



Dear Councillor

24th March 2022

You are invited to a meeting of **LINGFIELD PARISH COUNCIL** on **WEDNESDAY 30th March 2022 at 7.30pm** to be held at Lingfield and Dormansland Community Centre

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting.

There will be a short presentation about the Befriending Service before the meeting starts.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting

(iii) any changes to their circumstances which should be recorded on their Register of Interests.

1.3 To approve minutes of the meeting held on 23rd February 2022*

2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve payments*

2.2 To approve salary increase of 1.75% for clerk and litter warden (backdated to April 2021)*

2.3 To finalise the arrangements for the Annual Parish Assembly to be held on Monday 11th April 2022

2.4 To note the clerk's findings on the subject of identifying residents who may need extra help in the event of an emergency*

2.5 To approve the appointment of Mike Platten as internal auditor for 2022*

3 GRANT APPLICATIONS

3.1 To consider a request from Kent, Surrey and Sussex Air Ambulance for £300 towards running costs*

4 PARISH FACILITIES AND CRIME REPORT

- 4.1 To receive crime report from PCSO Conrad Cheeseman*
- 4.2 To note the information received so far about the availability of defibrillators in Lingfield*
- 4.3 To note the change of contractor for path cutting at Lingfield Nature Reserves*
- 4.4 To note there will be a working party at CF allotments on 23rd April and approve expenditure of £215 for skip hire*
- 4.5 To consider expenditure of £5000 towards the cost of replacing the skate ramp (if CIL funding is secured)
- 4.6 To receive an update on the Cage lighting project

5 COMMUNITY EVENTS

- 5.1 To receive notes from a meeting held on 9th March to organise the Queen's Platinum Jubilee celebration and to approve decisions detailed therein*

6 NEIGHBOURHOOD PLAN

- 6.1 To note progress and approve any expenditure

7 HIGHWAYS AND ENVIRONMENT

- 7.1 To note any progress on the '20's Plenty' campaign
- 7.2 To note progress on Conservation Area Appraisal
- 7.3 To decide on further action regarding litter in the ditches along the footpath from Station Road to the Star Inn
- 7.4 To receive an update on the funding for installation of a bridge to provide disabled access at Lingfield Station*

8 CURRENT CONSULTATIONS

9 MEETINGS AND TRAINING

- 9.1 To receive copy of the notes from the Clerks Forum held on 14th March 2022*

10 TO APPROVE DECISIONS OF THE PLANNING COMMITTEE AT THE MEETINGS HELD ON 23rd FEBRUARY and 9th MARCH 2022*

11 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA

- 11.1 To note receipt of Gatwick in Touch Newsletter Ed 7*

12 DATE OF NEXT MEETING

- Annual Parish Assembly – 11th April 2022
- Full Parish Council - 27th April 2022

*Items with supporting paperwork