

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 23RD FEBRUARY 2016 AT 8PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:

John Cole - in the chair
Valerie Millar
Chris D'Avray
Liz Lockwood
Vivien Hepworth
Graham Marks

1 member of the public (part of meeting)
County Cllr Michael Sydney

In attendance:-

Fay Elwood - Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for Absence

Members accepted an apology from Rody Kaiser-Davies.

1.2 Declaration of Interests

Vivien Hepworth declared an interest in 2.4 because she is a church warden.

1.3 Minutes of meeting held on Tuesday 26th January 2016

These were signed as a true and accurate record of the meeting.

1.4 Matters arising from previous minutes (not listed on the agenda)

Pinch Points - The reply from Charlotte Parker has been forwarded to Pam Erskine. Pam has expressed concern about whether emergency vehicles can safely attend an accident within the pinch points. Chris has offered to contact the fire service for their assessment of the situation. Pam is still concerned about her safety when entering and exiting her driveway and she does not believe there is an adequate 'sweep' to give her space to pull out.

Grant application for promotional material for Buses4U

The clerk has contacted Marcus Dode for more information. A decision was deferred until the information is received.

Village Developments No reply has been received to the third letter to Mr Greenhalgh concerning funds promised to parish. Sent email chasing on 23rd Feb.

Notice board at Railway Station - still no reply despite chasing.

The clerk will post our agendas on their existing notice board for now.

Speedwatch We are waiting for next training session for volunteers.

The clerk will add Deanne Parry-Jones to list of volunteers awaiting training.

Action: Clerk

Benches We are waiting for the new benches (High Street and Gun Pond). It was suggested that the bench to go around Gun Pond should commemorate the Queen's 90th birthday. The clerk will ask TDC to have it engraved.

Action: Clerk

Lease for The Pollards Carol Barnett still hasn't signed the lease renewal.

Collapsed drain in Vicarage Road John has reported this to SCC and has a reference number for the job.

2 FINANCE AND ADMINISTRATION

2.1 Finance Report

Members approved the Finance Report, which includes cheques for payment, and noted that the cash in the bank at 21st January 2015 amounted to £51,640.70.

The following cheques for payment were approved:

Date	Cheque	Payee	Amount £
27/01/2016	262	Clark Ground Care - Hub	2,202.00
04/02/2016	dd	Orange Broadband	28.50
08/02/2016	263	F. Elwood Knowhow Backup	30.00
08/02/2016	264	R.V. Deller	450.00
08/02/2016	265	HM Revenue & Customs	123.53
08/02/2016	266	F. Elwood - Clerk's Salary	985.21
08/02/2016	267	Surrey Pension Fund	417.83
09/02/2016	268	F. Elwood - Sandwiches for Mtg	50.00
18/02/2016	269	Clark Ground Care - Hub	2202.00
18/02/2016	270	Surrey Community Action - NP	2670.68
18/02/2016	271	SSALC - Surrey Forum	18.00
		Total	9,177.75

2.2 Chairman's Report

John has received a letter about an accident outside The Cage. He has replied to inform the person that the licence for scaffolding has in fact expired. January was a busy month for meetings:- the public meeting about the Local Plan was so well

attended it was moved to the Church to accommodate numbers. It was felt that the number of people attending the meeting may have had an impact on the number of responses submitted to TDC. The meeting to talk about the future of the library was attended by around 60 people. It is important to form a steering group to take this forward and to recruit volunteers for the day to day running of the library. Any recommendations should be passed to Ian Jones.

There was a small ceremony to mark the installation of a new gate at the bottom of Headland Way. John thanked Michael Sydney for funding this from his member's allowance. The gate will be known as the 'Colin Attwood Gate'. Colin sadly passed away on the date the gate was installed. John will organise a plaque.

Action JC

A successful litter pick took place on 20th February. The rubbish collected from Lingfield Common Road and the Twitten from The Star Inn filled 26 bags. John thanked all the volunteers and TDC for lending us the equipment. Chris suggested that we arrange a litter pick every other month. It was also suggested that the school and scouts could be involved.

2.3 Queen's 90th Birthday

Members approved a budget of £500 for a drinks ceremony. We will liaise with the scouts and the primary school to arrange an early evening event on 21st April 2016, culminating in the lighting of the beacon.

2.4 Donation to St Peter and St Paul's Church

Members approved a donation of £100 to St Peter and St Paul's Church to help with the cost of heating for the Local Plan meeting which took place in January.

