



Dear Councillor

15th June 2023

You are invited to a meeting of **LINGFIELD PARISH COUNCIL** on **Wednesday 21st June 2023 at 7.30pm** to be held at Lingfield and Dormansland Community Centre. Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting

(iii) any changes to their circumstances which should be recorded on their Register of Interests.

1.3 To approve minutes of the meeting held on 31st May 2023*

1.4 To approve minutes of the Parish Meeting held on 19th June 2023*

2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve payments*

2.2 To approve job description, advert and timescale for recruitment of a Parish Clerk and RFO*

2.3 To receive a recommendation from Cllr Fudge on members' email addresses

2.4 To consider and approve an amended Social Media Policy*

2.5 To consider financially supporting Lingfest in 2024 and agree a budget provision*

2.6 To note cancellation of SLCC fees previously authorised

2.7 To approve meeting dates for 2024*

2.8 To approve or amend content of handout 'Parish Council Meetings'*

3 GRANT APPLICATIONS

4 PARISH FACILITIES

4.1 To consider recommendations from Cllr Fudge on the provision of CCTV around Gun Pond

5 NEIGHBOURHOOD PLAN

5.1 To receive an update and approve any expenditure

6 HIGHWAYS AND ENVIRONMENT

6.1 To receive notes from a meeting on the Conservation Area Appraisal held on 1st June and note a delay in the timescale*

7 CURRENT CONSULTATIONS

8 MEETINGS AND TRAINING

9 PLANNING

9.1 To ratify the decisions of the planning committee made since the last meeting

9.2 To receive a copy of the Statement of Case submitted to the appeal on land at The Old Cottage (Star Fields)*

11 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA

12 DATE OF NEXT MEETING

26th July 2023

*Items with supporting paperwork for members