

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL

HELD ON TUESDAY 30TH MAY 2017 AT 8PM

AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:

John Cole – in the chair

Vivien Hepworth

Andrea Watson

Graham Marks

Rody Kaiser-Davies

Liz Lockwood

1 PROCEDURAL MATTERS

1.1 Apologies for absence

Apologies were accepted from Jane Gould-Smith and Fay Elwood.

1.2 Declaration of Interests

None

1.3 Minutes of meeting held on Tuesday 25th April 2017

These were signed as a true and accurate record of the meeting.

1.4 Minutes of Annual Meeting held on Tuesday 9th May 2017

These were signed as a true and accurate record of the meeting.

1.5 Matters arising from previous minutes (not listed on the agenda)

Parking restrictions in Bakers Lane and Ash Close

John and Andrea have visited the site. Most of the parking at the junction of Ash Close and Bakers Lane is local residents, not commuters. It is obstructing the sight lines. Double yellow lines at the junction are the only solution. John will send a map showing what is required to David Curl at Surrey Highways.

Action: JC/Clerk

The Walk Leaflet

This is deferred until Fay has more time.

Action: Clerk

Pollards Allotment.

Andrea stated that the cut which had been done at the Allotment was poor. When Fay was back, she, John and Andrea would visit to inspect the cut.

Action: JC/AW/Clerk

Valuation of the Jennings Hall.

We are waiting to receive the valuation report.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, which includes cheques for payment.

Cash in the bank at 15th May 2017 amounted to £69,208.35.

The following cheques were approved for payment:

Date	Cheque	Description	Amount £
09/05/17	571	F. Elwood - salary	1,003.83
09/05/17	572	HMRC - Paye	147.39
09/05/17	573	Surrey Pension Fund	272.06
	574	Cancelled	0.00
09/05/17	dd	EE Broadband	31.00
09/05/17	575	R. Burberry - installation of TV	34.00
09/05/17	576	John Cole- Planters	109.88
17/05/17	577	F. Elwood - padlock	16.49
17/05/17	578	Surrey Hills Solicitors	248.40
17/05/17	579	Surrey Hills Solicitors	434.00
18/05/17	580	Claire Thomas	33.79
22/05/17	581	Redmond and Associates	480.00
22/05/17	582	L & D Fairtrade - APA drinks	37.94
22/05/17	583	Bill Kear - Hub Rural	5,280.00
22/05/17	584	Clark Ground Care - Hub	2,202.00
22/05/17	585	Zurich Municipal	1,853.05
		Total	12,183.83

2.2 Chairman's Report

John reported that he had collected nine hanging baskets for the village plus six hanging baskets which would be positioned over the railings outside the community centre. He would be installing them this week.

Action: JC

Re the village planters, they have all been planted up by Rita and Bob Russell. Rita and Bob have been working at the pond, which looks good, and it has rained which has restored pond levels.

3 GRANT APPLICATIONS

Nothing to report.

4 PARISH FACILITIES

4.1 Jennings Hall garden

Members approved the project suggested by Mahala Peskett to renovate the garden at the Jennings Hall.

4.2 Clock

Graham noted that the Community Centre clock is still not showing the right time. John said he would attend to it. **Action: JC**

4.3 Gate

Graham asked if a spring could be fitted to the Community Centre gate to make sure it automatically closed.

4.4 Old School Place.

Graham suggested that double yellow lines should be deployed in Old School Place by the noticeboards to stop parking and to improve sight lines.

4.5 Station Approach and Station Road/Vicarage Close and Vicarage Road

Graham raised concerns about the difficulty turning out of Station Approach into Station Road because of the large and beautiful tree on the corner. Concerns were also expressed about parking in Vicarage Close and Vicarage Road. John would put these concerns, along with the Ash Close issue, to David Curl at Surrey Highways. **Action: JC**

4.6 Lesley Steeds – request for input

It was noted that Lesley would like a list of requests from parish councillors regarding things they would like done in their area. John asked members to send their requests to Fay who would collate a list.

Action: ALL/Clerk

5 COMMUNITY EVENTS

5.1 Lingfest

John reported that a Premises Licence had now been granted which would allow the organising team to move on with issuing a second batch of free tickets – the first batch of 500 having been snapped up in days. People wanting tickets should get their name on the waiting list by using the website. Tickets would be available from Monday onwards.

A draft budget for the event showed that costs were creeping up – insurance, ticketing, fencing of the site, etc, were all factors.

6 HUB PROJECT

6.1 Urban grass cutting

Members approved the monthly payment of £1835 + VAT for the urban grass cutting.

6.2 Rural grass cutting

Members approved the payment of £4400 + VAT for the rural grass cutting.

6.3 Hub project

Members agreed with a suggestion from Andrea that we should explore the *Plant Life* initiative under which rural areas without sightlines would be cut far less regularly in order to spare wild flowers. Andrea agreed to send details of the scheme to Fay for circulation to members.

Action: AW/Clerk

It was further agreed that, on the basis of such an initiative, we could develop a programme of timed grass cutting suited to our area which could yield considerable savings. We could take this approach to the Hub and allow them to negotiate the outcome with SCC.

John asked members to send Fay a note setting out areas they knew which needing cutting, and when.

Action: All/Clerk

7 NEIGHBOURHOOD PLAN

7.1 Progress report

Nothing to report

7.2 To approve payment of any expenditure since the last meeting

None

8 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES

8.1 To discuss the feasibility of installing a pedestrian refuge in Godstone Road

Vivien asked whether it was now appropriate to pay for a study to determine whether lorries could navigate the Godstone Road roundabout if a pedestrian refuge was installed. John agreed he would raise this issue with David Curl to get an informal view as to whether a pedestrian refuge was feasible.

Action: JC

8.2 To note receipt of a Rights of Way Maintenance funding reduction briefing note from Surrey County Council

Members discussed the impact of County Council funding reductions on local public rights of way. It was agreed that John would talk to Chris d'Avray, a leader of the local walking group, to see whether there had been any progress with an earlier initiative proposed by SCC under which the County would supply equipment and training to local communities to help maintain local rights of way.

Action: JC

9 TRAINING, MEETINGS AND EVENTS

9.1 Members noted the TVSC Network lunch being held on 22nd June 2017 at The Sacred Heart Church in Caterham commencing at 12 noon.

10 REPORTS FROM OUTSIDE BODIES

10.1 Members noted the minutes received from the Fairtrade Steering Group Meeting held on 4th May 2017.

10.2 Members noted receipt of 'Have your say about Regeneration Oxted' and further noted that members can send in their comments on this development consultation.

10.3 Members noted receipt of the May Newsletter from SSALC.

11 CURRENT CONSULTATIONS

11.1 Members noted the consultation by Tandridge District Council 'Draft Trees and Soft Landscaping Supplementary Planning Document (Regulation 12)'.

12 PLANNING COMMITTEE

Members approved minutes of the meetings of the Planning Committee held on 25th April and 9th May 2017.

13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

A Community Infrastructure Funding Levy payment – around £150 – has been made to the Parish Council by the Felcourt Farm developer. We should discuss what we want to spend the money on.

We should have an update on the S106 money paid by Occasionally Yours which has been held on our behalf by TDC. The money is now due to be handed over to the Parish Council.

14 DATE OF NEXT MEETING

27th June