

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 24TH NOVEMBER 2015 AT 8PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:

John Cole - in the chair
Valerie Millar
Chris D'Avray
Liz Lockwood
Vivien Hepworth
Rody Kaiser-Davies

3 members of the public
County Cllr Michael Sydney
District Cllr Brian Perkins
District Cllr Lesley Steeds
District Cllr Maureen Young

In attendance:-

Fay Elwood - Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from Valerie Millar.

1.2 Declaration of Interests

None.

1.3 Minutes of meeting held on Tuesday 27th October 2015

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes (not listed on the agenda)

Lingfield Station Notice board. Clerk to follow up with the Station Manager.

Action: Clerk

Air Quality Monitoring

Chris has contacted DEFRA as they carry out air quality monitoring in some areas. It was noted that TDC does not monitor fuel pollution. GACC reported that Heathrow is beginning to look at fuel pollution.

Plaque for Co-Op

Members agreed this should be sited on the wall of the Co-Op. The clerk will make arrangements. **Action: Clerk**

Oil and Gas Exploration Licences

Liz has emailed maps showing which areas are covered by the licence applications. She explained there is a lot of oil, rather than gas and extraction would require wells to be installed roughly every 10 metres. It is very difficult to extract.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, which includes cheques for payment, and noted that the cash in the bank at 21st November 2015 amounts to £53,995.44.

Date	Cheque	Payee	Amount £
28/10/2015	225	F. Elwood - Stamps	117.00
04/11/2015	226	J. Gatton - Allotment grass for year	200.00
04/11/2015	227	Countrywide Grounds Maintenance	2,032.80
04/11/2015	228	SSALC - Network Day	72.00
04/11/2015	229	F. Elwood - Mileage for Network Day	22.50
04/11/2015	230	Clark Ground Care - October	2,202.00
04/11/2015	231	Clark Ground Care	48.00
09/11/2015	232	F. Elwood - Remembrance Day Grats	53.70
15/11/2015	233	HM Revenue & Customs	123.53
15/11/2015	234	F. Elwood - Clerk's Salary	985.21
15/11/2015	235	Surrey Pension Fund	417.83
24/11/2015	236	Clark Ground Care - November	2,202.00
		Total	8,476.57

2.2 Chairman's Report

All those consulted are in agreement with installation of double yellow lines in Vicarage Road near to the cage cabin. John is currently contacting residents in Talbot Road to try to find a solution to the problem of inconsiderate parking. Once the informal consultations are complete we will submit our suggestions to Surrey County Council for consideration. John delivered questionnaires to 100 properties in and around Vicarage Road seeking views on the proposed one-way traffic system. (see agenda item)

John attended a Local Plan workshop at TDC with the clerk and there will be a follow-up meeting in December. Liz Lockwood and the clerk will attend. The

presentation has been circulated to members. The clerk will send a paper copy to Graham Marks.

Action: Clerk

We have received an open invitation to Bough Beech Reservoir on 14th May.

John will circulate in case anyone wishes to attend.

Action: JC

Gilbert Reed called John to advise that TDC is still keen to take on the land which he is offering as part of the redevelopment of Pond Farm.

2.3 Budget and Precept

Graham questioned the budget provision to assist with Library staffing and it was noted that a provision in the budget is not an agreement to spend the money.

Members expressed concern about the budget provision for Community News because they are concerned about the direction the publication is taking. It was agreed that the amount will be moved to the discretionary grants budget so that the Community News team will need to make an application. Graham asked for copies of original articles which had been edited before appearing in the magazine. The clerk will inform the Community News team. **Members approved** the budget and agreed to a precept request of £50,000 which is the same as last year.

Action: Clerk

3 GRANT APPLICATIONS

3.1 St Catherine's Hospice

Members approved a grant of £200 for St. Catherine's Hospice.

3.2 Lingfield Scouts

Members noted receipt of a letter of thanks from Lingfield Scouts for their recent grant towards the cost of extending the scout hut.

4 PARISH FACILITIES

4.1 History Boards

Members did not like the style of writing proposed for the History Boards so they will forward suggestions to the clerk.

Action: Clerk

5 HIGHWAYS ISSUES

5.1 Vicarage Road One-way System

Letters have been distributed to properties in and around Vicarage Road, seeking opinions on a proposal to make traffic one-way in Vicarage Road. The deadline for responses is 30th November. Early indications are that opinion is evenly divided. There is concern that making Vicarage Road a one-way street might increase speeding.

