

# *Lingfield Parish Council*

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## **MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL** **HELD ON TUESDAY 27TH MAY 2014 AT 8PM** **AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

### **Present:**

Chris D'Avray – in the chair  
Valerie Millar  
Sonia Perkins  
Graham Marks  
Vivien Hepworth

4 members of the public (part of the meeting)

District Cllr Brian Perkins  
County Cllr Michael Sydney

### **In attendance:-**

Mrs Fay Elwood, Parish Clerk

### **Report from District Councillor, Brian Perkins**

The Chairman congratulated Brian on his re-election to the District Council. Brian said he is looking forward to working with the parish over the next four years.

### **Report from District Councillor, Lesley Steeds**

Lesley reported that David Phillips, from Charters Towers is still concerned the bus stop has not been moved and she asked Michael Sydney to look into the matter. Motorists are still speeding down Felcourt Road and she asked if LPC could give support to the idea of a speed camera. She also asked if the footpath idea could be revisited. The Chairman agreed to meet with Lesley to walk around the area to see if there are alternative solutions.

### **Report from County Councillor, Michael Sydney**

Michael replied to Lesley, saying that it would help if the District Council had not removed itself from the Local Area Committee as he feels that communication is now more difficult. On the matter of speeding vehicles, he said that a speed limit reduction is taking place and gateways have been installed.

## **1. PROCEDURAL MATTERS**

### **1.1 Apologies for Absence**

Apologies were accepted from John Cole and Lisa Bangs.

## 1.2 Declaration of Interests

Chris D'Avray declared an interest in item 4.1 because he is Chairman of Lingfield and Dormansland Community Centre.

Vivien Hepworth declared an interest in item 7.2 because she lives near to the railway station.

## 1.3 Minutes of meeting held on Tuesday 29th April 2014

These were signed as a true and accurate record of the meeting.

## 1.4 Matters arising from previous minutes

**Farmers Market** – Claire Thomas, Karil Greenhalgh and the clerk have been discussing ways to take this forward. Traders will be notified and Helen Pink has indicated she would like to be involved.

**Bank Account** – Lisa Bangs needs to provide her proof of ID before the account can go live.

**Lingfield Nature Reserves Lease Renewal** - we have a stalemate over the issue of renewing the lease with the same wording free of charge or responding to the request from Lingfield Nature Reserves to have the lease in plain English. The clerk will forward both versions to members to help them decide whether to engage a solicitor.

**Action: Clerk**

**Signs for pond** – Chris and John will install the signs next week.

## 2 FINANCE AND ADMINISTRATION

### 2.1 Financial Report

**Members approved** the Financial Report and noted that cash in the bank as at 1st May 2014 was £45,756.80.

The following cheques were approved for payment:-

Date	Cheque	Description	Amount
29/04/2014	2268	Clark Ground Care	2,040.00
29/04/2014	2269	L & D Fairtrade	44.93
04/05/2014	dd	Orange Broadband	18.50
08/05/2014	2270	SSLAC - Surrey Local Forum	26.40
08/05/2014	2271	Vision ICT - (Domain Fee)	66.00
10/05/2014	2272	Wraptastic - signs for pond	90.00
14/05/2014	2273	C. D'Avray - material for benches	113.05
15/05/2014	2274	F. Elwood - Salary	958.39
15/05/2014	2275	HMRC - Paye	126.44
15/05/2014	2276	Surrey Pension Fund	410.65
15/05/2014	2277	Lingfield and Dormans CC - Fire Safety	1,306.00
15/05/2014	2278	EDF Energy	42.39
15/05/2014	2279	Victim Support	75.00
		<b>Total</b>	<b>5,317.75</b>

## 2.2 Chairman's Report

1st May Attended SALC meeting in Dorking. Proposals to video parish meetings. Importance of social media. Suggest we hold a local seminar for neighbouring councils.

9th May Following SCC's sacking of new Haywards Trust trustees, wrote to David Hodge requesting cancellation of "public library meeting" proposed for 20th May.

12th May Received reply from Susie Kemp (asst chief exec SCC) confirming cancellation of "public library meeting".

13th May Met YMCA regional boss (re Action for Life). Asked if they could help Lingfield Youth Club as they are involved with Earlswood and Oxted clubs.

14th May Met TDC officers to explain how LDCC operated as model for Day Centre.

18th May Met Pay Back Team with materials to work on pond benches.

