

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL **HELD ON TUESDAY 29TH MAY 2012 AT 8PM** **AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Chris D'Avray – in the chair

Graham Marks

Valerie Millar

Lisa Bangs

Mary Edwards

John Cole

Sonia Perkins

County Councillor Michael Sydney

District Councillor Brian Perkins

One member of the public (part of meeting)

In attendance:-

Mrs Fay Elwood, Parish Clerk

Report from County Councillor Michael Sydney

At the Local Committee held on 2nd March, David Curl put forward proposals for parking restrictions. Michael was not at this meeting but has obtained maps which he has provided to the Parish Council for comment. It was suggested that implementing the restrictions proposed on the plan will just move the problem somewhere else. It was agreed that Lingfield and Dormansland Parish Councils should agree a joint response after looking at the problem of commuter parking holistically. A working party will be set up comprising of members from both councils. The County Council may instigate a meeting with Network Rail. Lisa questioned whether the implementation of a residents' parking scheme would require a further consultation exercise. Chris asked if the County Council has a budget for a consultation exercise. Michael said that the Parish Council would not be able to get a grant for this but if the survey is carried out by the Chamber of Commerce, they may possibly be able to get a grant from the Local Area Committee.

Referring to the problem of HGVs on rural roads, Surrey County Council will be looking into this on the basis of 'spoiling enjoyment of the countryside'.

Michael apologised for the chaos caused by recent road works and advised that a task force has been set up to review the way highways work is managed.

The Community Gang will be available to work in parishes and we should put an item on our agenda to come up with requests. **Action: Clerk**

Chris asked about progress on the Felcourt to Lingfield footpath, advising that Scandia Hus and Matthews are both in agreement. Michael would like to arrange a meeting with the new management of Arena Leisure.

Report from District Councillor, Brian Perkins

Brian apologised for absence at some meetings, explaining that this is because his duties as Chairman of Tandridge District Council have kept him busy during the year. Chris thanked him and Sonia for all their hard work promoting Lingfield across and beyond the district.

Report from District Councillor, Lisa Bangs

It has been a quiet time because of local elections but Lisa confirmed she is on the Planning Committee and the Community Services Committee for the coming year. Graham Marks asked about back door refuse collection and suggested the Parish Council could monitor the situation.

Questions from the Public

Gilbert Reed asked if the Parish Council intends to do a Neighbourhood Plan. Chris explained that because Tandridge District Council has a Core Strategy, it is not essential for Lingfield to undertake a plan because we cannot stipulate less development than is catered for in the strategy. Lisa said it is wise to sit back and watch what happens in other areas.

1. PROCEDURAL MATTERS

1.1 Apologies for Absence

None.

1.2 Declaration of Interests

None.

1.3 Minutes of meeting held on Saturday 31st March 2012

These were signed as a true and accurate record of the meeting

1.4 Correspondence

Members noted receipt of list of correspondence received between 29th March and 23rd May 2012.

1.5 Outstanding Actions

Village Signs

The Chairman is in discussion with SCC, Fairtrade and the Co-Op.

HGVs using Lingfield as a 'rat run'

Graham Marks will draft a letter to offending companies. The Chairman asked Michael Sydney to look into it.

Action: GM

Gun Pond

Mary reported that David Netherclift is arranging for addition of a mild chemical and some barley straw to tackle the problem of algae caused by the recent weather conditions. A fountain had been considered but the cost was prohibitive.

Oak trees

The clerk will arrange for an inspection of the oak trees near to Gun Pond. The clerk will ask Vernon to carry out some hard pruning of shrubs.

Action: Clerk

Stationery

John provided some samples of possible letterheads. Lord Lingfield has offered help and advice on what can be used and Chris will arrange for John to be introduced.

Action: Chris

Meter Box

The clerk is to ask Alex Nash how much he would charge to provide a brick skin around the meter box.

Action: Clerk

Speedwatch

Chris will be undertaking speedwatch training. Lisa is volunteering for Speedwatch in Crowhurst.

Felcourt to Lingfield Footpath

Michael is in negotiations.

Welcome Pack for Website

This is almost complete.

Village Spring clean

Several benches and planters have been cleaned and preserved. Another session will take place next week.

Plaques

The clerk will ask Alex Nash to affix the plaques when he carries out the repointing.

Action: Clerk

2.1 Financial Report

Members approved the Financial Report and noted that cash in the bank as at 1st May 2012 amounted to £28,829.39. The following cheques were approved for payment:

