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Dear Councillor

18<sup>th</sup> September 2019

Your attendance is required at a meeting of **LINGFIELD PARISH COUNCIL** on **TUESDAY 24<sup>th</sup> SEPTEMBER 2019 at 7.45pm** at the **LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at 7.30pm before the meeting opens at 7.45 pm.

Mrs Fay Elwood  
Clerk to Lingfield Parish Council

## A G E N D A

### 1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*

*(i) any Disclosable Pecuniary Interests (DPIs) and/or*

*(ii) other interests arising under the Code of Conduct*

*in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*

*(iii) any changes to their circumstances which should be recorded on their Register of Interests.*

1.3 To sign as a correct record, minutes of meeting held on Tuesday 10<sup>th</sup> September 2019\*

1.4 To review matters arising from previous minutes (not covered elsewhere)

### 2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve cheques for payment\*

2.2 To receive Chairman's Report

2.3 To approve application for a road closure for Remembrance Day

2.4 To receive a presentation on the requirement to renew our resolution on Fairtrade\*

2.5 To note updates on 'Aims and Objectives'\*

2.6 To note conclusion of Audit and External Auditor;s Report\*

**3 GRANT APPLICATIONS**

3.1 To consider a donation towards the 'Safe Drive Stay Alive' campaign\*

**4 PARISH FACILITIES**

**5 COMMUNITY EVENTS**

5.1 To note an update on Income and Expenditure for Lingfest 2019\*

5.2 To decide whether to provide funding for Lingfest 2020

**6 NEIGHBOURHOOD PLAN**

6.1 To approve payment of any expenditure since the last meeting

6.2 To receive a progress report (including notes from a meeting with Sarah Thompson

6.3 To note Liz's response to Matters Issues and Questions relating to the inspection of the TDC Local Plan\*

**7 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES**

7.1 To receive any updates on Highways Issues

7.2 To receive an update on the plans to keep the Children's Centre open

7.3 To approve expenditure of £1980 from the ring fenced budgets to replace benches around Gun Pond\*

7.4 To receive an update on Gun Pond (Ron Coleman)

7.5 To consider a quotation from Amethyst Horticulture for hanging baskets in 2020\*

**8 TRAINING, MEETINGS AND EVENTS**

8.1 To note invitation to 'Buzz in the Meadow' on 28<sup>th</sup> September 2019\*

8.2 To note next CAGNE forum to be held on 30<sup>th</sup> October at 7pm\*

8.3 To note Tandridge Voluntary Action AGM to be held on 26<sup>th</sup> September 2019\*

**9 REPORTS FROM OUTSIDE BODIES**

9.1 To note announcement from Coast to Capital dated 10<sup>th</sup> September 2019\*

9.2 To note guidance received from SALC 'Marking the Death of a Senior Figure'\*

**10 CURRENT CONSULTATIONS**

**11 TO APPROVE MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE\***

**12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**

**13 DATE OF NEXT MEETING – 29<sup>th</sup> October 2019**

\*Note for members: All items marked with an asterisk have supporting documentation