21st May Attended Royal Garden Party at Buckingham Palace

## 2.3 Insurance

**Members approved** renewal of insurance with Zurich at a cost of £1690.92. Graham Marks asked the clerk to find out if members have personal accident cover whilst on council business. **Action: Clerk**

## 2.4 Annual Return

**Members approved** Sections 1 and 2 of the Annual Return.

## 2.5 Year End Accounts

**Members approved** the accounts for the year ending 31st march 2014.

## 3 GRANT APPLICATIONS

There were no grant applications to consider this month.

## 4 PARISH FACILITIES

The Chairman left the room whilst members discussed the request for financial assistance towards the cost of repairs to the chimney and roof at Lingfield and Dormansland

Community Centre. **Members agreed** to make a contribution of £1500 towards the total cost of £4816.27.

THE MEETING WAS SUSPENDED TO TAKE COMMENTS FROM MICHAEL SYDNEY, WHO OFFERED A FURTHER £500 FROM HIS MEMBERS' ALLOWANCE.

Members felt that the Community Centre Management Team should have a Buildings Maintenance programme and funds should be set aside to cover repairs. It was also agreed that the Parish Council should be notified before the work is undertaken and that we should generally be better informed. The clerk was asked to request that we receive copies of the minutes. **Action: Clerk**

## 5 HIGHWAYS ISSUES

### 5.1 Highways Issues

Graham Marks raised the issue of blocked gullies, particularly at the junction of High Street, Plaistow Street and East Grinstead Road. Michael Sydney reported that Conways (the contractor) are carrying out a study and we should report problems to SCC.

**Action: Clerk**

### 5.2 Grit Bins

**Members approved** expenditure of £180 for a replacement Grit Bin on the corner of Church Road and Town Hill.

**Action: Clerk**

## 6 HUB PROJECT

6.1 **Members approved** the monthly payment of £1700 plus VAT to Clark Ground Care to pay for the urban grass cutting.

6.2 **Members approved** the payment of £3225 plus VAT to Bill Kear for rural grass cutting.

## 7 VILLAGE ENVIRONMENT

### 7.1 Gun Pond

Members noted receipt of a letter from GACT informing us that we have been awarded a grant of £1250 towards the work at Gun Pond. With the £5000 promised from Tandridge District Council we now have a total of £6250. We still need to do some work to ascertain the cost of disposing of the silt as the cost is dependent on the number of tanker loads required. County Cllr Michael Sydney suggested approaching the County Council for assistance. He will find out who we should approach.

**Action: Clerk**

## **7.2 Rail Crossing**

Members noted receipt of the minutes from the meeting held on 14th May to discuss alternatives to the large ramp being proposed by Network Rail. After a very productive discussion, Network Rail have gone away to design a crossing which will incorporate lifts. Graham Marks pointed out that the crossing is a public footpath and will therefore need to be open 24 hours a day. Although this fact is not in the notes, it was discussed at the meeting.

## **8. TRAINING AND MEETINGS**

**8.1** Sonia, Chris, Graham and Valerie will attend the William Buckwell Almshouses lunch to be held on 19th June at the Day Centre.

**8.2** Members noted a public meeting to be held on Monday 2nd June at Lingfield and Dormansland Community Centre to discuss the future of the NHS.

**8.3** Members noted the AGM of Tandridge Access Group to be held on Wednesday 4th June at 2pm at the Council Offices in Oxted.

**8.4** Members noted that Surrey County Council is proposing to hold a public meeting to call for volunteers to turn Lingfield Library into a Community Partnered Library. The Chairman has requested that the meeting is postponed until July to give plenty of time to publicise the meeting.

**8.5** 9th June - There is a Police Panel Meeting being held at Lingfield and Dormansland Community Centre from 7pm to 8pm

## **9. REPORTS FROM OUTSIDE BODIES**

Nothing received this month.

## **10. CURRENT CONSULTATIONS**

None.

## **11. PLANNING COMMITTEE**

**Members approved** minutes of the meeting of the planning committee held on 29th April 2014. The meeting of the planning committee scheduled for 13th May 2014 was cancelled.

## **12. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA**

**12.1** Members noted a letter from Mr & Mrs Horscroft listing their concerns about development in the village. This was passed to Liz Lockwood who is setting up a Neighbourhood Plan Steering Group.

**12.2** Members noted the request from Tandridge District Council to support an extra poppy campaign. The clerk will find out how we can be involved.

**Action: Clerk**

**12.3** The Chairman reported that there has been an application to run a post office from the convenience store in Godstone Road. Some members have been aware that the current postmaster is hoping to retire and it was agreed that more information is needed before members can consider a request to support this application.

**13. DATE OF NEXT MEETING**

The next meeting will be held on 24th June 2014.

Meeting closed at 9.27 pm