

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 31ST JANUARY 2017 AT 8PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:

Vivien Hepworth - in the chair
Rody Kaiser-Davies
Liz Lockwood
Graham Marks
Jane Gould-Smith
Andrea Watson

District Cllr Lesley Steeds
County Cllr Michael Sydney
One member of the public (part of meeting)

In attendance:-

Fay Elwood - Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from John Cole.

1.2 Declaration of Interests

Vivien Hepworth declared an interest in item 2.5 because her husband, in his capacity of Chairman of Lingfield and Dormansland Community Centre, has been involved in the negotiation with Tandridge District Council concerning the acquisition of the Jennings Hall.

Andrea Watson declared an interest in item 4.1 because a member of her family has business links to one of the contractors providing a quote.

The clerk declared an interest in item 4.1 because a member of her family provided a quote.

1.3 Minutes of meetings held on 29th November 2016, 13th December 2016 and 10th January 2017

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes (not listed on the agenda)

Design ideas to deter parking (John/Liz)

John has helped residents install posts on the corner of Vicarage Road.

Allotment Land

Still no decision on the land adjacent to the Hare and Hounds so no approach has been made to enquire about the suitability of the land for allotments.

History Board Frame

The grant from SCC has been approved but we are still waiting for permission to place the order. The clerk will order the frame when confirmation is received.

Telephone kiosk

The clerk has informed TDC that we wish to adopt the kiosk in Felcourt Road and we are waiting for further instructions.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, which includes cheques for payment. Cash in the bank at 15th January 2017 amounted to £38,940.53.

The following cheques were approved for payment:

Date	Cheque	Payee	Amount £
29/11/16	396	Richard Ford	50.00
05/12/16	dd	Orange Broadband	29.50
15/12/16	397	HMRC	152.76
15/12/16	398	F. Elwood	990.10
15/12/16	399	Surrey County Council	337.86
07/12/16	400	Cavendish House Trust	200.50
15/12/16	501	Bill Stevenson - NP	75.10
15/12/16	502	Andrea Watson - NP	91.25
15/12/16	503	F. Elwood - flowers for Valerie	22.50
15/12/16	504	Clark Ground Care - Hub	8,808.00
15/12/16	505	R.V.Deller	605.00
15/12/16	506	Andrea Watson - NP	60.70
15/12/16	507	SLCC	139.00
20/12/16	508	Young Epilepsy	200.50
20/12/16	509	Association of Local Councils	10.00
06/01/17	dd	Orange Broadband	29.50
12/01/17	510	Lingfield Chamber of Commerce	1,000.00
12/01/17	511	Sutton and East Surrey Water	685.09
12/01/17	512	Mrs K. Selway - rent refund	25.00
12/01/17	513	Mr S. Barnett - water	8.54
12/01/17	514	John Marsh - men in sheds	119.00
16/01/2017	515	F. Elwood - Salary	990.10
16/01/2017	516	HMRC - PAYE	152.76
16/01/2017	517	Surrey Pension Fund	337.86

17/01/2017	518	SSALC Ltd	34.00
		Total	15,154.62

2.2 Chairman's Report

John had received a complaint from someone who had tried to push a wheelchair on the new gravel path in Lingfield Nature Reserve. It was apparently very difficult. John said that the path was being checked last Monday with a view to doing something about this.

A local task force has been arranged to drive posts into the ground opposite the vicarage in Vicarage Road – where there is a Marie Curie Garden – to stop cars from churning up the land.

He had had a good conversation with Dean from the Greyhound pub regarding arrangements for Lingfest.

He had talked to the Chairman of Lingfield Chamber of Commerce who had confirmed that the parade from Lingfield Racecourse (in June) would go ahead. She did not think this event would pose a risk to Lingfest.

2.3 Cavendish House Trust

Members noted receipt of a letter of thanks from Cavendish House Trust for a donation of £200.50. This money was raised at the Christmas Fair organised by Jane Gould-Smith. The Chairman thanked Jane for organising the Fair, especially at such short notice.

2.4 Allotment track

Members approved expenditure of £60 towards the cost of clearing leaves from the track leading to the allotments.

2.5 Acquisition of the Jennings Hall

An extra meeting of Lingfield Parish Council was held on 10th January 2017 to discuss increasing the precept for 2017/18 by £5000 to provide funds to acquire the Jennings Hall from Tandridge District Council. LPC had previously decided (at its November meeting) to keep the precept at £50,000. Members believe acquisition of the Jennings Hall will protect the services which operate from the building, at a time when principal authorities are needing to make difficult decisions to balance their budgets. The Parish Council will lease the building to Lingfield and Dormansland Community Centre, who have been managing it on behalf of the District Council for a number of years.

Members agreed to appoint Ian Davison, Surrey Hills Solicitors, to act on our behalf in this transaction. The estimated cost for purchase of the Jennings Hall and preparation of the lease is £2000.

3 GRANT APPLICATIONS

No applications received this month.

