



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL HELD ON
TUESDAY 31st JULY 2018 2018 AT 8PM AT
LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Vivien Hepworth - in the chair
Andrea Watson
Rody Kaiser-Davies
Liz Lockwood
Camilla Downing
Graham Marks

County Cllr Lesley Steeds (part of meeting)
4 members of the public (part of meeting)

1 PROCEDURAL MATTERS

1.1 Apologies for absence

Members accepted apologies from John Cole.

1.2 Declarations of Interest

None.

1.3 Minutes of meeting held on Tuesday 26th June 2018

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes

Applications for a litter warden - 7 applications have been received. We will compile a short list from the application forms. Camilla and Vivien will be on the interview panel and an interview date will be arranged by the clerk.

Action: Clerk

2 FINANCE AND ADMINISTRATION

2.1 Financial Report

Members approved the Finance Report, including cheques for payment. Cash at bank at 10th July was £47,774.35.

Cheques for payment:-

Date	Cheque	Description	Amount £
28/06/18	807	Claire Thomas - Lingfest	33.79
02/07/18	808	F. Elwood - Stage Banner	278.34
02/07/18	809	F. Elwood - Lingfest	107.28
03/07/18	dd	BT	162.08
11/07/18	810	F. Elwood - Bands/Float	3,300.00
12/07/18	811	F. Elwood - Lingfest	142.98
11/07/18	812	SES Water - Allotments	62.49
11/07/18	813	St John's Ambulance	1,059.84
11/07/18	814	SES Water - Gun Pond	12.71
11/07/18	815	L & D Comm Centre	42.00
11/07/18	816	Countrywide Grounds	61.80
11/07/18	817	Jeremy Clarke - Signs	160.00
11/07/18	818	Stuart Barnett - Water at allots	34.80
11/07/18	819	F.Elwood - Salary	1,048.97
11/07/18	820	HMRC - PAYE	161.62
11/07/18	821	Surrey Pension Fund	285.71
18/07/18	822	White Light	480.00
18/07/18	823	Surrey Hills Solicitors	40.00
18/07/18	824	Bauer Security	2,967.60
18/07/18	825	SSALC Training	57.60
18/07/18	826	Jeremy Clarke - Signs	16.00
18/07/18	827	PPL/PRS	348.09
24/07/18	828	John Cole - Lingfest	62.50
24/07/18	829	Claire Thomas - Lingfest	92.38
24/07/18	830	R. Burberry - Allotments	90.00
24/07/18	831	Tom Wilkes - Lingfest	204.00
24/07/18	832	N. Elwood - allotments	160.00
24/07/18	833	Hire a Loo	1,344.00
24/07/18	834	The Radio Company	397.80
25/07/18	835	Eden River Press	758.00
		Total	13,972.38

2 CHAIRMAN'S REPORT

No report submitted this month.

3 GRANT APPLICATIONS

Members approved a donation of £50 to St Peter and St Paul's Church for use of the church for a recent public meeting.

Members approved a donation of £75 to Lingfield Scouts for their help in providing marquees for Lingfest.

4 PARISH FACILITIES

4.1 Damage to AED

Members noted a report from the clerk about damage to the defibrillator cabinet caused by a vehicle reversing. The machine itself is undamaged. **Members agreed** to replace the cabinet but not the defibrillator. The person responsible will be covering the cost.

4.2 Flag Pole Maintenance

Members approved expenditure of £245 plus VAT to pay for an inspection of the flagpole. The clerk will request a quote for the work which has been recommended. **Action: Clerk**

4.3 Gun Pond

Vernon Deller has reported some problems with loose bricks and flagstones around Gun Pond. One quote has been obtained. The clerk will email the copy of quote to members and contact Andy Belton and Penfold Driveways for alternative quotes.

Action: Clerk

5 COMMUNITY EVENTS

5.1 Lingfest

Vivien thanked the Lingfest Team for a very successful event. She thanked Fay and Claire in particular for the extra hours they had put into the event. Provisional accounts show that the cost to the parish council is around £4000. This is lower than expected and is due to the last minute surge in ticket sales and the number of people who paid on the gate.

6 NEIGHBOURHOOD PLAN

6.1 Progress Report

The steering group has suspended work pending the outcome of the Section 19 consultation by Tandridge District Council. Andrea Watson has resigned from the steering group because of her conflict of interest in relation to the site which has been put forward for housing by Tandridge District Council. In the meantime the Neighbourhood Plan steering group will be working on a valid response to the consultation.

6.2 Expenditure

Nothing to report.

7 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES

7.1 Highways Issues

District Cllr Mark Ridge has written to South East Water to request clarification on the cause of the water leak outside 3 Saxbys Lane. Surrey County Council is adamant the problem is not their responsibility.

7.2 Lingfield Common Road

Members noted that residents in Lingfield Common Road will be submitting a petition to Surrey County Council to request speed reduction measures. The clerk will write to Tandridge Local Area Committee (copy to Peter Beynon) giving our support to the petition.

Action: Clerk

7.3 Speed Survey

Members noted the results from the speed survey which was recently carried out through the centre of the village. It is disappointing that the results will not support a reduction in the speed limits to 20mph. We will publish the results with an explanation.

Action: Clerk

7.4 Headland Way

Lesley Steeds reported that Surrey County Council has refused permission for a crossover which would have given vehicular access from Headland Way to the property known as 'Woodlands' which is currently accessed off Vicarage Road.

8 TRAINING, MEETINGS AND EVENTS

8.1 South East Coast Ambulance Service

Liz Lockwood and Graham Marks will attend. Graham requested that posters advertising the event should be displayed around the village. The clerk will find out if it is a public meeting and request posters if appropriate.

Action: Clerk

8.2 Surrey ALC Conference

Members approved Fay's attendance at the Surrey ALC to be held on 15th November 2018 at the Dorking Halls.

9 REPORTS FROM OUTSIDE BODIES

9.1 Tandridge Local Area Committee

Members noted receipt of feedback from the Vision session held on 13th July 2018.

10 CURRENT CONSULTATIONS

Tandridge District Council Local Plan 2033 (Regulation 19) due 10th September 2018

The actions agreed are as follows:

- Liz will find out if the legal expert she has instructed can provide advice within the required timescale (given that the consultation is taking place over the holiday period!) **Action: LL**
- A meeting will be arranged between local people with relevant knowledge and experience to put together a template which residents can use when sending in their objections. **Action: JC**
- LPC will aim to formulate its response in time for approval at the planning meeting scheduled for 21st August.
- A further public meeting will be held towards the end of August or early September. **Action: Clerk/JC**
- Liz will arrange for a statement of the current position to be added to the Neighbourhood Plan website **Action: LL**

11 MINUTES OF MEETINGS OF THE PLANNING COMMITTEE

Members approved the minutes of the meeting of the planning committee held on 26th June 2018.

12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

12.1 Email from resident about the development proposal in fields behind The Star public house

We have been asked if we will be taking legal advice on the decision to include the above site in the local plan without consultation, and where and when the next public meeting will be held. The clerk will reply to explain our current position.

Action: Clerk

12.2 Remembrance Sunday

We have registered to take part in the beacon lighting event to commemorate the end of WWI on 11th November 2018. The clerk will contact the church to make arrangements for a simple service to accompany the lighting ceremony.

Action: Clerk

12.3 Door at Railway Station

It was reported that this has now been fixed.

12.4 Litter after race days

The litter situation after race days has now improved.

13 DATE OF NEXT MEETING

The next meeting will be held on 25th September 2018

Meeting closed at 9.35pm