



Dear Councillor

19<sup>th</sup> February 2020

Your attendance is required at a meeting of **LINGFIELD PARISH COUNCIL** on **TUESDAY 25<sup>th</sup> FEBRUARY 2020 at 7.45pm** at the **LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at 7.30pm before the meeting opens at 7.45 pm.

Mrs Fay Elwood  
Clerk to Lingfield Parish Council

## **A G E N D A**

### **1 PROCEDURAL MATTERS**

1.1 Apologies for absence

1.2 To receive declarations of interest

*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*

*(i) any Disclosable Pecuniary Interests (DPIs) and/or*

*(ii) other interests arising under the Code of Conduct*

*in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*

*(iii) any changes to their circumstances which should be recorded on their Register of Interests.*

1.3 To sign as a correct record, minutes of meeting held on Tuesday 28<sup>th</sup> January 2020\*

### **2 FINANCE AND ADMINISTRATION**

2.1 To receive Financial Report and approve cheques for payment\*

2.2 To receive Chairman's Report

2.3 To agree format for Annual Parish Assembly

2.4 To discuss suggestion from Cllr Marks that LPC should be represented at meetings of L&D Community Centre Management Board

### **3 GRANT APPLICATIONS**

3.1 To receive a summary of grant expenditure in 2019/20\*

3.2 To consider a grant application from Lingfield and Dormansland Community Centre\*

### **4 PARISH FACILITIES**

4.1 To note proposed tree works at Lingfield and Dormansland Community

Centre\*

- 4.2 To note that work on the war memorial will be delayed until April 2020 on the advice of the Heritage Officer
- 4.3 To consider special circumstances relating to the retention of an allotment
- 4.4 To receive a progress report from Cllr Coleman on the refurbishment of benches and cleaning of road signs

## **5 COMMUNITY EVENTS**

- 5.1 To note provisional plans to commemorate VE75 in May 2020 and agree a budget\*

## **6 NEIGHBOURHOOD PLAN**

- 6.1 To approve payment of any expenditure since the last meeting
- 6.2 To receive a progress report

## **7 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES**

- 7.1 To receive any updates on Highways Issues\*
- 7.2 To receive an update on plans to refurbish Gun Pond
- 7.3 To receive an update on the repairs to skate ramp in Jenners Field
- 7.4 To discuss arrangements for parking enforcement in Lingfield (LL)
- 7.5 To discuss the reply from Gatwick Airport concerning the Land Interest Questionnaire (GM)\*
- 7.6 To note that the application to plant a tree in East Grinstead road was refused
- 7.7 To discuss suggestion from Cllr Watson that LPC make a request to Lingfield Park concerning planting of more trees to replace those recently felled

## **8 TRAINING, MEETINGS AND EVENTS**

- 8.1 To note GACC AGM was reconvened on 19<sup>th</sup> February 2020\*
- 8.2 To note invitation to 'Discover Gatwick' events to be held on 18<sup>th</sup> March and 29<sup>th</sup> April 2020\*

## **9 REPORTS FROM OUTSIDE BODIES**

- 9.1 To note receipt of letter from Matt Furniss, Cabinet Member for Highways, on the subject of Tree Planting Guidelines\*
- 9.2 To note receipt of Minutes of a Meeting of Lingfield Chamber of Commerce held on 3<sup>rd</sup> February 2020\*
- 9.3 To note receipt of Newsletter 111 from GACC\*
- 9.4 To note receipt of February Newsletter from CAGNE\*

## **10 CURRENT CONSULTATIONS**

## **11 TO APPROVE MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE**

## **12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**

## **13 DATE OF NEXT MEETING – 31<sup>st</sup> March 2020**

\*Note for members: All items marked with an asterisk have supporting documentation