

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 29TH NOVEMBER 2016 AT 8PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:

John Cole - in the chair
Rody Kaiser-Davies
Liz Lockwood
Graham Marks

District Cllrs Lesley Steeds and Brian Perkins
Two members of the public

In attendance:-

Fay Elwood - Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from Andrea Watson and Vivien Hepworth.

1.2 Declaration of Interests

John Cole and Graham Marks declared an interest in item 2.5.

1.3 Minutes of meeting held on Tuesday 25th October 2016

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes (not listed on the agenda)

1. List of design ideas to deter parking **JC/LL**
2. Notice board installation **Clerk**
3. Allotment Land **Clerk**
We are waiting for the outcome of the planning application for traveller pitches. The Environment Agency has submitted a report recommending that the application be refused on the grounds of flood risk.
4. Future of the Hub **Hub Working Group**
There is a meeting on 2nd December between the Hub working group and SCC.
5. Re-planting around (or in) Gun Pond **Clerk**
The clerk will arrange a meeting with Rita/Heather/Vernon.
6. Lingfield Volunteer Library **CPL Steering Group**

We are waiting for a summary of the agreement with Surrey County Council from the CPL Steering Group to put on the website.

7. History Board **Surrey County Council**
 SCC has agreed a grant for the purchase of the frame. We are waiting for confirmation before purchasing from Greenbarnes.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, which includes cheques for payment. Cash in the bank at 15th November 2016 amounted to £49,859.51.

The following cheques for payment were approved:

Date	Cheque	Payee	Amount £
24/10/16	386	SSALC	36.00
24/10/16	387	Clark Ground Care - Hub	2,202.00
02/11/16	388	Countrywide Grounds Maintenance	2,092.80
05/11/16	dd	Orange Broadband	29.50
14/11/16	389	Royal British Legion	25.00
14/11/16	390	The Royal Oak - Remembrance Day	92.30
14/11/16	391	HMRC - PAYE	152.76
14/11/16	392	F. Elwood	990.10
14/11/16	393	Surrey Pension Fund	337.86
21/11/16	394	Andrea Watson	91.25
23/11/16	395	Clark Ground Care - Hub	2,202.00
		Total	8,251.57

2.2 Chairman's Report

John reported that he has attended a couple of meetings of the Community Partnered Library Steering Group. A new self-service kiosk has been installed in the library. They are running a story writing competition for children and have received entries from Lingfield Primary, Notre Dame and Young Epilepsy. They have also planned some Christmas readings.

Jeanine, from Hair Design, is in the process of reviving the Chamber of Commerce and she has organized two coffee mornings in The Greyhound Pub so that local businesses could drop in to find out more about what she is planning.

Jane Gould has been organizing a Christmas Fair as a precursor to reviving Lingfield Christmas Evening.

John also attended the Fairtrade meeting.

Three members of the parish council went to join the children at Lingfield Primary for school dinner. Lingfield Primary is keen to invite members of the community on a regular basis.

The chairman also thanked the steering group for the excellent Neighbourhood Plan drop-in session.

2.3 Resignation

Members noted, with sadness, the resignation of Valerie Millar. Valerie has been a member of the parish council for many years and her contributions have made a difference to the quality of life for residents of Felcourt. The vacancy will be advertised until 6th December. If there is no request for a by election, we will co-opt to fill the vacancy. **Members agreed** we will send a bouquet of flowers and a thank you letter. The clerk will find out how long she has been on the Parish Council. **Action: Clerk**

2.4 Godstone Road Pedestrian Refuge

Members agreed not to make extra provision in the budget for a feasibility study but will consider the matter at a future meeting and divert funds if necessary.

2.5 Lingfield Nature Reserves

Members agreed to increase the budget for the Nature Reserves by £500. This is to enable the committee to ring fence money for path resurfacing.

2.6 Paperless Planning

Members noted the email from Piers Mason informing us that Tandridge District Council is delaying the implementation of this until April 2017.

2.7 Flagpole

Members decided to defer a flagpole inspection until 2017.

