

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL **HELD ON TUESDAY 30TH OCTOBER 2012 AT 8PM** **AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Chris D'Avray – in the chair
Valerie Millar
Lisa Bangs
John Cole
Sonia Perkins
Mary Edwards

County Councillor Michael Sydney

One member of the press

Nine members of the public (some only for part of meeting)

In attendance:-

Mrs Fay Elwood, Parish Clerk

Report from County Cllr Michael Sydney

Michael reported that there will be an informal meeting of the local committee on Friday to discuss highways improvements. The budget is set at £90m for five years which is equivalent to 106 schemes in the Tandridge area. Our suggestions will be put forward and Michael will report how successful his bids have been at the next meeting. There was a meeting to discuss the trust associated with the Guest House on Monday 15th October. This meeting was open to the public although none attended. Lisa agreed that this was disappointing but pointed out that the meeting was arranged at very short notice. The outcome of the meeting was that a submission is to be made to the Charity Commission to alter the terms of the trust so that trustees are locally nominated and £50,000 will be paid from SCC into the trust to help pay for refurbishment of the maisonette.

On the subject of Godstone Road traffic calming, the Chairman told Michael that he is concerned the developer is undertaking work sooner than they should be. However, he said he has no wish for the development work to take longer than it needs to. He also pointed out that the Parish Council has no allocation rights to the properties to be built on the rural exception site, despite what was printed in the newspaper.

Report from District Councillor Lisa Bangs

The new recycling service is now up and running and it has been successful despite a few problems in some areas. Referring to the traffic calming scheme Lisa said that because it has

been such a big issue for so many people, it is disappointing that communication from the developer could not have been better. The 30 mph signs have now been moved and Michael agreed to check when the new limits came into force. The Chairman repeated his request to members of the public to keep the Parish Council informed about any incidents as a result of the scheme.

Issues raised by members of the public

Lynn Hunter-Rowe spoke on behalf of residents in Felcourt and made a plea to the Parish Council for traffic calming measures in Felcourt Road. The Chairman said he would be happy to endorse their request but explained that the Parish Council's role is purely advisory in highways matters. Felcourt residents believe the problem has worsened as a result of the planning permission granted to build a retirement village at Charters Towers and Lisa explained the reasons behind the District Council's decision. Surrey County Council did not have any concerns about traffic so this could not be used as a reason to refuse the application. Residents were advised that the Parish Council will represent their views to Surrey County Council and the Police, and may be able to make a small contribution towards the cost of a scheme. The Chairman asked County Cllr Michael Sydney to find out the cost of installing a speed camera. Michael will also arrange for a speed limit review on Felcourt Road.

Action: Michael Sydney

1. PROCEDURAL MATTERS

1.1 Apologies for Absence

Graham Marks.

1.2 Declaration of Interests

None.

1.3 Minutes of meeting held on Tuesday 25th September 2012

These were signed as a true and accurate record of the meeting.

1.4 Correspondence

Correspondence received between 25th September and 25th October was noted.

1.5 Outstanding Actions

Issue	Action	Status
Footpath from Felcourt to Lingfield	Contact Lingfield Park Racecourse to set up a meeting	Andrew Perkins has been appointed as Managing Director. Clerk has sent an email but received no reply
Widening Town Hill pavement to provide safer access to the village	Contact owner of Meredith House regarding purchasing of strip of land	Meredith House has been sold. We will need to wait until new owner takes residence.

Village Signs	Proposals needed regarding design	John and Chris met with Lord Lingfield on 29 th Oct
Letter Heading	Proposals needed regarding design	John and Chris met with Lord Lingfield on 29 th Oct
Maintenance to benches etc	Complete maintenance work identified as part of village spring clean	The work will be deferred until Spring as the benches are too wet.
Work for Community Gang	Members to identify jobs for Community Gang	Ongoing
Grant for Community Care	Application form to be completed	Clerk awaits completed application from John Ball
Request for reduction in car parking fees at Lingfield Station	Contact Meteor to request reduction	Chris has made request which has been refused

2 FINANCE AND ADMINISTRATION

2.1 Financial Report

Members approved the Financial Report and noted that cash in the bank as at 1st October 2012 was £44,971.26. The following cheques were approved for payment:

