



Dear Councillor

20th October 2022

You are invited to a meeting of **LINGFIELD PARISH COUNCIL** on **WEDNESDAY 26th October 2022 at 7.30pm** to be held at Lingfield and Dormansland Community Centre.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at the start of the meeting.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

- 1.1 Apologies for absence
- 1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPIs) and/or*
- (ii) other interests arising under the Code of Conduct*
in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting
- (iii) any changes to their circumstances which should be recorded on their Register of Interests.*

- 1.3 To approve minutes of the meeting held on 28th September 2022*

2 FINANCE AND ADMINISTRATION

- 2.1 To receive Financial Report and approve payments*
- 2.2 To note conclusion of external audit with no matters for reporting*
- 2.3 To agree to waive Financial Regulations to appoint Surrey County Council to carry out the Conservation Area Appraisal*
- 2.4 To approve expenditure of £70 to renew the Premises Licence for Jenners Field
- 2.5 To discuss the draft budget for 2023/24*
- 2.6 To note receipt of £1000 from Dormansland Parish Council towards the running cost of The Pollards allotment site

3 GRANT APPLICATIONS

4 PARISH FACILITIES AND CRIME REPORT

- 4.1 To note findings from inspection of allotments carried out on 19th October 2022*

5 NEIGHBOURHOOD PLAN

5.1 To receive an update and approve any expenditure

6 HIGHWAYS AND ENVIRONMENT

6.1 To approve letter to TDC to ask if LPC can pay for and arrange a Conservation Area Appraisal*

6.2 To consider whether to include neutral/detracting buildings in the Audit of Heritage Assets

6.3 To approve formation of a working party to manage the Conservation Area Appraisal project and agree participants

6.4 To note the decision of TDC Licensing Committee in relation to 'The Drunken Cow' wine bar

6.5 To consider offering funding from CIL receipts to TDC for repair of the skate ramp

7 COMMUNITY EVENTS

7.1 To decide the format and location for an event to celebrate the coronation of King Charles III on 6th May 2023

8 CURRENT CONSULTATIONS

9 MEETINGS AND TRAINING

10 TO APPROVE DECISIONS OF THE PLANNING COMMITTEE TAKEN SINCE THE LAST MEETING

11 MATTERS FOR REPORTING OR INCLUDING ON FUTURE AGENDA

12 DATE OF NEXT MEETING

30th November 2022

*Items with supporting paperwork