2.8 Allotments

Members approved expenditure of £119 to pay for allotment markers. These will be put together at the 'Men in Sheds' project in Caterham. The clerk will make arrangements. **Action: Clerk**

2.9 Community Improvements Grant

Members noted that the Leader of Surrey County Council has approved the grant to pay for the History Board Frame and some banners to make the public aware of free parking in Gunpit Road. When confirmation is received the clerk will place the orders. **Action: Clerk**

2.10 Budget and Precept

Members approved the budget for 2017/18 and agreed a precept of £50,000 which is the same as 2016/17.

3 GRANT APPLICATIONS

Members noted receipt of a letter of thanks from St Catherine's Hospice.

4 PARISH FACILITIES

Members noted receipt of notes of a meeting to discuss the future of The Pollards Allotments. We have invited companies to tender for the grass cutting. Graham Marks

suggested inviting Wealdens and Complete Garden Care as both these businesses are in Newchapel Road.

5 COMMUNITY EVENTS

Members noted receipt of notes from a meeting of the Lingfest committee held on Monday 7th November 2016 and approved decisions taken at the meeting.

6 HUB PROJECT

Members approved payment of £1835 plus VAT for the urban grass cutting. The Hub working group is meeting with Surrey County Council to discuss the future of the rural grass cutting. In the meantime, Surrey County Council has suspended our payments.

7 NEIGHBOURHOOD PLAN

The Neighbourhood Plan Steering Group hosted a drop in session for residents to inspect which parcels of land are being considered for inclusion in the local plan.

8 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES

8.1 Gatwick Airport Flight Paths

This item was deferred.

8.2 Proposed Diversion of Footpath 381

Network Rail has applied for a permanent diversion of Footpath 381 across the railway foot bridge. **Members object** to this proposal on the basis of Disability Discrimination. It would mean that there is no way for wheelchairs or pushchairs to cross from one platform to the other. The matter is being discussed at the Local Area Committee meeting on 9th December. The clerk will write to inform Surrey County Council of our intention to object. **Action: Clerk**

8.3 Telephone kiosk in Felcourt Road

Members agreed that we will apply to adopt the telephone kiosk in Felcourt Road with the intention of making it a book exchange and information point. The clerk will notify Tandridge District Council. **Action: Clerk**

9 TRAINING AND MEETINGS

Nothing to report.

10 REPORTS FROM OUTSIDE BODIES

10.1 Newsletter from NALC

Members noted receipt of the DIS from the National Association of Local Councils.

10.2 Meeting with Sam Gyimah

Members noted receipt of the emailed summary from Sam Gyimah about the meeting to discuss the Local Plan consultation. Liz mentioned that the MP told

those present that the Government is not insisting on OANs (Objectively Assessed Needs).

10.3 GACC

Members noted receipt of GACC Newsletter Number 108.

11 CURRENT CONSULTATIONS

11.1 Tandridge District Council – Parish Council Members’ Allowances

Members agreed that the clerk will respond to this consultation, supporting the idea of a small allowance to compensate people for use of computer consumables and telephone calls.

Action: Clerk

11.2 Local Plan Consultation

Liz will draft a response for approval at the meeting of the planning committee to be held on 13th December.

Action: LL

12 PLANNING COMMITTEE

Members approved minutes of the meetings of the Planning Committee held on 25th October and 8th November 2016.

13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

13.1 Train Horns

Residents in Rushfords have received a letter informing them of a change to the use of train horns. The clerk was asked to write to other residents and complain to Network Rail. However, further information received after the meeting revealed that there are no plans to change where the horns are sounded. The change refers to the ‘quiet time’ which will be reduced so that there are no horns between midnight and 6am (instead of 11pm to 7am). Therefore, no action is required.

13.2 Village Walks

Sandra Silvester has produced some maps showing walks around Lingfield. Members agreed it will be a good idea to publish these.

14 DATE OF NEXT MEETING

The next meeting will be held on 31st January 2017.

Meeting closed at 9.37pm