

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 25TH MARCH 2014 AT 8PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:

Chris D'Avray – in the chair
Valerie Millar
John Cole
Sonia Perkins
Vivien Hepworth
Lisa Bangs

In attendance:-

Mrs Fay Elwood, Parish Clerk

2 members of the public

Apologies received from Michael Sydney, Lesley Steeds and Brian Perkins

Report from District Councillor, Lisa Bangs

Lisa reported that officers from the Amenity Services Department at Tandridge District Council have suggested that the remainder of the S106 money from the development at Occasionally Yours be spent on 12 bins and replacement benches. Members felt that TDC should pay for new bins if they are necessary. The benches are currently undergoing refurbishment by the Community Payback Team. The Parish Council has other ideas for the use of the money. These are on the agenda for discussion.

The planning committee at TDC (of which Lisa is a member) have recently considered two plans in Lingfield and Felcourt. The screen at Lingfield Park was approved and the application for show homes/offices at Scandia Hus was refused.

Since TDC took control of Talbot Road recreation ground, they have received £80 in pitch fees. Football teams which previously played at Talbot Road have found cheaper pitches elsewhere.

Questions from a member of the public

Members of the public are invited to speak on items which are on the agenda. However, Michael Beavis wished to report issues he is concerned about. These are:- Dog fouling; road repairs; HGVs through the village; need for an extra pedestrian crossing. His comments were noted but the Chairman made him aware of the correct channels to pursue his complaints.

1. PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from Graham Marks.

1.2 Declaration of Interests

None.

1.3 Minutes of meeting held on Tuesday 28th January 2014

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from Minutes of previous meeting

1. Publicity event - Fairtrade signs

Lingfield and Dormansland Fairtrade Group have yet to arrange a date to acknowledge the Co-Op's contribution towards the village signs.

2. Monitoring of Godstone Road Traffic Calming

Volunteers carried out congestion monitoring on two days - one was a race day. Congestion was not a big problem so future dates were cancelled. The Clerk reported our findings to SCC and pointed out that motorists speed up to avoid waiting within the pinch points.

3. Maintenance of benches

The Community Payback team has started on the benches and will continue over the next few weeks.

4. Community Award

The recipients of the Community Award were considered and **members agreed** to give two awards in the adult category. One of the awards will recognise contribution to a service for young people. The recipients will be announced at the forthcoming Parish Assembly.

5. Change of bank

Valerie, Graham, Lisa and John still need to visit HSBC in East Grinstead to complete identification checks.

2 FINANCE AND ADMINISTRATION

2.1 Financial Report

Members approved the Financial Report and noted that cash in the bank as at 28th February 2014 was **£22,376.71**. The following cheques were approved for payment:-

Date	Cheque	Payee	Amount £
27/01/2014	2227	Lingfield & Dormans Comm Centre	15.75

27/01/2014	2228	F. Elwood - Backup Storage	30.00
04/02/2014	dd	Broadband	18.50
14/02/2014	2229	D. Ohlson - tree removal	120.00
14/02/2014	2230	R.V. Deller - Gun pond	450.00
14/02/2014	2231	SSALC - Training	72.00
14/02/2014	2232	BT Business - The Hub	14.48
15/02/2014	2233	F. Elwood - Salary	938.19
15/02/2014	2234	Surrey Pension Fund	278.66
15/02/2014	2235	HM Revenue and Customs - PAYE	138.15
15/02/2014	2236	Greenbarnes Limited	893.01
24/02/2014	2237	SSALC	60.00
24/02/2014	2238	SSALC	48.00
04/03/2014	dd	Broadband	18.50
10/03/2014	2239	Clark Ground Care	120.00
10/03/2014	2240	Vision ICT - Website hosting	168.00
19/03/2014	2241	Viking Direct	131.83
19/03/2014	2242	John cole - Mileage	29.70
19/03/2014	2243	S. Barnett - Water for Pollards	43.55
19/03/2014	2244	Lingfield Chamber of Commerce	1,000.00
19/03/2014	2245	F. Elwood - March Salary	938.19
19/03/2014	2246	Surrey Pension Fund	278.66
19/03/2014	2247	HM Revenue and Customs - PAYE	138.35
		Total	5,943.52

2.2 Chairman's Report

The chairman has been out of the country for six weeks which meant he was not at the recent meeting of the planning committee. He reported that he takes a different view to that of the planning committee on the issue of the railway bridge.

2.3 Fairtrade signs

Members noted the exchange of emails from a resident who objects to the 'Fairtrade' portion of the new village signs. The clerk has taken advice from SSALC who are of the opinion that LPC has not acted beyond its powers. The resident concerned has been advised that the Council does not intend to remove the signs and it is understood he is pursuing his complaint elsewhere.

