



Dear Councillor

22nd January 2020

Your attendance is required at a meeting of **LINGFIELD PARISH COUNCIL** on **TUESDAY 28<sup>th</sup> JANUARY 2020 at 7.45pm** at the **LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at 7.30pm before the meeting opens at 7.45 pm.

Mrs Fay Elwood  
Clerk to Lingfield Parish Council

## **A G E N D A**

### **1 PROCEDURAL MATTERS**

1.1 Apologies for absence

1.2 To receive declarations of interest

*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*

*(i) any Disclosable Pecuniary Interests (DPIs) and/or*

*(ii) other interests arising under the Code of Conduct*

*in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*

*(iii) any changes to their circumstances which should be recorded on their Register of Interests.*

1.3 To sign as a correct record, minutes of meeting held on Tuesday 26<sup>th</sup> November 2019\*

1.4 To review matters arising from previous minutes (not covered elsewhere)

### **2 FINANCE AND ADMINISTRATION**

2.1 To receive Financial Report and approve cheques for payment\*

2.2 To receive Chairman's Report

2.3 To approve expenditure of £106.39 to purchase a Union Jack flag\*

2.4 To note receipt of £500 from Dormansland Parish Council towards the upkeep of the Pollards Allotments

2.5 To note the results of the 2019 actuarial valuation for the Surrey Pension Fund\*

### **3 GRANT APPLICATIONS**

3.1 To consider increase in the PC contribution towards the Christmas Lights for 2020/21\*

3.2 To consider grant application from Lingfield Sports Association for £500 towards

the cost of a defibrillator\*

- 3.3 To consider a grant of £100 to the RH7 History Group to help with the cost of an exhibition to be held in May entitled 'Who do you think they were?'

**4 PARISH FACILITIES**

**5 COMMUNITY EVENTS**

- 5.1 To consider how to commemorate VE75 in May 2020\*

**6 NEIGHBOURHOOD PLAN**

- 6.1 To approve payment of any expenditure since the last meeting  
6.2 To receive a progress report

**7 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES**

- 7.1 To receive any updates on Highways Issues\*  
7.2 To agree a timescale for the refurbishment of Gun Pond\*  
7.3 To note time extension for the closure of footpath 381 to 8<sup>th</sup> January 2021\*

**8 TRAINING, MEETINGS AND EVENTS**

- 8.1 To note CIL workshop at Tandridge District Council on 30<sup>th</sup> Jan at 7pm – Clerk and vice chairman to attend  
8.2 To note invitation to Network Lunch on 6<sup>th</sup> February 2020 at 1pm at the Sacred Heart Church in Caterham\*  
8.3 To note invitation from the Chairman of TDC to a Quiz Night on Saturday 15<sup>th</sup> February 2020 in Warlingham Village Hall starting at 7pm\*

**9 REPORTS FROM OUTSIDE BODIES**

**10 CURRENT CONSULTATIONS**

**11 TO APPROVE MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE**

**12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**

- 12.1 To note letter from Cllr Mary Lewis on the subject of safeguarding\*

**13 DATE OF NEXT MEETING – 25<sup>th</sup> February 2020**

\*Note for members: All items marked with an asterisk have supporting documentation