

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 27TH JANUARY 2015 AT 8PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:

Chris D'Avray – in the chair
Sonia Perkins
Vivien Hepworth
Valerie Millar
John Cole

Liz Lockwood (Neighbourhood Plan Chairperson)

In attendance:-

Mrs Fay Elwood, Parish Clerk

1. PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from Graham Marks and Lisa Bangs.
Apologies were noted from Brian Perkins, Michael Sydney and Lesley Steeds.

1.2 Declaration of Interests

None.

1.3 Minutes of meeting held on Tuesday 2nd December 2014

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes (not listed on the agenda)

Sandbags - Paul Barton has not responded to our request for sandbags. The clerk will write again. **Action: Clerk**

Parking problems in Jenny Lane - John has visited Jenny Lane on a couple of occasions and found the road to be clear. Chris and John will contact the residents concerned to see if they can come up with a suggestion to submit to SCC. **Action: JC/CD**

2 FINANCE AND ADMINISTRATION

2.1 Financial Report

Members approved the Financial Report and noted that cash in the bank as at 21st January 2015 was £44,738.53.

The following cheques were approved for payment:-

Date	Cheque	Description	Amount £
11/12/2014	80	SSALC - Training	12.00
11/12/2014	81	L & D Community Centre	23.60
11/12/2014	82	E.A. Lockwood	86.00
11/12/20104	83	Windsock Company - Flagpole	271.44
11/12/2014	84	SLCC Membership	149.00
11/12/2014	85	F. Elwood	990.94
11/12/2014	86	Surrey Pension Fund	425.44
11/12/2014	87	HMRC - Paye	146.34
17/12/2014	88	John Cole - mileage	37.80
22/12/2014	98	Lingfield and Dormans Comm Centre	454.87
30/12/2014	90	BT - Phone Bill	118.10
30/12/2014	91	E.A. Lockwood	53.43
31/12/2014	92	Neighbourhood Plan Prize Draw	50.00
31/12/2014	93	Sutton & East Surrey Water	448.66
31/12/2014	94	Sutton & East Surrey Water	66.90
31/12/2014	95	F. Elwood - Knowhow Cloud	30.00
31/12/2014	96	E.A. Lockwood - Neighbourhood Plan	28.00
31/12/2014	97	E.A. Lockwood - Neighbourhood Plan	601.57
05/01/2015	dd	Orange Broadband	28.50
15/01/2015	99	Viking Direct - stamps	55.03
15/01/2015	100	Viking Direct - Phone and stamps	147.85
21/01/2015	101	D. Ohlson - work at allotments	210.00
21/01/2015	102	HM Revenue and Customs	136.15
21/01/2015	103	Surrey Pension Fund	417.83
21/01/2015	104	F. Elwood - Clerk's salary	974.21
21/01/2015	105	EDF Energy	41.00
21/01/2015	106	Glasdon UK Limited - Grit bin	199.98
21/01/2015	107	Clark Ground Care	2,040.00
21/01/2015	108	L & D Comm Centre - Rent	180.00
22/01/2015	109	S. Barnett - water for allotments	29.45
		Total	8,454.09

2.2 Chairman's Report

3rd December - Surrey Local Council's update & board meeting - Bletchingley

11th December - Met Barclays regional managers to arrange Lingfield training session

12th December - Attended Local Committee meeting with regards to Godstone Rd

12th December - Wrote to County Councillors thanking them for the opportunity of revisiting the Godstone Road traffic calming problems in conjunction with D/land

10th January - Wrote detailed response to Airports Consultation (2nd runway @ Gatwick)

5th January - Met retired Highways engineer who viewed traffic lights as best option for Godstone Road. Couldn't give me costings.

6th January - Wrote to Trevor Leggo for Highway contacts at East & West Sussex with view to obtaining idea of costs for Traffic Lights. Felt it not fair to approach Jason Russell since it may put him in a position of conflict with his own officers. Have to date had no replies from officers!

6th January - Wrote article for Surrey Mirror regarding Godstone Road

10th January - Met Dormansland Councillors to get support for decisions on Godstone Rd

14th January - Attended Fairtrade meeting: need to progress 'co-op thank you' plaque

17th January - Briefly visited excellent Lingfield Neighbourhood Plan exhibition

20th January - Met Fay & team to look at progressing Lingfield Village Market

22nd January - Attended SSALC board meeting at East Court, & did staff salary appraisals.

2.3 Grit Bin

Members approved expenditure of £166.65 for a Grit Bin at the entrance to Bay Trees. The clerk will try to recover the money from SCC.

Action: Clerk

2.4 Gun Pond

Members approved expenditure of £45 to fit a stop cock on the water supply to Gun Pond to give us control over when the water is switched on.

3 GRANT APPLICATIONS

3.1 Surrey Tree Warden Network

Members approved a grant of £45 towards the running costs of the Surrey Tree Wardens Network.

3.2 Samaritans

Members refused a grant to the Samaritans as there was not enough evidence that the service is used by Lingfield residents.

4 PARISH FACILITIES

4.1 Village Market

Members approved the decisions taken by the Village Market Working Group at their meeting on 19th January 2015. The first market will be held on 21st March 2015 if enough stall holders can be found.

4.2 Tourist Map

Members considered a proposal from Black Spiral Design and **agreed** that the clerk should seek further quotes and talk to other parish councils before a decision is taken.