Date	Cheque	Description	Amount £
25/09/2012	1987	Clark Ground Care	2,940.00
25/09/2012	1988	Countrywide Grounds Maintenance	205.80
25/09/2012	1989	BT Payment Services	96.10
01/10/2012	1990	Clark Ground Care - Allotments	42.00
08/10/2012	1991	R.V. Deller	610.00
09/10/2012	1992	F. Elwood - Sandwiches for meeting	20.00
11/10/2012	1993	Dormansland Parish Council	439.86
11/10/2012	1994	TDC - Tennis Court Marking	4,908.00
11/10/2012	1995	Lingfield and Dormansland Comm Centre	180.00
15/10/2012	1996	BT Payment Services	34.59
18/10/2012	1997	Lingfield & Dormansland Comm Centre	10.00

18/10/2012	1998	F. Elwood - Corner Flags	21.99
18/10/2012	1999	Clark Ground Care	2,940.00
18/10/2012	2000	Surrey Pension Fund	556.23
18/10/2012	2001	F. Elwood - Salary	1,693.55
18/10/2012	2002	A. Heaton - Salary	163.20
18/10/2012	2003	Countrywide Grounds Maintenance	1,915.80
18/10/2012	2004	Hm Revenue and Customs	686.49
		Total	17,463.61

2.2 Chairman's Report

27th September attended SCAPTC A.G.M. at Dorking Halls and introduced 5 candidates to talk for 5 minutes each on their proposals if elected to Surrey Police Commissioner. Note I have copies of 2 of the candidate's literature.

9th October met Jane Godden-Millar, Senior Housing Officer at Tandridge District Council, who was invited by Cllr Brian Perkins to address parish councillors on housing issues in Lingfield. Also attending were Lesley Steeds and Michael Sydney from Dormansland and Adam Halpin, a local resident who had requested a previous meeting with Det. Insp. Matt Bristow and Sam Gyimah (MP), which led to the meeting with Jane.

It was agreed that councillors would work closely with PC Barry Reece and housing officers in cases where troublesome residents were involved.

12th October distributed leaflets requesting a residents' meeting along Station Road and at the Railway Station.

16th October inaugural meeting of the Talbot Road working group (revised) with Richard Young in the chair. This meeting was to set the parameters and meet the team.

20th October met some 40 residents, parish members, 2 police and Brian Perkins in the Hall at the Community Centre. Residents were given forms on which to return their ideas for better traffic flow along Station Road, with a view to compiling suggestions to hand to County Highways. See later report on this item. Three residents signed up to become Speed-Watch volunteers, but yet to ascertain best location.

22nd October, met Moira Cocks, Police Road Safety, and looked at establishing a Speed-Watch location adjacent to Browsers in East Grinstead Road. Kevin Black at Browsers has promised an article to hopefully encourage volunteers to Speed-Watch.

22nd October, called on contractors working on the County pinch-points and explained that there was no support for this in the village in case they should get hostile comments. Reported cold main being installed under Godstone Road to Planning at TDC since I considered this to be part of the development, and Pinch Points were to be installed before any work is undertaken on the site. However, I'm inclined to agree with the Planning Director that it is wise to expedite these works rather than cause unnecessary delays and thereby prolong the project.

28th October, John Cole will be meeting Lord Lingfield to agree heraldic detail for Lingfield Shield (for LPC headed paper, chairman's badge of office & village signs).

29th October will be attending on behalf of SCAPTC the Three County joint liaison committee to be held in East Grinstead and then to report back to SCAPTC.

31st October, to give members notice that I will be a voting delegate at NALC at The Royal National Hotel in WC1 on behalf of SCAPTC.

To note:

Wrote as chairman to c.e.o Gatwick Airport to oppose 2nd runway

Wrote to Lynda Kemeny, SCC regarding school children's transport

Wrote to Co-operative Group regarding delivery cages on Lingfield High Street

In addition to the above, the Chairman also gave a verbal report of his conversation with Fire Officers on 26.10.2012 voicing his concerns about the intention of SCC to reduce day time cover in Lingfield. He is extremely concerned that they should consider cutting front line services in such a manner.

3 GRANTS

3.1 Christmas Lights

Lingfield Chamber of Commerce has requested a grant of £1000 match funded as has been awarded in previous years. Sonia suggested that if this is to be an annual expenditure, proper budget provision should be made rather than using up a large proportion of the discretionary grants each year. It was further suggested that the Chamber of Commerce should be more pro-active in their fund raising but as there are only a few active members, it was accepted that this may be difficult. **Members agreed** to support the Christmas Lights in 2012 with a grant of £1000 match funded. Including this figure in the budget for annual expenditure will be discussed at the forthcoming budget meeting.

