



Dear Councillor

23rd March 2023

You are invited to a meeting of **LINGFIELD PARISH COUNCIL** on **WEDNESDAY 29<sup>th</sup> MARCH 2023 at 7.30pm** to be held at Lingfield and Dormansland Community Centre. Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting.

Mrs Fay Elwood  
Clerk to Lingfield Parish Council

## **A G E N D A**

### **1 PROCEDURAL MATTERS**

1.1 Apologies for absence

1.2 To receive declarations of interest

*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*

*(i) any Disclosable Pecuniary Interests (DPIs) and/or*

*(ii) other interests arising under the Code of Conduct*

*in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*

*(iii) any changes to their circumstances which should be recorded on their Register of Interests.*

1.3 To approve minutes of the meeting held on 22<sup>nd</sup> February 2023\*

1.4 To approve minutes of the Annual Parish Assembly held on 20<sup>th</sup> March 2023\*

### **2 FINANCE AND ADMINISTRATION**

2.1 To receive Financial Report and approve payments\*

2.2 To approve adoption of the Local Government Association Councillor Code of Conduct 2020\*

### **3 GRANT APPLICATIONS**

3.1 To consider a grant application from Lingfield Marathon Minibus\*

3.2 To consider a financial contribution towards maintenance of the track leading to the allotments.

### **4 PARISH FACILITIES**

4.1 To receive a verbal update from the Chairman about the Boundary Wall at the Community Centre

4.2 To consider next steps for improving drainage at the War Memorial

4.3 To consider quotations for tree works at The Pollards allotments\*

- 5 NEIGHBOURHOOD PLAN**
  - 5.1 To receive an update and approve any expenditure
- 6 HIGHWAYS AND ENVIRONMENT**
  - 6.1 To consider the role of the parish council in the future arrangements for Christmas Lights\*
- 7 COMMUNITY EVENTS**
  - 7.1 To receive an update on the arrangements for the street party to celebrate the Coronation of King Charles III and agree expenditure so far committed\*
- 8 CURRENT CONSULTATIONS**
  - 8.1 To consider whether LPC wishes to comment on the proposals to extend the Surrey Hills boundary\*
- 9 MEETINGS AND TRAINING**
- 10 TO APPROVE DECISIONS OF THE PLANNING COMMITTEE TAKEN SINCE THE LAST MEETING**
- 11 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA**
- 12 DATE OF NEXT MEETING**  
26<sup>th</sup> April 2023

\*Items with supporting paperwork