



Dear Councillor

20th July 2020

You are invited to a virtual meeting of **LINGFIELD PARISH COUNCIL** on **TUESDAY 28th JULY 2020 at 11am** via the Zoom platform (as permitted by emergency legislation which came into force on 4th April 2020 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'). Instructions for joining the meeting will be supplied.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting

(iii) any changes to their circumstances which should be recorded on their Register of Interests.

1.3 To sign as a correct record, minutes of meeting held on Tuesday 26th May 2020*

2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve cheques for payment*

2.2 To note receipt of balance of Covid-19 fund from Volunteer Co-ordinator*

2.3 To approve meeting dates for 2021*

2.4 To approve expenditure of £4 to cover cost of Zoom subs for CAGNE

3 GRANT APPLICATIONS

3.1 To consider request for donation from British Red Cross*

- 4 PARISH FACILITIES**
 - 4.1 To note LDCC Covid-19 Special Terms of Use and Risk Assessment*
 - 4.2 To discuss a timetable for Gun Pond Refurbishment
 - 4.3 To receive a report on the Allotments*
- 5 COMMUNITY EVENTS**
 - 5.1 To decide whether to hold Lingfest in 2021 (draft budget attached)*
- 6 NEIGHBOURHOOD PLAN**
 - 6.1 To receive an update on the Neighbourhood Plan
- 7 HIGHWAYS AND ENVIRONMENT**
 - 7.1 To set a date for the 'Keep Britain Tidy' litter pick (Sunday 20th September?)
- 8 CURRENT CONSULTATIONS**
 - 8.1 LGA Consultation – Draft Model Member Code of Conduct – due 17th August 2020*
 - 8.2 TDC Open Spaces Strategy – responses due 31st July 2020*
- 9 TO APPROVE PLANNING COMMENTS SUBMITTED TO TANDRIDGE DISTRICT COUNCIL ON 9th and 29th June 2020 and 15th July 2020**
- 10 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA**
- 11 DATE OF NEXT MEETING**

29th September 2020 7pm via Zoom Platform

*Items with supporting paperwork

If any member of public wishes to join the meeting, please contact the clerk for instructions.

Parish Clerk: Mrs Fay Elwood
Email: lingfieldpc@gmail.com