



Dear Councillor

16th February 2023

You are invited to a meeting of **LINGFIELD PARISH COUNCIL** on **WEDNESDAY 22nd FEBRUARY at 7.30pm** to be held at Lingfield and Dormansland Community Centre. Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting

(iii) any changes to their circumstances which should be recorded on their Register of Interests.

1.3 To approve minutes of the meeting held on 25th January 2023*

2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve payments*

2.2 To approve amendments to meeting dates for 2023*

2.3 To consider arrangements for the Annual Parish Assembly to be held on 20th March 2023

2.4 To approve payment of balance of the Lingfield Lights grant for 22/23 - £890

2.5 To consider renewal of our energy contract with EDF*

3 GRANT APPLICATIONS

3.1 To consider grant application from TW District Samaritans - £250*

4 PARISH FACILITIES

4.1 To consider further information about the installation of a new drain in front of the war memorial*

4.2 To note receipt of minutes of a meeting of 'Friends of Lingfield Pond'*

4.3 To consider email from Chairman of L & D Community Centre on the subject of the boundary wall*

5 NEIGHBOURHOOD PLAN

- 5.1 To receive an update and approve any expenditure
- 5.2 To note receipt of the draft Neighbourhood Plan which has now been submitted to TDC*

6 HIGHWAYS AND ENVIRONMENT

- 6.1 To report on the Conservation Area Appraisal initial consultation event and approve details for leaflets to be distributed to residents*
- 6.2 To consider an invitation to enter 'Britain in Bloom'*
- 6.3 To note changes to Environmental Maintenance and On-street Parking Enforcement*

7 COMMUNITY EVENTS

- 7.1 To receive an update on the arrangements for the street party to celebrate the Coronation of King Charles III and agree expenditure so far committed*
- 7.2 To approve the risk assessment for the Coronation event*

8 CURRENT CONSULTATIONS

- 8.1 To consider whether we should submit a response to the reforms proposed for the National Planning Policy Framework – due 2nd March 2023

9 MEETINGS AND TRAINING

10 TO APPROVE DECISIONS OF THE PLANNING COMMITTEE TAKEN SINCE THE LAST MEETING

11 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA

12 DATE OF NEXT MEETING

29th March 2023

*Items with supporting paperwork