** LINGFIELD PARISH COUNCIL**

Parish Clerk: Lee Dunkley BA (Hons), MPhil, FSLCC

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Grant application form

Please note that this application will not be considered unless it is accompanied by the following supporting documentation:

* The latest balance sheet of the organisation/project
* A copy of the constitution

|  |  |
| --- | --- |
| **Key details** | |
| Name of organisation (please complete in block letters) | |
| Name and purpose of project | |
| Total amount requested from the Parish Council | |
| Contact name and position | Telephone:    Email: |
| Address for correspondence        Post code | |
| Bank account name, sort code and account number | |
| Aims of organisation – state the aims and objectives of your organisation and the nature of its activity | |
| What is the status of your organisation or group? (please tick all those that apply) registered charity number ………………………….  company limited by guarantee number …………………………  social enterprise  community group  other | |
| Is your organisation part of, or affiliated to any national organisation? Yes or no  If yes, please give brief details. | |

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| --- | --- | --- | --- |
| **Financial details** | | | |
| Breakdown costs of individual items. Please indicate whether this is an actual cost (a) or an estimate (e). | | | |
| Item | | A or  E | Cost |
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| What is the total cost of your project? | | |  |
| Amount requested from Lingfield Parish Council | | |  |
| Have successful applications for grants been submitted to other organisations?  Yes / No  (if yes, please supply the name of the funder and the amount) | | | |
| Name of funder | Amount granted | | |
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| Total granted |  | | |
| Give brief details of organisation’s own fundraising efforts including amount raised (eg, raffle, bucket collections, etc.) | | | |
| Activity | | | Amount raised |
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| **Project details** | | | |
| Name of project | | | |
| Who will manage the project? | | | |
| Please provide a statement of how the project will benefit residents of the Parish of Lingfield. | | | |

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Name………………………………………… Signed……………….…………………………………… Date…………………………………………

Position in organisation ……………….……………………………………………………………………………