



**MINUTES OF AN EGM OF LINGFIELD PARISH COUNCIL  
HELD ON WEDNESDAY 24<sup>TH</sup> MARCH 2021 AT 7 PM  
VIA ZOOM**

*This meeting was held remotely, as permitted by emergency legislation introduced on 6<sup>th</sup> April 2020 in response to the ban on public gatherings to reduce the transmission of the Corona Virus – Covid-19 – which was declared a global pandemic by WHO on 11<sup>th</sup> March 2020*

**Participating:**

Vivien Hepworth – in the chair  
Andrea Watson  
Ron Coleman  
Liz Lockwood  
Graham Marks  
Camilla Downing  
Liz Lockwood

County Cllr Lesley Steeds  
District Cllr Mark Ridge  
1 member of the public

**Facilitating:**

Fay Elwood, Clerk

**1 PROCEDURAL MATTERS**

**1.1 Apologies for Absence**

None.

**1.2 Declarations of Interest**

None.

**2 GUN POND REFURBISHMENT**

**2.1 Risk Assessment**

**Resolution:** Members approved the risk assessment for volunteers but noted we do not intend to use volunteers for the silt removal process.

**2.2 Budget**

We had accepted an estimate of £9601.30 to drain the water and remove 30 tons of silt from the pond. Once the pond was drained and the silt removal began, it became clear the amount of silt was much more than 30 tons. A quick decision was needed to extend the work beyond the original three days and members agreed a further expenditure of £10,434 to take away a further 45 tons of silt. This decision was to be ratified at this EGM. Cllr Coleman has been supervising the work and took the decision on day 4 that this method of removal would not remove enough of the silt by the end of day 5. Cllr Coleman estimates there could still be 120 tons of silt in the pond and would like the budget raised to £23,000. He is of the opinion it will cost a further £7000 to finish the work.

**Resolutions:** The approved budget to complete the project is now £20,000. All further expenditure apart from that referred to in section 2.3 is not to go ahead

without full council approval. Cllr Coleman will request a further EGM when he has the quotes to be considered. At this point, members will take a decision about whether to increase the budget to £23,000.

**Action:** Cllr Coleman will call the contractor to explain why the silt removal was not satisfactory in an effort to get the bill reduced.

**Action:** Cllr Coleman will attempt to get three quotes for each element of the work required to complete the project.

**Action:** Cllr Coleman will ask the chairman to call an EGM once all the quotes are received.

### **2.3 Delegated Authority**

Members recognise that while the pond is under refurbishment some day to day decisions will need to be taken and these will have cost implications.

**Resolution:** Members agreed to give delegated authority to the clerk in conjunction with the Chairman and Cllr Coleman for items up to £250 each. All three parties must agree to the decisions.

## **3 DATE OF NEXT MEETING**

The next meeting will be held via Zoom on 30<sup>th</sup> March 2021.

Meeting closed at 7.57pm