



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL HELD ON
TUESDAY 30TH OCTOBER 2018 AT 8PM AT
LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:-

John Cole – in the chair
Vivien Hepworth
Rody Kaiser-Davies
Liz Lockwood
Camilla Downing
Graham Marks

County Councillor Lesley Steeds
District Councillor Mark Ridge
One member of the public

1 PROCEDURAL MATTERS

1.1 Apologies for absence

Apologies were accepted from Andrea Watson.

1.2 Declarations of Interest

None.

1.3 Minutes of meeting held on 25th September 2018

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes

The twinning sign still needs to be reinstalled.

Action: Clerk

There appears to be a difference of opinion between contractors about work needed to the flagstones and wall around the pond. Vernon Deller has said that although some of the flagstones are uneven, in his opinion there is minimal risk to the public. Members decided to monitor the situation.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, including cheques for payment. Cash at the bank on 10th October 2018 amounted to £66,391.72.

The following cheques were approved for payment:-

Date	Cheque	Description	Amount
24/09/18	859	E.A. Lockwood	212.80
24/09/18	860	Countrywide Grounds	61.80
03/10/18	dd	BT	204.48
17/10/18	861	L & D Comm Centre Copying	10.00
17/10/18	862	EDF Energy	169.64
17/10/18	863	Mrs F. Elwood	79.99
17/10/18	864	St Catherines Hospice	200.00
17/10/18	865	Countrywide Grounds	432.00
17/10/18	866	R.V. Deller	625.00
17/10/18	867	R Burberry	90.00
17/10/18	868	R. Marlow - Salary	318.80
17/10/18	869	HMRC - PAYE	232.82
17/10/18	870	F. Elwood - Salary	1,048.97
17/10/18	871	Surrey Pension Fund	285.71
17/10/18	872	Countrywide Grounds	2,243.50
18/10/18	873	East Surrey Walking for Health	305.00
22/10/18	874	Royal British Legion	25.00
		Total	6,545.51

2.2 Chairman's Report

The chairman has been involved in discussions with traders about replacing the Christmas lights. Traders have so far raised £600 towards the cost, which is expected to be approximately £6000 this year. He reported that Jeanine Searle has reluctantly resigned as Chairman of the Chamber of Commerce due to her business commitments. Donation buckets have been placed around the village. John explained that structures may be attached to shop fronts to hold Christmas trees. Liz will provide contact details for someone who grows trees with our parish.

Action: LL

2.3 Office Equipment

Members approved expenditure up to £500 for the purchase of a colour printer and shredder for the parish office. The clerk will place the order.

Action: Clerk

3 GRANT APPLICATIONS

None received this month.

4 PARISH FACILITIES

4.1 Flagpole

Members noted that remedial work has been carried out on the flag pole. We have been advised that the Union Jack is the wrong size for the pole but this can be addressed when the flag needs replacing.

4.2 Office for Rent

Members noted that the Community Centre Management Team is looking for a tenant for the former Volunteer Bureau office at the Jennings Hall. Members asked to be notified of any potential tenant before an agreement is entered into.

4.3 Conservation Area Boards

Following a request to replace the boards housing the conservation area maps, it was decided to wait until the outcome of the Star Fields site is known in case the maps need reprinting. The clerk will notify the resident who requested this.

Action: Clerk

4.4 War Memorial

Members are still unsure about the pros and cons of cleaning the war memorial. Past results have been less than satisfactory due to the different types of stones which make up the memorial. The clerk will contact Surrey County Council for advice. Graham will provide information about potential funding.

Action: Clerk/GM

5 COMMUNITY EVENTS

5.1 Lingfest

Members noted receipt of minutes of a meeting of the Lingfest Committee held on 16th October 2018 and approved the contents.

5.2 Remembrance Sunday

In addition to the usual service at the war memorial, we will be taking part in the 'Battle's Over' beacon lighting event at 7pm on 11th November. This will be followed by a Festival of Remembrance at St Peter and St Paul's Church.

6 NEIGHBOURHOOD PLAN

There is no expenditure to report since the last meeting.

7 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES

7.1 Speedwatch

The clerk reported that our Speedwatch team has been reactivated with a session being held on Town Hill (junction with Church Road). Five new volunteers have been trained which means we have a total of seven volunteers. We have asked Surrey Police to risk assess a new site in Newchapel Road but they are reluctant to do this until we have had further activity on the existing two sites.

7.2 Highways Issues

Lesley Steeds reported that she is not satisfied with the state of the road outside 1 and 3 Saxbys Lane.

Residents in Lingfield Common Road have asked for street lighting to be installed to help their campaign for speed limit reduction. Lesley asked if the parish council would support installation of lights if funding can be obtained elsewhere. Members do not believe that street lights would make any difference to the speed of vehicles travelling along this road. Therefore, it is unlikely that a speed survey would support a reduction. It was also felt that many residents would not favour the 'urbanisation' of this area.

Liz reported that the surface has dipped, after reinstatement of the road surface, following recent gas works in Felcourt Road. Lesley will investigate.

Graham reported that the street light opposite Lingfield Primary School is obscured by a tree. Lesley will investigate.

Lesley reported that Surrey County Council is considering replacing street lights with LED lights. This will be an expensive project but will produce long term savings.

Lesley is still discussing the possibility of removing the pinch points with Colin Kemp. They are investigating whether some of the grass verge opposite the exit from The Bays could be removed. This would allow the stop line to be brought forward far enough to improve sight lines.

8 TRAINING AND MEETINGS

8.1 Community Safety Review

Members noted the annual Community Safety Review will be held on Tuesday 6th November at 7pm at the council offices in Oxted.

8.2 Railway Bridge

Interested parties have been invited to a meeting to discuss the bid for lifts to improve disabled access at Lingfield Railway Station. The meeting will be held at 11am on 5th November at The Jennings Hall.

9 REPORTS FROM OUTSIDE BODIES

9.1 Lingfield Nature Reserves

Members noted receipt of the minutes from a meeting of the Nature Reserves Management Committee held on 16th October 2018.

9.2 Christmas Lights

The chairman provided notes from a meeting to discuss replacement of the Christmas lights. The initiative is being led by traders (Lingfield Chamber of Commerce is dormant at the moment). It was agreed the parish council will give some financial support. The final amount will be agreed once costs are known but members had previously indicated an amount of £3000.

10 CURRENT CONSULTATIONS

10.1 Gatwick Airport Master Plan 2018

Responses are due by 10th January 2019. Liz and Andrea will work on a submission for approval at the PC meeting to be held on 27th November.
Action: LL/AW
Lesley Steeds has requested an exhibition be held in Lingfield.

11 PLANNING COMMITTEE

Members approved minutes of the meetings of the planning committee held on 25th September and 9th October 2018.

12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDAS

12.1 Salt Spreader

Members approved expenditure of up to £1000 to purchase a salt spreader for winter gritting. This will be funded from our s106 funds.

Action: Clerk

13 DATE OF NEXT MEETING

27th November 2018.

Meeting closed at 8.42pm