5.2 Highways Issues

The list of Highways Issues has been passed to County Cllr Michael Sydney. Members highlighted items which, in their opinion, should be given priority and Michael gave a response to this at the start of the meeting:-

Broken VAS in Newchapel Road

It needs a completely new sign. The budget is small but it is on the list.

Vicarage Road surface

The machinery for doing this work is at the other end of the county and they won't bring it back to do one road. Michael was asked to arrange for the drains to be cleared of the loose tarmac to help with the flooding.

Town Hill road markings

Michael advised we should discuss this with David Curl

Jacksbridge road surface

Michael asked who this was reported to.

In general, Michael said that SCC Highways is short staffed.

Railings at Old School Place

Michael said they cannot be removed in case an accident occurs. It was pointed out that they were installed when the Community Centre was a school so they are no longer relevant. Michael will pass this information to SCC. Graham suggested asking the Police for their opinion on whether removing the railings will affect safety.

5.3 Talbot Road Parking

Residents living in Talbot Road have reported inconsiderate parking in Talbot Road. This has always been an issue at certain times of the day but has increased due to the fact that staff working in the village park there during the day and people using restaurants park at night. Chris and John will talk to residents and try to come up with a suggestion to put to Surrey County Council.

Action: JC/CD'A

6 HUB PROJECT

6.1 Payment for Urban Cutting

Members approved the monthly payment of £1835 plus VAT to Clark Ground Care.

6.2 To receive a verbal update from the clerk on the Hub Project

The clerk reported that Surrey County Council is offering a reduced amount to fund the Lingfield Hub for the next four years. The Hub Management have asked SCC to reconsider the offer because it cannot provide an acceptable service with the money on offer.

7 NEIGHBOURHOOD PLAN

7.1 Progress Report

The Housing Needs Survey has been distributed to residents and there has been a 25% response rate so far. Collecting of evidence continues. Liz was successful in

her grant application. The amount awarded is £3303. A consultant will be employed to carry out the Visioning exercise. The Chairman thanked Liz for her work on the grant application.

7.2 Expenditure

Nothing to report.

8 VILLAGE ENVIRONMENT

8.1 Godstone Road Pinch Points (this item was discussed after item 2.3)

Pam Erskine is concerned about the plans used to construct the pinch points. She wonders whether the plans for the Section 278 agreement would have been passed if they had shown the location of her driveway. The question is whether this is something she should challenge or whether the parish council should write to TDC because the installation of the pinch points affects the whole village. Chris D'Avray expressed concern that TDC has passed plans with incorrect information but stressed that the parish council should not incur costs of a legal challenge.

Members agreed that the clerk will write to TDC to ask why the plans provided by Asprey Homes, and used for the Section 278 agreement, are different to what was implemented and why the driveway to the Thatched Cottage was left off the plan.

Action: Clerk

8.2 Proposed development in Godstone Road

Members noted receipt of the feedback forms from English Rural Housing. A planning application is expected in the coming months. Members expressed concern that a culvert wasn't installed when the entrance was changed. John will check this as it has the potential to cause flooding.

Action: JC

9 TRAINING AND MEETINGS

9.1 Surrey Local Councils Update

Members noted this event has been postponed until 11th February 2016.

9.2 Local Plan Training Session - 16th December 2015

The purpose of the second session is to get parishes ready to respond to the consultation. Therefore, Liz will attend the session on 16th December, along with the clerk.

10 REPORTS FROM OUTSIDE BODIES

10.1 Watchout

Members noted receipt of the Community Safety Newsletter dated November 2015

10.2 SSALC Newsletter

Members noted receipt of the November edition of the SSALC Newsletter.

11 CURRENT CONSULTATIONS

The Rural Strategy Consultation is currently underway. Responses are due by 4th January 2016.

12 PLANNING COMMITTEE

Members approved minutes of the meetings of the Planning Committee held on 27th October and 10th November 2015.

13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

13.1 Knights Yard

Members noted correspondence and emails from Tim North relating to the proposed development at Knights Yard.

14 DATE OF NEXT MEETING

The next meeting will be held on 26th January 2016.

Meeting closed at 10.22 pm