Date	Cheque	Payee	Amount £
29/03/2012	872	R.C. Larkin - Plaques	160.80
31/03/2012	873	Clark Ground Care	204.00
31/03/2012	874	Clark Ground Care	504.00
31/03/2012	875	Clark Ground Care	144.00
31/03/2012	876	Eden River Press	228.00
31/03/2012	877	R. V. Deller	440.00
05/04/2012	dd	Orange Broadband	20.42
10/04/2012	1878	Hits Discotecques	50.00
10/04/2012	1879	Viking Direct	91.70
10/04/2012	1880	L & D Community Centre Rent	180.00
10/04/2012	1881	TVSC - Subs	10.00
10/04/2012	1882	SCAPTC - Subs	1,017.66
15/04/2012	1883	F. Elwood - Clerk's Salary	886.22
15/04/2012	1884	A. Heaton - Salary	43.20
15/04/2012	1885	Surrey Pension Fund	267.46
15/04/2012	1886	Hm Revenue and Customs	156.96
16/04/2012	1887	F. Elwood - Bunting	93.85
16/04/2012	1888	Clark Ground Care	180.00
14/04/2012	1889	BT Hub Phone Line	26.80
16/04/2012	1890	F. Elwood - Parish Assembly	29.69
16/04/2012	1891	Vision ICT	231.00
23/04/2012	1892	Viking Direct	101.29
18/04/2012	1893	Nick Dance - Earthquaking	360.00
	1894	Replacement cheque for previous year	0.00
01/05/2012	1895	Clark Ground Care	2,940.00
04/05/2012	1896	Fay Elwood - Padlock	12.99
04/05/2012	1897	Fairtrade - wine for parish assembly	22.96
04/05/2012	dd	Orange Broadband	20.42
14/05/2012	1898	BT Hub Phone Line	25.77
	1899	Cancelled	0.00
16/05/2012	1900	Enhanced Images - banners	216.00
16/05/2012	1901	F. Elwood - Salary	886.02
16/05/2012	1902	A. Heaton - Salary	38.40
16/05/2012	1903	Hm Revenue and Customs	155.96
16/05/2012	1904	Surrey Pension Fund	267.46
16/05/2012	1905	Playstow Furnishing	211.20
	1906	Cancelled	0.00
17/05/2012	1907	SALC - Clerk's Training	57.00
23/05/2012	1908	F. Elwood - Jubilee Items	77.45
23/05/2012	1909	Zurich Municipal	1,491.27
23/05/2012	1910	Ling & Dormans Comm Centre	100.00

23/05/2012	1911	St Peter and St Paul's Church	3,000.00
23/05/2012	1912	Lingfield Wildlife Area - Grant	1,500.00
23/05/2012	1913	Running Imp - Jubilee Supplies	246.48
23/05/2012	1914	Lisa Bangs - Members Allowance	50.00
24/05/2012	1915	F. Elwood Hi Viz Jackets	66.28
29/05/2012	1916	Peter Frost Internal Audit	215.30
29/05/2012	1917	R. Larkin – Beacon	470.40
29/05/2012	1918	Clark Ground Care	2940.00
29/05/2012	1919	F. Elwood – Mileage to Reigate	13.50
30/05/2012	1920	Able Engraving	50.40
31/05/2012	1921	F. Elwood – Cash for Jubilee Band	400.00
		TOTAL	20,902.31

2.2 Chairman's Report

The Chairman reported that the Jubilee Celebrations are taking all of his time at the moment.

2.3 Insurance

Members approved insurance renewal with Zurich at a cost of £1491.27. The clerk will raise an invoice to the Community Centre for their contribution.

Action: Clerk

2.4 Information Commissioner

Members approved expenditure of £35 to renew our registration with the Information Commissioner's Office.

2.5 Meeting Dates

Members noted receipt of a revised list of meeting dates, following the return to evening meetings.

3 GRANTS

No applications received this month.

4 PARISH FACILITIES

4.1 Talbot Road Recreation Ground

Members noted that the refurbishment of the tennis court will commence on 18th June.

4.2 Use of Football Pitch for summer training

Members agreed that Lingfield Football Club can use Talbot Road Recreation Ground twice a week for training sessions from June to August. The clerk is to advise them that this arrangement will be suspended if weather conditions dictate.

Action: Clerk

4.3 Allotments

Members received a report on the condition of allotments. It was agreed that the clerk will write to all allotment holders at The Pollards, reminding them of their obligations. **Action: Clerk**

Mary reported that some earth and compost needs to be removed from Centenary Fields allotments. This will be discussed again in a month or so.

5 TRAFFIC AND PARKING

It was agreed that a working party will be set up to discuss possible solutions to the lack of commuter parking in Lingfield and Dormansland. Sonia agreed to consider undertaking this task.

6 HUB PROJECT

Members approved monthly payments to contractor for April and May 2012.

7 VILLAGE ENVIRONMENT

Some members of the parish council, together with other volunteers, have started work on benches and planters around the village. Materials have been provided by Tandridge District Council. **Members approved** expenditure of £100 to purchase further materials.

8 TRAINING AND MEETINGS

Members noted that the clerk attended a Clerks' Networking Day on 21st May. This included a training session on the Power of General Competence. The clerk will now submit a replacement module to update her CiLCA qualification

Action: Clerk

9 REPORTS FROM OUTSIDE BODIES

9.1 Lingfield Nature Reserves

Members noted receipt of the Minutes from a meeting held on 31st March 2012.

9.2 GACC

Members noted receipt of GACC Newslett No 96.

It was reported that Ken Harwood is now the Gatcom representative and he would be happy to meet with us if required. The clerk will issue an invitation.

Action: Clerk

10 QUEEN'S DIAMOND JUBILEE CELEBRATION

The Chairman circulated a finalised programme and requested volunteers to assist with marshalling the road closures. 500 spaces at tables have been allocated and extra people are expected to turn up on the day. **Members approved** expenditure detailed on the attached sheet. Expenditure is within the pre-approved budget.

11 CURRENT CONSULTATIONS

Members have no objection to the appointment of BDO LLP as our external auditors but noted that our fee will increase because of the change in turnover resulting from the Hub Project. The difference of £100 should be compensated from the Hub Project funds.

Action: Clerk

12 MINUTES OF PLANNING COMMITTEE MEETINGS

Members approved minutes of the meetings of the Planning Committee held on 27th March 2012, 24th April 2012 and 15th May 2012.

13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

The Chairman advised that when the Community Right to Challenge is introduced, he will be asking the Parish Council to consider using it in respect of Lingfield Library.

14 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Tuesday 26th June 2012.

Meeting closed at 9.27pm