2.4 Jubilee Clock

Members agreed to replace the Masterclock for the Jubilee Clock at the Community Centre if Lisa can acquire funding from TDC S106 money.

Action: LB

2.5 Annual Parish Assembly

Members agreed to invite Action in Rural Sussex (AiRS) to give a presentation on 'Neighbourhood Plans' at the Parish Assembly to be held on 14th April. We

may be required to pay for their time and **members agreed** to this expenditure. Lisa suggested that we should use a flip chart to help identify what it is that people want to achieve from doing a plan. Members are still concerned about the cost and the fact that there could be a change of government in 2015 who could decide to abolish NPs.

The clerk will invite AiRS to give a talk and arrange for posters, invites, press release etc. Wine will be served at the end of the meeting.

Action: Clerk

2.6 Parish Council Logo

Members approved the new logo for letterheads and comp slips, subject to some softening of the image.

Action: JC

3 GRANT APPLICATIONS

Members deferred a decision on the subject of a grant to Victim Support. The clerk will add to the agenda for the next meeting and Sonia will find out how many people in our parish have benefitted from their support.

Action: SP/Clerk

4 PARISH FACILITIES

4.1 Gun Pond

There have been several inspections of the pond which has resulted in three different recommendations for improving the water quality. The clerk will seek advice from the Department of Environment regarding removal and disposal of silt.

Action: Clerk

4.2 Village Market

Members approved the idea of a market in Lingfield to sell local produce. The idea is to hold a market once a month in the car park at the community centre. The clerk will find out about licensing arrangements.

Action: Clerk

4.3 Lollipop Track

Members approved expenditure of £1125 plus VAT for repairs to the track leading to the allotments at Centenary Fields. The clerk will liaise with Lingfield Nature Reserves about the repairs to the entrance gate.

Action: Clerk

4.4 Public Toilets

We have been asked by Tandridge District Council if the Parish Council would consider taking over responsibility for the public toilets if they decide to close them. Members believe that public toilets are essential in Lingfield and that they should continue to be the responsibility of the District Council. The clerk will

send a reply.

Action: Clerk

5 HIGHWAYS ISSUES

There is concern about the proposal to charge residents for parking in Station Road. Chris will discuss with Vivien.

Members are asked to report any Highways Issues to the clerk who is preparing a list for Michael Sydney.

6 HUB PROJECT

6.1 Members approved the decision made by the Lingfield Hub to award the contract for rural grass cutting to Bill Kear. The urban grass cutting contract remains with Clark Ground Care.

7 VILLAGE ENVIRONMENT

7.1 Notice Boards

Members noted installation of the new notice board at Felcourt. This was subject of an insurance claim. Zurich Insurance paid £644.17 after our excess had been deducted.

8. TRAINING AND MEETINGS

8.1 Surrey Planning Seminar

Members noted receipt of the handouts from the Surrey Planning Seminar attended by the clerk and John Cole on 27th February 2014.

8.2 TVSC Network Lunch

Members noted the TVSC Network lunch to be held on 10th April 2014. Members should reply direct if they would like to attend.

9. REPORTS FROM OUTSIDE BODIES

Members noted receipt of the following documents:-
Jan/Feb Newsletter from SSALC
East Grinstead and Uckfield Line Action Plan 2014

10. CURRENT CONSULTATIONS

10.1 Surrey County Council Rights of Way Consultation - due 9th May 2014
Chris D'Avray will respond on behalf of LPC.

10.2 Gatwick Airport - Consultation on the options for a second runway - due 16th May 2014

Members will pass comments to the clerk for preparation of the parish council's response. The main concern is that we do not have the infrastructure to support the additional housing which would be needed for the extra staff.

Action: Members/Clerk

10.3 Road Safety Outside Schools - due 25th April 2014

Chris D'Avray will respond on behalf of LPC.

Action: CD

10.4 Tandridge Local Plan - Detailed Policies - proposed main modifications - due 25th April 2014

This was noted.

11. PLANNING COMMITTEE

Members approved minutes of the planning committee meetings held on 28th January, 11th February, 25th February and 11th March 2014.

12. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

The clerk has received a suggestion that we have some form of response to emergencies, so that we can help people suffering from flooding and power cuts. Members felt that there are sufficient plans in place and the clerk was asked to request a copy of the TDC Emergency Plan.

Action: Clerk

13. DATE OF NEXT MEETING

The next meeting will be held on 29th April 2014. The Annual Parish Assembly will be held on 14th April 2014.

Meeting closed at 9.40 pm