



Dear Councillor

19th January 2023

You are invited to a meeting of **LINGFIELD PARISH COUNCIL** on **WEDNESDAY 25th January at 7.30pm** to be held at Lingfield and Dormansland Community Centre. Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting

(iii) any changes to their circumstances which should be recorded on their Register of Interests.

1.3 To approve minutes of the meeting held on 30th November 2022*

2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve payments*

2.2 To consider appointing an external Data Protection Officer*

2.4 To note receipt of a report on the interim internal audit*

3 GRANT APPLICATIONS

4 PARISH FACILITIES AND CRIME REPORT

4.1 Allotment vacancies – verbal report from the clerk

4.2 To approve proposals for the installation of new drainage at the war memorial*

5 NEIGHBOURHOOD PLAN

5.1 To receive an update and approve any expenditure

6 HIGHWAYS AND ENVIRONMENT

6.1 To note receipt of minutes of a meeting to discuss the Conservation Area Appraisal and approve arrangements for a public consultation*

- 6.2 To note further extension of the closure of footpath 381 (across the railway track) until 8th July 2023*
- 6.3 To note and approve signing of the Treescapes agreement (already approved via email to meet deadline)*
- 6.4 To approve response to survey on CCTV in Tandridge*
- 6.5 To accept quotation from Amethyst Horticulture to supply floral arrangements for Summer 2023*

7 COMMUNITY EVENTS

- 7.1 To decide the format for an event to celebrate the Coronation of King Charles III*

8 CURRENT CONSULTATIONS

- 8.1 To consider a response to the Boundary Commission on the subject on the forthcoming electoral review – closing date 20th March 2023*

9 MEETINGS AND TRAINING

10 TO APPROVE DECISIONS OF THE PLANNING COMMITTEE TAKEN SINCE THE LAST MEETING

11 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA

- 11.1 To note the email from Lingfield Fire Station concerning their modernisation proposals*

12 DATE OF NEXT MEETING

22nd February 2023

*Items with supporting paperwork