



Dear Councillor

22nd June 2021

You are invited to a meeting of **LINGFIELD PARISH COUNCIL** on **MONDAY 28th JUNE 2021 at 7.30pm** to be held at Lingfield and Dormansland Community Centre

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting

Hall capacity is limited to allow for social distancing. **Members of the public should contact the clerk in advance if they would like to attend.**

Tel: 01342 835557 Email: lingfieldpc@gmail.com

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

- 1.1 Apologies for absence
- 1.2 To approve risk assessment for the return of face to face meetings*
- 1.3 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and/or*
 - (ii) other interests arising under the Code of Conduct*
- in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting*
- (iii) any changes to their circumstances which should be recorded on their Register of Interests.*

- 1.4 To approve minutes of the meeting held on 27th April 2021*
- 1.5 To approve minutes of the Annual Meeting held on 4th May 2021*

2 FINANCE AND ADMINISTRATION

- 2.1 To receive Financial Report and approve payments*
- 2.2 To approve budget virements to cover the cost of the Gun Pond Refurbishment project*
- 2.3 To consider applications for co-option to fill the casual vacancies resulting from the resignations from Cllrs Coleman and Watson*
- 2.4 To receive an update on the disputed invoice
- 2.5 To note report from Internal Auditor*
- 2.6 To approve revised meeting dates for 2021*
- 2.7 To appoint representative to Library Committee (meetings Wed AM)

- 3 GRANT APPLICATIONS**
 - 3.1 To consider an application for £250 to pay for maintenance to the Lingfield Marathon Minibus*
- 4 PARISH FACILITIES AND CRIME REPORT**
 - 4.1 To note the report to the police of theft and vandalism at The Pollards allotments
 - 4.2 To approve planning application for work at Gun Pond*
 - 4.3 To approve the Terms of Reference for 'Friends of Lingfield Pond'
 - 4.4 To consider timescale for the cage lighting project and approve grant applications*
 - 4.5 To receive report from PCSO Cheeseman
- 5 COMMUNITY EVENTS**
 - 5.1 To consider involvement in tree planting for Queen's Platinum Jubilee*
 - 5.2 To make arrangements for an event to thank Covid volunteers
- 6 NEIGHBOURHOOD PLAN**
 - 6.1 To note progress and approve any expenditure
- 7 HIGHWAYS AND ENVIRONMENT**
 - 7.1 To consider request for support on the HGV initiative proposed by MP Claire Coutinho*
- 8 CURRENT CONSULTATIONS**
- 9 TO APPROVE DECISIONS OF THE PLANNING COMMITTEE AT THE MEETING HELD ON 27th APRIL 2021**
- 10 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA**
 - 10.1 To note receipt of a summary of the Gatwick Airport round table meeting held on 16th June 2021*
- 11 DATE OF NEXT MEETING**
28th July 2021

*Items with supporting paperwork