4 PARISH FACILITIES

4.1 Grass Cutting at the Pollards allotments

Members agreed to appoint Countrywide Grounds Maintenance to cut grass and hedges at The Pollards allotments in 2017.

4.2 CCTV Camera

We have been advised by Surrey Police that our CCTV camera is no longer operational. **Members agreed** to retain the camera as a visual deterrent and the clerk will contact the supplier to find out if we can obtain equipment to allow us to access the camera. It was suggested that the clerk contacts Burstow Parish Council as they have recently installed modern CCTV cameras in several locations.

4.3 Village Planters

Lingfield Horticultural Society has informed us they no longer have the capacity to look after the village planters. It was suggested that we ask Young Epilepsy if this is something they would like to be involved in. The clerk will send a letter of thanks to Lingfield Horticultural Society. The clerk will contact Young Epilepsy through Michael Sydney who is a trustee.

Action: Clerk

5 COMMUNITY EVENTS

5.1 Lingfest

Members noted receipt of minutes of a meeting of the Lingfest organising committee held on 17th January 2017. Tandridge District Council has invited us to a Safety Advisory Group meeting on 23rd February which is when they will decide if Lingfest can go ahead on Jenners Field. Graham Marks offered assistance to erect the marquees and also suggested contacting the Army Cadets.

5.2 Beacon lighting

Members agreed that we will register for the beacon lighting event to take place on 11th November 2018 to mark the end of World War 1. The nature of the event will be decided nearer the time but the clerk will register our intention. Graham suggested booking the Lingfield Silver Band as they will be in demand.

Action: Clerk

6 HUB PROJECT

6.1 Payment to contractor

Members approved payment of £7430 + VAT to the urban grass cutting contractor. This represents payment up to the end of March 2017.

6.2 Agency Agreement with Surrey County Council

Members approved signing of the Agency Agreement with Surrey Council. The Hub working group agreed to continue administering both the urban and rural

grass cutting for the seven parishes, following an offer of assistance in monitoring the rural contract.

7 NEIGHBOURHOOD PLAN

7.1 Progress Report

There have been no meetings of the Neighbourhood Plan Steering Group since our last meeting but they did forward a comprehensive response to the TDC Local Plan Sites Consultation.

7.2 Expenditure since last meeting

Members approved the following expenditure:-

£91.25 to A. Watson for printing of photographs for exhibition

£75.10 to B. Stevenson for materials for open day

£60.70 to A. Watson for supplying boards and mounts.

8 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES

8.1 Gatwick Airport

Andrea and Liz attended the Noise Management Board meeting at Gatwick today. Andrea will compose some notes to give a comprehensive report on the content. We have been asked to join CAGNE which is an organisation representing parishes affected by aircraft noise. **Members agreed** that the clerk will register LPC on their website. Liz will provide a link to the Flight Strategies consultation. Graham raised the questions about pollution monitoring again. The clerk will provide him with the response we received when we contacted the District Council on this subject recently. **Action: LL/AW**

8.2 Footpath Diversion

Members noted a further extension to the diversion of footpath 381 across the railway track. This latest diversion will be in force until 8th July 2017.

9 TRAINING AND MEETINGS

9.1 Replanting of beds around Gun Pond

The Clerk and Chairman will meet with Vernon and Rita on Monday 13th February.

10 REPORTS FROM OUTSIDE BODIES

10.1 Grants and Funding Bulletin

Members noted receipt of the Grants and Funding Bulletin from the National Association of Local Councils dated 15th December 2016.

10.2 Council Tax Referendum Principles

Members noted that council tax referendum principle will not be applied to Parish Councils at the moment.

11 CURRENT CONSULTATIONS

11.1 Consultation on Night Flights from Gatwick Airport

Members noted the letter from Sam Gyimah advising us about the consultation on night flights from Gatwick. Responses are due by 28th February 2017.

12 PLANNING COMMITTEE

Members approved minutes of the meetings of the Planning Committee held on 29th November and 13th December 2016 and 10th January 2017.

13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

13.1 Twitten between Station Road and The Star

Andrea reported that 2.5 metre high fencing has been erected adjacent to the footpath from The Star to the Station. The clerk will report. **Action: Clerk**

13.2 Horne Parish Council

Members agreed to support Horne Parish Council's objection to the proposed development of Horne Village Hall.

13.3 Lingfield Chamber of Commerce

Members agreed to appoint Jane Gould-Smith as our representative on the Lingfield Chamber of Commerce. The clerk will inform Lingfield Chamber of Commerce. **Action: Clerk**

13.4 Grit Bin

Members approved expenditure of approximately £150 to replace the grit bin in Blackberry Road which was demolished by an RTA last week. **Action: Clerk**

13.5 Street Cleaning

This item to be placed on the next agenda.

14 DATE OF NEXT MEETING

The next meeting will be held on 28th February 2017.

Meeting closed at 9.15pm