



**MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 26TH FEBRUARY 2019 AT 7.45PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Vivien Hepworth - in the chair
Rody Kaiser-Davies
Liz Lockwood
Camilla Downing
Graham Marks

County Councillor Lesley Steeds
District Councillor Nicholas White
District Councillor Mark Ridge

4 members of the public

In attendance
Fay Elwood, Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from John Cole and Andrea Watson.

1.2 Declarations of Interest

None.

1.3 Minutes of meeting held on 29th January 2019

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes (not appearing elsewhere on agenda)

War memorial – the work agreed at the last meeting is still outstanding. Graham suggested that we should provide an alternative method of fixing the small commemorative crosses if the wire is removed.

Action: Clerk

Plaque for Talbot Road – Andrea has provided a photograph of the missing plaque so this can now be ordered.

Action: Clerk

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, including cheques for payment. Cash at bank on 10th February amounted to £48,460.73. The following cheques were approved for payment:-

Date	Cheque	Description	Amount £
25/01/2019	915	The Fountain Centre	25.00
29/01/2019	916	Entertee - Lingfest fencing	984.60
30/01/2019	917	Identity Press Ltd	70.00
31/01/2019	918	F. Elwood- Ticket printing	65.00
04/02/2019	919	R.V. Deller	400.00
04/02/2019	921	F. Elwood - Salary	1,048.97

04/02/2019	922	R. Marlow - Salary	368.20
04/02/2019	923	The Surrey Pension Fund	285.71
04/02/2019	924	HMRC - PAYE	183.42
12/02/2019	925	F. Elwood - Knowhow Cloud	40.00
18/02/2019	926	Vision ICT - Op London Bridge	42.00
20/02/2019	927	Andrea Watson	261.81
21/02/2019	928	The Samaritans	100.00
		Total	3,874.71

2.2 Twinning

Members approved expenditure up to £600 to send two representatives to the 40th anniversary celebration event in Plaisance du Touch. **Members also approved** expenditure of £635 plus VAT for refurbishment of the Twinning sign.

2.3 Litter Warden

Members noted the resignation letter received from Robin Marlow and asked the clerk to send a letter of thanks for the work he has carried out during the past five months. The clerk has offered the position to one of the other candidates. If he is no longer interested the post will be readvertised. **Action: Clerk**

2.4 Operation 'London Bridge'

Members approved expenditure of £150 to prepare for the mourning arrangements for senior members of the royal family. The clerk will discuss with the vicar at St Peter and St Paul's Church in case arrangements have already been made to have a book of condolence in the village. **Action: Clerk**

3 GRANT APPLICATION

Nothing to report.

4 PARISH FACILITIES

4.1 The Jennings Hall

Members noted that the Meals on Wheels team will be refurbishing part of the main kitchen over the next few weeks.

5 COMMUNITY EVENTS

5.1 Lingfest

Members noted receipt of the minutes of a meeting of the Lingfest committee and **approved** the decisions taken.

6 NEIGHBOURHOOD PLAN

Nothing to report.

7 HIGHWAYS ISSUES

7.1 Update on Highways Issues

Saxbys Lane - Mark Ridge spoke to the resident and it is a blocked storm drain causing the standing water outside 3 Saxbys Lane. Lesley Steeds suggested arranging a meeting between Mark and Steve Cunnah to see how this can be taken forward.

Pam Erskine will be requiring a 3 hour road closure at the pinch points to enable repairs to be carried out to her roof.

7.2 Cutting of Grass Verges

Surrey County Council (SCC) will be reducing the number of cuts for urban and rural grass verges in 2019. Tandridge District Council (TDC) had been considering taking over responsibility for this to keep the service at the same level. They had hoped parish councils would help to fund this. Whilst Lingfield Parish Council was prepared, in principle, to provide some funding, it was impossible for TDC to find a formula which suited all 28 parishes in the District. Members decided to see how the reduced service affects us before deciding whether to make separate arrangements to supplement the service provided by SCC

7.3 Speeding on Town Hill

A member of the public has asked the parish council to consider supporting speed reduction measures on Town Hill. Some residents are finding it difficult to cross the road safely. **Members agreed** to send a letter to Surrey County Council to see if any of the suggestions can be implemented. The clerk will forward the suggestions to Lesley Steeds.

Action: Clerk

7.4 Village Spring Clean

We will take part in the big clean up on 6th April between 10am and 1pm. TDC has agreed we can use Gunpit Car Park as a meeting point. The clerk will arrange for some equipment and publicise the event.

Action: Clerk

7.5 Garage in High Street

Members noted receipt of a letter from a resident asking for assistance with a party wall dispute in the High Street. Members agreed there is nothing we can do to help on this occasion and the Chairman will respond accordingly.

Action: JC

7.6 Lingfield Common Road

Members are aware of the sad accident which happened in Lingfield Common Road on Sunday 24th February. A cyclist was knocked off his bike and died at the scene. Whilst they recognize this accident was not caused by speeding, they are aware residents are still concerned about the amount of speeding vehicles on that road. Lesley is arranging for the cabinet member to visit the site to see the problem first hand. It was agreed that we will write to Surrey County Council to request they reconsider reducing the speed limit by 10 mph along the whole stretch of Lingfield Common Road.

Action: Clerk

8 TRAINING, MEETINGS AND EVENTS

8.1 Crime Prevention

Members noted a meeting arranged by the Chamber of Commerce to discuss crime prevention. This will be held at Long Acres Caravan Park on 13th March starting at 5pm.

8.2 CAGNE Forum

Liz will attend the Cagne Forum meeting to be held on 27th February at Ockley Village Hall.

9 REPORTS FROM OUTSIDE BODIES

Members noted receipt of documents from the meeting of Lingfield Nature Reserves held on 15th January 2019.

10 CURRENT CONSULTATIONS

Nothing to report.

11 MINUTES OF MEETINGS OF THE PLANNING COMMITTEE

Members approved minutes of the meeting of the planning committee held on 29th January 2019.

12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

12.1 Crime in Lingfield

Following the clerk's request, we received a summary of crime in the area and a comparison with the same period in 2018. Members were hoping for a more detailed report. The clerk will make this request. **Action: Clerk**

12.2 Gilbert Reed

We have been informed that Gilbert Reed recently passed away. A memorial event is being arranged for 23rd March at the Meridian Hall in East Grinstead.

12.3 Maintenance Work

Cuadrilla will be carrying out some maintenance work to their exploration site in Crowhurst Road starting on 26th February and lasting for 2 to 3 weeks.

13 DATE OF NEXT MEETING

The next meeting will be held on 26th March 2019

Meeting closed at 8.30pm