Action: Clerk

4.3 Litter Bins

Members considered the suggestion that we pay for a larger litter bin outside Costcutters. The clerk approached Tandridge District Council and they were surprised at the request as this is not usually a problem in villages with a street sweeper. TDC will monitor the situation and let us know if the bin is regularly overflowing.

4.4 The Pollards

The land owner has requested some additional security measures. The clerk will arrange a meeting and get a quote from Clark Ground Care for consideration at the next meeting.

5 HIGHWAYS ISSUES

5.1 Godstone Road Pinch Points

The Chairman gave a report about the recent meeting of the Local Area Committee. The petition to remove the pinch points was presented but officers recommended that the developer's bond be repaid and that any future amendments to the scheme would have to be funded elsewhere. Members voting at the meeting deferred a decision and asked Lingfield and Dormansland Parish Councils to collaborate to come up with a solution to the problem. Members of both Councils have discussed the issue and recommend that the pinch points are replaced by traffic lights. The Chairman is considering how to present this idea to the next meeting which is due to be held on 13th February 2015.

6 HUB PROJECT

Members approved payment of £5100 plus VAT to Clark Ground Care to cover monthly payments up to 31st March 2015.

7 NEIGHBOURHOOD PLAN

7.1 Progress Report

John had previously sent a brief report about the meeting held in December. There have been two meetings since that report was circulated. The Open Day was held on 17th January and was attended by more than 170 people. It was an excellent event with good support from the public. On 26th January, the Steering Group started collating the information collected. Many hours of work will be required but members of the Steering Group are 'quietly excited' about the way the plan is proceeding. Main areas of concern are:- Doctors' surgery; protection of the Green Belt; no more restaurants; Godstone Road pinch points.

THE CHAIRMAN SUSPENDED THE MEETING TO INVITE COMMENTS FROM LIZ LOCKWOOD

Liz said that the invitation from the new Head of Planning Policy will be leapt upon. It is important that any policies resulting from the plan can be delivered. The Steering Group needs to find a way to engage with young people and a Facebook page has been suggested. They are also aware they need to engage with local businesses. They have a fantastic team and the people work well together. They have also received further offers of help. The next round of grants should provide up to £8000. There may also be additional funding to help with a Housing Needs Survey and a Sustainability Study.

THE MEETING WAS RECONVENED

7.2 Terms of Reference

The clerk has adapted two different Terms of Reference for consideration by the Parish Council and the Steering Group. The Steering Group will consider which one is appropriate and it will be adopted at the next meeting of the Parish Council. It is probable that the final document will be a combination of the two.

7.3 Expenses

Members approved expenditure incurred by Liz Lockwood in relation to the Open Day held on 17th January 2015.

8 VILLAGE ENVIRONMENT

8.1 'Thank you' plaque

Lingfield Fairtrade has agreed to pay for a plaque acknowledging the Co-Op's contribution towards the cost of the village signs. Chris will liaise with Fairtrade and the Co-Op to come up with a form of words. **Action: CD**

8.2 Gatwick Airport

The Clerk will write to Gatwick Airport to accept their offer of engagement with parish councils on the subject of an additional runway at Gatwick. **Action: Clerk**

9 TRAINING AND MEETINGS

9.1 TVSC Network Lunch

This will be held on 12th February 2015. Sonia will attend.

9.2 Community Infrastructure Levy

TDC is holding an information session on the governance of the CIL on 25th February 2015. John Cole will attend.

10 REPORTS FROM OUTSIDE BODIES

10.1 Lingfield Nature Reserves

Members noted receipt of reports from the Nature Reserves following their meeting in October.

10.2 SSALC Newsletter

Members noted receipt of the December Newsletter from SSALC.

11 CURRENT CONSULTATIONS

11.1 Surrey Police and Crime Commissioner

LPC has received a letter from the Surrey PCC explaining why he is considering a 24% increase in the Police portion of the council tax precept. A rise of this magnitude will trigger a referendum which will cost in the region of £1 million. Members debated the issue for some time and failed to reach a consensus. The clerk will write to Kevin Hurley to tell him that opinion was divided and all members are worried about the cost of the referendum.

Action: Clerk

11.2 Surrey Local Transport Review

Chris will respond before 2nd February 2015.

Action: CD

11.3 Strategic Housing Land Availability Assessment

Members noted receipt of the Draft Methodology from Tandridge District Council. A response is due by 30th January. The clerk will write to say that Green Belt protection should be given a higher priority.

Action: Clerk

11.4 Gatwick Airport - Second Runway

Chris has responded individually to this consultation. The clerk will submit a response on behalf of the Parish Council, stating that we are opposed to a second

runway at Gatwick.

Action: Clerk

12 PLANNING COMMITTEE

Members approved minutes of the meetings of the planning committee held on 2nd December 2014.

13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

13.1 Rural Housing

Members noted receipt of a letter from the Rural Housing Alliance dated 11th December 2014.

13.2 Litter Pick

Chris and John will arrange a date for a litter pick of the footpath from the Star Inn to the Station.

Action: CD/JC

13.3 Community Trigger

Members noted receipt of information about 'The Community Trigger'

13.4 Letter from resident

Members noted receipt of a letter from J. Taylor.

14 DATE OF NEXT MEETING

The next meeting will be held on 24th February 2015.

Meeting closed at 9.20pm