Lingfield Pond and the role of the “Friends” in social media – produce simple guidelines where parish council position needs to be indicated

11.2 Traffic speeds and parking in the village, Cllr Jecks will prepare a short report

11.3 The Cage Project, Cllr Jecks will suggest public engagement for this could be organised through the Chamber of Commerce/others to feed back to the parish council

11.4 Defibrillator locations in the village, Cllr Jecks will prepare a short report

11.5 Reduction in Thameslink services to London Bridge – parish council to contact our MP to raise this issue on our behalf

12. **DATE OF NEXT MEETING**

27th October 2021

Meeting closed at 9.05pm