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Dear Councillor 21st April 2022

You are invited to a meeting of **LINGFIELD PARISH COUNCIL** on **WEDNESDAY 27th APRIL 2022 at 7.30pm** to be held at Lingfield and Dormansland Community Centre

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors’ Reports will be taken at the start of the meeting.



Mrs Fay Elwood

Clerk to Lingfield Parish Council

**A G E N D A**

1. **PROCEDURAL MATTERS**
	1. Apologies for absence

1.2 To receive declarations of interest

*All members present are required to declare, at this point in the meeting or as soon as possible thereafter:*

*(i) any Disclosable Pecuniary Interests (DPIs) and/or*

*(ii) other interests arising under the Code of Conduct*

*in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*

*(iii) any changes to their circumstances which should be recorded on their Register of Interests.*

* 1. To approve minutes of the meeting held on 30th March 2022\*
	2. To approve minutes of the Annual Parish Assembly held on 11th April

 2022\*

1. **FINANCE AND ADMINISTRATION**

2.1 To receive Financial Report and approve payments\*

2.2 To approve emergency expenditure of £246 to replace the battery and pads in the defibrillator (delegated powers)

2.3 To approve emergency expenditure of £90 to replace a ball cock at the allotments (delegated powers)

2.4 To approve accounts for year ending 31st March 2022\*

2.5 To approve Annual Governance Statement 2021/22 – Section 1 of the Annual Return\*

2.6 To approve Accounting Statements for 2021/22 – Section 2 of the Annual Return\*

2.7 To approve Risk Assessments\*

2.8 To resolve to exclude members of the press and public to discuss the outcome of the Clerk’s Appraisal\*

1. **GRANT APPLICATIONS**

To consider any grant applications received since the last meeting

1. **PARISH FACILITIES AND CRIME REPORT**
	1. To note report on allotments\*
	2. To approve a 25 year lease for Lingfield Nature Reserves
	3. To receive a crime report from Surrey Police\*

**5 COMMUNITY EVENTS**

5.1 To receive notes from a meeting held on 6th April to organise the Queen’s Platinum Jubilee celebration and to approve decisions detailed therein\*

**6 NEIGHBOURHOOD PLAN**

6.1 To note progress and approve any expenditure

1. **HIGHWAYS AND ENVIRONMENT**
	1. To note that we are withdrawing our CIL Fund application for a

replacement skate ramp

 7.2 To discuss speed reduction possibilities for Town Hill

1. **CURRENT CONSULTATIONS**
2. **MEETINGS AND TRAINING**
	1. To approve expenditure of £40 for Cllr Jecks to attend ‘Local Plans and

Plan Making to be held on Thursday 9th June 7pm-9pm

1. **TO APPROVE DECISIONS OF THE PLANNING COMMITTEE AT THE MEETINGS HELD ON 27th MARCH AND 13thAPRIL 2022\***
2. **MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA**

11.1 To receive information about arrangements for Ukrainian refugees

1. **DATE OF NEXT MEETING**

11th May – Annual Meeting

25th May – Parish Council Meeting

\*Items with supporting paperwork