



Dear Councillor

24th October 2019

Your attendance is required at a meeting of **LINGFIELD PARISH COUNCIL** on **TUESDAY 29th OCTOBER 2019 at 7.45pm** at the **LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at 7.30pm before the meeting opens at 7.45 pm.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting

(iii) any changes to their circumstances which should be recorded on their Register of Interests.

1.3 To sign as a correct record, minutes of meeting held on Tuesday 24th September 2019*

1.4 To review matters arising from previous minutes (not covered elsewhere)

2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve cheques for payment*

2.2 To receive Chairman's Report

2.3 To approve Lingfest committee and agree its Terms of Reference*

2.4 To approve expenditure of £110 for clerk's training on 7th November 2019

2.5 To consider request from Rural Market Towns Group*

- 3 GRANT APPLICATIONS**
- 3.1 To consider increasing the grant for Christmas Lights from £1000 to £2000*
 - 3.2 To consider grant application from St Catherine's Hospice for £200*
- 4 PARISH FACILITIES**
- 4.1 To note vandalism at the allotments
 - 4.3 To note theft from parish office
- 5 COMMUNITY EVENTS**
- 5.1 To approve minutes of the Lingfest Committee meetings held on 3rd October and 9th October 2019*
- 6 NEIGHBOURHOOD PLAN**
- 6.1 To approve payment of any expenditure since the last meeting
 - 6.2 To receive a progress report
- 7 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES**
- 7.1 To receive any updates on Highways Issues
 - 7.2 To receive an update on the plans to keep the Children's Centre open
 - 7.3 To consider quotations and decide whether to replace benches around Gun Pond*
 - 7.4 To receive an update on Gun Pond (Ron Coleman)
 - 7.5 To note letter from the owner of the Thatched Cottage*
 - 7.6 To consider the issue of proposed demolition of the skate ramp in Jenners Field*
 - 7.7 To approve expenditure of £665 for tree works*
 - 7.8 To formulate a response to TDC's proposals for the replacement of litter bins*
 - 7.9 To note letter from TDC concerning external roller shutter at the Post Office*
 - 7.10 To note email from Cuadrilla Resources concerning the Lingfield exploration site*
 - 7.11 To note road closure for water main replacement – Moor Lane – work commencing 4th November 2019*
- 8 TRAINING, MEETINGS AND EVENTS**
- 8.1 To note invitation to TDC Chairman's Halloween Dinner to be held on 1st November 2019*
 - 8.2 To note date of Star Fields hearing on 5th November 2019
 - 8.3 To note invitation to the TVA Network Lunch on 14th November 2019*
 - 8.4 To note invitation to Safe Drive, Stay Alive event on 7th November 2019*
 - 8.5 To note visit from the Chief Executive of Young Epilepsy to take place on Tuesday 12th November 2019*
- 9 REPORTS FROM OUTSIDE BODIES**
- 9.1 To note TDC's approval of the Local Enforcement Plan*
 - 9.2 To note 'Neighbourhood Planning and Community Health and Wellbeing' briefing received from NALC*
- 10 CURRENT CONSULTATIONS**
- 10.1 To decide whether a response is required to Environmental Health and Licensing Enforcement Policy – due 1st November 2019*

- 11 TO APPROVE MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE***
- 12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**
- 13 DATE OF NEXT MEETING – 26th November 2019**

*Note for members: All items marked with an asterisk have supporting documentation