



Dear Councillor

23<sup>rd</sup> September 2020

You are invited to a virtual meeting of **LINGFIELD PARISH COUNCIL** on **TUESDAY 29<sup>th</sup> SEPTEMBER 2020 at 7.15pm** via the Zoom platform (as permitted by emergency legislation which came into force on 4<sup>th</sup> April 2020 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'). Instructions for joining the meeting will be supplied.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting. Mark Devlin, CEO at Young Epilepsy, will give a short presentation at the start of the meeting.

Mrs Fay Elwood  
Clerk to Lingfield Parish Council

## **A G E N D A**

### **1 PROCEDURAL MATTERS**

1.1 Apologies for absence

1.2 To receive declarations of interest

*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*

*(i) any Disclosable Pecuniary Interests (DPIs) and/or*

*(ii) other interests arising under the Code of Conduct*

*in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*

*(iii) any changes to their circumstances which should be recorded on their Register of Interests.*

1.3 To sign as a correct record, minutes of meeting held on Tuesday 28<sup>th</sup> July 2020\*

1.4 To sign as a correct record, minutes of meeting held on Tuesday 25<sup>th</sup> August 2020\*

### **2 FINANCE AND ADMINISTRATION**

2.1 To receive Financial Report and approve payments\*

2.2 To note that LPC is now able to use internet banking

2.3 To approve salary increases of 2.75% as agreed by the NJC\*

2.4 To note the conclusion of Audit with no issues to report\*

2.5 To approve expenditure of £60 to repair damaged bench\*

- 2.6 To approve expenditure of £150 for equipment for litter pick (already purchased using delegated powers)
  - 2.7 To approve Pension Discretions Policy\*
  - 2.8 To note receipt of £1500 from TDC to help with the Covid-19 crisis and to formulate a policy for using the funds
- 3 GRANT APPLICATIONS**
- 3.1 To consider grant application from Lingfield Cricket Club\*
- 4 PARISH FACILITIES**
- 4.1 To consider quotes for refurbishment work at Gun Pond\*
- 5 COMMUNITY EVENTS**
- 5.1 To receive an update on the formation of a committee to organise Lingfest
  - 5.2 To consider whether we can facilitate the Remembrance Sunday service safely
- 6 NEIGHBOURHOOD PLAN**
- 6.1 To receive an update on the Neighbourhood Plan
- 7 HIGHWAYS AND ENVIRONMENT**
- 7.1 To receive a report on the recent Litter Pick
  - 7.2 To consider the request for funds to purchase a VAS for Lingfield Common Road
  - 7.3 To note the proposed installation of double yellow lines in Mount Pleasant Road and agree a PC response
  - 7.4 To receive an update on tree felling at Court End, Station Road
- 8 CURRENT CONSULTATIONS**
- 8.1 To consider a response to the proposed Devolution and Recovery Bill (or decide to wait until the White Paper is issued)\*
- 9 TO APPROVE PLANNING COMMENTS SUBMITTED TO TANDRIDGE DISTRICT COUNCIL SINCE 15<sup>th</sup> JULY 2020**
- 10 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA**
- 10.1 To note receipt of GACC Newsletter Number 118\*
  - 10.2 To note that Cllr Lockwood will attend a virtual meeting with Gatwick Airport on 20<sup>th</sup> October at 9.30am\*
  - 10.3 To note minutes of a meeting of Lingfield Chamber of Commerce held on 10<sup>th</sup> August 2020\*
  - 10.4 To note Tandridge Voluntary Action AGM to be held on 1<sup>st</sup> October 2020 at 12 noon via Zoom\*
- 11 DATE OF NEXT MEETING**  
27<sup>th</sup> October 2020 7pm via Zoom Platform

\*Items with supporting paperwork

**If any member of public wishes to join the meeting, please contact the clerk for instructions.**

Parish Clerk: Mrs Fay Elwood  
Email: lingfieldpc@gmail.com