



LINGFIELD PARISH COUNCIL

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC
lingfieldpc@gmail.com
01342 835557

21st March 2024

TO MEMBERS OF THE COUNCIL

Dear Members,

I hereby give you notice that the Meeting of Lingfield Parish Council will be held on **Wednesday 27th March at Lingfield and Dormansland Community Centre at 19:00** **[note new start time]**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely

Lee Dunkley, Parish Clerk

Press & Public are invited to attend. Meetings are open to the public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. Apologies for absence

To **RECEIVE** any apologies.

2. Declarations of interest/Request for dispensations

To **RECEIVE** any declarations of interest. To **RESOLVE** to grant dispensations where appropriate.

3. Public Participation

Members of the public are welcome to attend the meeting. Any member of the public, who so wishes, may speak at this point of the meeting on items within the remit of the Council. No previous notice need be given. The maximum time allotted for this item is 15 minutes in total unless directed otherwise by the Chair.

4. District and County Councillors' reports

To **NOTE** as above.

5. Council meeting minutes: 28th February 2024

To **RESOLVE** that the [minutes](#) of the meeting of the Council as above having been previously circulated, be taken as read and approved. To **NOTE** any matters arising.

6. Schedule of payments and budget report

To **RESOLVE** to approve as above ([payments](#), [bank reconciliation](#), [budget report](#)). Any queries to be directed to the office before the meeting.

7. Grant Awarding Policy

To **CONSIDER** a review (existing 2019 [policy](#) and [form](#), recommended new [policy](#) and [form](#)) and to **RESOLVE** a course of action.

8. Financial contribution to Surrey County Council for Vehicle Activated Signs

To **CONSIDER** a request as above and to **RESOLVE** a course of action.

9. Clearance of sludge at allotment site access

To **CONSIDER** the need as above and to **RESOLVE** a course of action.

10. Community Infrastructure Levy use

To **CONSIDER** as above for replacement bins. To **RESOLVE** a course of action.

11. Waste management issues at commercial properties

To **CONSIDER** the above.

12. Lingfest 2025

To **DISCUSS** as above and how to proceed.

13. Update: CCTV

To **RECEIVE** on CCTV installation at Gun Pond (Cllr Fudge to lead).

14. Notification of meeting/Suggested items for agenda: 24th April 2024

To **NOTE** any suggested items for the next Council meeting.

15. Public Bodies (Admissions to Meetings) Act 1960

To **RESOLVE** that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: None.