2.5 Donation for representation against Local Plan

Members agreed to support the 'Collective Regulation 18 representation' against the Local Plan which has been prepared by Paul Brown, QC. **Members also agreed** to pledge £1000 towards the cost if it is required.

3 GRANT APPLICATIONS

3.1 Members approved a donation of £100 towards the cost of the forthcoming exhibition by the RH7 History Group.

4 PARISH FACILITIES

4.1 History Boards

Members approved the work done so far and look forward to receiving a final draft before it is produced.

4.2 Urban Tennis Scheme

Members agreed to send a letter of support for the urban tennis scheme to Tandridge District Council.

5 HIGHWAYS ISSUES

Liz reported that residents are having problems with mud on the road and lorries blocking traffic at the development adjacent to Lyndhurst in Newchapel Road. The clerk will ask the site manager to make sure the road is kept clean. **Action: Clerk**

The verge outside the White House on Town Hill is encroaching onto the pavement. John will speak to the resident concerned to explain that wheelchair access is becoming difficult. **Action: JC**

6 HUB PROJECT

6.1 Payment for Urban Cutting

Members approved the monthly payment of £1835 plus VAT to Clark Ground Care.

6.2 Future of the Hub

Members noted that Surrey County Council has agreed to pay the full amount to fund the Hub for another four years. The contract has been awarded to Clark Ground Care.

7 NEIGHBOURHOOD PLAN

7.1 Progress Report

The chairman reported that the recent Neighbourhood Plan meeting was used to formulate a response to the Local Plan consultation. The committee are aware that they need to start getting thoughts onto paper. rCOH has been instructed to start the Visioning Exercise. Parish Council members are encouraged to attend a future meeting of the Neighbourhood Plan steering group which are held on the first Monday of each month.

7.2 Expenditure

Nothing to report

8 VILLAGE ENVIRONMENT

The chairman said that he has received reports of dog fouling at the entrance to the Nature Reserves and the Churchyard. It was agreed that most people are responsible dog owners and it is difficult to make the remaining few comply. The clerk will try to find more striking posters. **Action: Clerk**

9 TRAINING AND MEETINGS

9.1 Fairtrade presentation

The Fairtrade Group and the Parish Council will be thanking the Co-Op for their donation towards the village signs on Wednesday 9th March at 10.30am. All members of the Parish Council will be in attendance. Margaret and Chris Vasey will organise refreshments and invitations.

9.2 Official Opening of Charters Court

We have received an invitation to the official opening on Friday 11th March between 12 noon and 2pm. Graham, Chris and Liz will attend. The clerk will reply to the invitation.

9.3 Surrey Local Councils Forum

This will be held on 21st April at Loseley Park. We will not send a representative on this occasion.

9.4 Invitation to Bough Beech Reservoir

The Chairman has attended a previous open day so no-one will attend on this occasion.

9.5 Update on Local Plan

Vivien Hepworth will attend the update on the Local Plan to be held at Tandridge District Council offices on Tuesday 15th March at 2pm.

10 REPORTS FROM OUTSIDE BODIES

Nothing to report.

11 CURRENT CONSULTATIONS

11.1 The Local Plan - Issues and Approaches - due 26th Feb 2016

Members agreed the response to the Local Plan with the amendments suggested by Vivien Hepworth and Liz Lockwood. The clerk will email our response before 26th February. **Action: Clerk**

11.2 SCC Proposed changes to bus services

The clerk has submitted a response to this consultation.

12 PLANNING COMMITTEE

Members approved minutes of the meetings of the Planning Committee held on 9th February 2016.

13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

13.1 Defibrillator

Members agreed that the cabinet housing the equipment should be locked. The code will be available if someone calls '999'.

13.2 Damaged Grit Bin

The grit bin in Blackberry Lane has been demolished by a vehicle. The clerk will submit an insurance claim.

Action: Clerk

13.3 Future agendas

The chairman requested that members be more proactive in suggesting future agenda items. Specifically, he asked for suggestions about how we can improve our village and asked members to stick to things we can actually achieve!

Graham Marks repeated his suggestion that the Parish Council should monitor street sweeping and he was asked to provide a list of problem areas.

14 DATE OF NEXT MEETING

The next meeting will be held on 29th March 2016. Chris D'Avray gave his apologies in advance.

Meeting closed at 9.35 pm