4 PARISH FACILITIES

4.1 Talbot Road Improvements

Members received notes from a meeting of the Talbot Road working party held on Tuesday 16th October 2012. Richard Young has been appointed as chairman of the group and is working with the clerk to submit some preliminary plans to Tandridge District Council for pre-planning advice for a replacement pavilion.

5 TRAFFIC AND PARKING

5.1 Station Road

The chairman met with 40 residents from Station Road to hear concerns about traffic and parking in Station Road. There are several issues but the biggest concern is commuter parking. Chris, John and Lisa will get together before the next PC meeting to come up with proposals for submission to Surrey County Council Highways Department. **Members agreed** that an A5 flyer will be produced and delivered to residents so they know what is being proposed.

Action: Chris/John/Lisa

6 HUB PROJECT

6.1 Monthly payments to contractor

Members approved the monthly payment to the contractor for October 2012.

6.2 Annual payment to administrators

Members approved payments to administrators for hours worked on the hub project. Hours previously verified by Bob Locke on behalf of the Hub Management Group.

7 VILLAGE ENVIRONMENT

7.1 Grit Bins

Members agreed expenditure of £400 to provide three grit bins in the following locations:-

Corner of Vicarage Road and Plaistow Street

Lingfield Library

Approach to St Peter and St Paul's Church

8 TRAINING AND MEETINGS

8.1 ESyDoc Discussion Event

Members noted an update on clinical developments following the Overview of GP Commissioning Event on Thursday 8th November at 10am at The York Rooms, St John's Church, Hurst Green.

9 REPORTS FROM OUTSIDE BODIES

9.1 Lingfield Nature Reserves

Members noted receipt of minutes of a meeting of the Management Committee of Lingfield Nature Reserves held on Wednesday 19th September 2012. It was noted that they will be short of funds in 2013 because they have lost their grant funding from Natural England.

9.2 SALC Autumn Newsletter

Members noted receipt of the Autumn Newsletter from Surrey Association of Local Councils.

10 CURRENT CONSULTATIONS

10.1 2012 Review of Parish Council Allowance Scheme - due 9th November 2012

Members agreed that the clerk will submit comments supporting a scheme of Members' Allowances to provide reimbursement for the cost of phone calls and stationery.
Action: Clerk

10.2 Council Tax Support Consultation

Members will pass any comments to the clerk to form a response. Comments due by 5th December 2012.

10.3 Draft Surrey Flood Risk Management Strategy

Graham Marks will formulate a response before the next Parish Council meeting.
Action: Graham Marks

11 MINUTES OF PLANNING COMMITTEE MEETINGS

Members approved minutes of meetings of the Planning Committee held on 25th September and 16th October 2012.

12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

12.1 Free transport for pupils to Oxted School

Members received minutes from a meeting held on 4th October 2012. Members expressed concern that SCC appears to be making decision without any figures and that decisions are always announced during school holidays. Chris requested that the debate and consultation be referred back to parents during term time and

expressed disappointment that the Cabinet Member has been contacted in plenty of time but has not yet responded. Michael advised that Nick Skellett is arranging a meeting with representatives from the three affected schools, Oxted School and himself. Lisa asked why Parish Councils had not been included (as before) and he agreed to ask Nick Skellett if they can be included.

STOP PRESS: Email received on 31st October to say that free school travel has been retained for those children moving to Oxted School in 2013 and 2014.

12.2 SALC Update Briefing

Members noted there is a briefing to be held on 4th December 2012 at East Horsley.

12.3 Closure of Twitten

Members noted a temporary closure of the twitten behind the Cage Public House for cabling works to be completed.

12.4 Fencing at The Pollards

Following the request for reimbursement of the cost of providing emergency fencing at the allotments, a provisional report has been received from Surrey County Council recommending that the cost of the fence should be reimbursed by the contractor employed by SCC to remove the trees. There is also a recommendation to move the fence back to the boundary line. **Members agreed** to wait for the final report before taking further action.

12.5 Minor tree works around Gun Pond

The clerk has received a report from Connick Tree Care recommending some minor tree works around the pond. Mary will speak to Vernon to get a second quote for the work.

Action: Mary Edwards

13 DATE OF NEXT MEETING

Tuesday 27th November 2012.

Members agreed that by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the following item under Section 1 of the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended.