



Dear Councillor

18th February 2021

You are invited to a virtual meeting of **LINGFIELD PARISH COUNCIL** on **TUESDAY 23rd FEBRUARY 2021 at 7.30pm** via ZOOM (as permitted by emergency legislation which came into force on 4th April 2020 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'). Instructions for joining the meeting will be supplied.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting. Clive Jecks will be attending to discuss the Christmas Lights and the Cage project.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting

(iii) any changes to their circumstances which should be recorded on their Register of Interests.

1.3 To sign as a correct record, minutes of meeting held on Tuesday 26th January 2021*

2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve payments*

2.2 To approve risk assessments for 2021*

2.3 To approve the change of date for the Annual Meeting*

2.4 To decide on arrangements for Annual Parish Assembly (latest date 1/6/21)

2.5 To consider parish council contribution for Christmas Lights 2021/22

3 GRANT APPLICATIONS

4 PARISH FACILITIES AND CRIME REPORT

4.1 **Gun Pond** – to confirm arrangements and actions for work to commence on 15th March 2021

4.2 **The Cage** – to note progress on the project to supply lighting to the cage and improve the surrounding area (including the suggestion to make changes to the door)*

- 4.3 To receive crime report from PCSO Conrad Cheeseman*
- 4.4 To approve locations for additional flower cubes*

- 5 COMMUNITY EVENTS AND INITIATIVES**
 - 5.1 To note progress on working with partners to deliver help during Covid

- 6 NEIGHBOURHOOD PLAN**
 - 6.1 To note progress and approve any expenditure

- 7 HIGHWAYS AND ENVIRONMENT**
 - 7.1 To discuss parking outside the Co-op in relation to the lack of reply from the head office
 - 7.2 To discuss the future of Speedwatch in Lingfield
 - 7.3 To receive details of street sweeping services in Lingfield*
 - 7.4 To note receipt of the Open Spaces Strategy from TDC*
 - 7.5 To consider options for dealing with increased litter from coffee shops

- 8 CURRENT CONSULTATIONS**
 - 8.1 Gatwick Airport – Night Flights – due 3rd March 2021 (Liz)

- 9 TO APPROVE DECISIONS OF THE PLANNING COMMITTEE AT THE MEETING HELD ON 26th JANUARY 2021**

- 10 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA**

- 11 DATE OF NEXT MEETING**
 - 30th March 2021

*Items with supporting paperwork

If any member of public wishes to join the meeting, please contact the clerk for instructions.

Parish Clerk: Mrs Fay Elwood
Email: lingfieldpc@gmail.com