

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL
HELD ON TUESDAY 28TH MAY 2013 AT 8PM
AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:

Chris D'Avray – in the chair
Lisa Bangs
Valerie Millar
Graham Marks
John Cole

In attendance:-

Mrs Fay Elwood, Parish Clerk

County Councillor Michael Sydney

Four members of the public (part of meeting)

Report from Cllr Michael Sydney
Godstone Road Traffic Calming Scheme

Nothing to say at the moment.

Library/Guest House

In view of LPC's complaint to the Charity Commission, David Hodge is considering a different approach for the future. The transfer of the trust and any decision about the running of the library are on hold.

Free transport to Oxted School

Michael is waiting for the date of the next meeting from the Director of Education.

Fire Service

Michael has passed on our concerns about possible closure of the daytime service from Lingfield. When he has received a reply from Kay Hammond he will report back to the clerk.

Drivers Mead

Michael is arranging a meeting between the County and District Councils and the Police in an attempt to tackle the problems.

Report from Cllr Lisa Bangs

Lisa reported that Tandridge District Council has decided to withdraw its representation on the Local Area Committee. She spoke against the decision and is disappointed that the District Council will no longer be represented.

Lisa will continue to serve on the Community Services and Planning Committees.

Lisa gave an update on the recent events concerning the Godstone Road Traffic Calming Scheme. The width of the pavement has now been taken back to its original position which raises the question 'How will the sight lines from the new road be achieved'. Tandridge District Council has written to inform the developers that it may be necessary to issue a 'stop' notice. The work that is required to achieve the sight lines requires authorisation from Surrey County Council. Officers at SCC had previously confirmed that the work on the traffic calming was complete, which allowed the developer to start work on the houses. Michael will go to County Hall tomorrow to seek clarification of the situation.

Questions from the Public

Lynne Hunter-Rowe, representing Felcourt Against Speeding Traffic (F.A.S.T), asked for clarification of a comment made by Lisa Bangs at the previous meeting. She emphasised that F.A.S.T. is concerned about the safety issues caused by speeding traffic and asked that 'politics' is not brought into the campaign. Lisa explained that her comment had been misinterpreted. She had been trying to make the point that if any road was considered to be dangerous enough to require traffic calming measures, it should be funded by the County Council. Residents should not be expected to raise the funds themselves.

1. PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from Mary Edwards and Sonia Perkins.

1.2 Declaration of Interests

None.

1.3 Minutes of meeting held on Tuesday 30th April 2013

These were signed as a true and accurate record of the meeting, after the amendment requested by Lesley Steeds.

1.4 Minutes of Annual Parish Assembly held on 15th April 2013

These were signed as a true and accurate record of the meeting.

1.5 Matters arising from Minutes of previous meeting

1. Felcourt Footpath

Chris has invited Andrew Perkins to meet him in the village to show him where he thinks the footpath could be located.

2. Affordable Housing

Chris to formulate proposal for future agenda.

3. Insurance Claim for Notice Board

Liability is still to be established.

4. Village Signs

SCC has provided details and costing for village signs. Members are happy to proceed with installation, with financial help from the Co-Op. However, they felt the Co-Op should be reminded that they are in a Conservation Area and should keep the outside of the store tidy.

5. Gun Pond

The chemical addition to the pond will be carried out during week commencing 3rd June 2013. **Members approved** an interim payment of £1100. A meeting needs to be arranged to discuss the details and cost of replanting around the pond.

Action: Clerk

2 FINANCE AND ADMINISTRATION

2.1 Financial Report

Members approved the Financial Report and noted that cash in the bank as at 1st May 2013 was £38,407.18. The following cheques were approved for payment:

Date	Cheque	Description	Amount £
02/05/2013	2082	I. Gridley - Work at Pond (interim payment)	1,100.00
04/05/2013	dd	Orange Broadband	20.42
15/05/2013	2083	BT Business – Hub phone bill	27.66
15/05/2013	2084	Clark Ground Care – April Hub Payment	2,940.00
15/05/2013	2085	Clark Ground Care - Allotments	48.00
15/05/2013	2086	Clark Ground Care - Rotovating	144.00
15/05/2013	2087	D. Netherclift – fuel for allotments	14.54
15/05/2013	2088	Lingfield & Dormans Comm Centre	15.75
22/05/2013	2089	Peter Frost – Internal Auditor	146.30
22/05/2013	2090	Surrey ALC – Local Council Review	24.00
22/05/2013	2091	Surrey Pension Fund	267.46
22/05/2013	2092	Zurich Municipal - Insurance	1,495.78
22/05/2013	2093	Clark Ground Care – May Hub Payment	2,940.00
22/05/2013	2094	Clark Ground Care - Allotments	48.00
22/05/2013	2095	HM Revenue and Customs - PAYE	185.48
22/05/2013	2096	R. Medhurst - Youth Worker	96.00
22/05/2013	2097	F. Elwood - Salary	902.43
22/05/2013	2098	A. Heaton - Salary	105.60
		Total	10,521.42

2.2 Chairman's Report

23rd May Gave a radio interview on the subject of Fracking. Expressed concerns about the location and heavy traffic.

Attended meetings with people concerned about vandalism in Vicarage Road. Discussed the possibility of purchasing portable infrared CCTV cameras. The

cost is £240 for four cameras. This will be discussed with the Police before the Parish Council is asked to agree to funding.

Would like to arrange another litter pick, concentrating on the twitten from The Star Public House to the Station and the junction of Lingfield Common Road and Crowhurst Road. Graham will publicise request for volunteers in his weekly newspaper column.

2.3 Accounts for year ended 31st March 2013

Members approved the accounts for the year ended 31st March 2013.

2.4 Annual Return

Members approved Sections 1 and 2 of the Annual Return and noted receipt of the Internal Auditor's report.

2.5 Insurance

Members approved renewal of insurance with Zurich at a cost of £1495.78.

2.6 Review of Standing Orders

Deferred to next meeting.

2.7 Review of Financial Regulations

Deferred to next meeting.

3 GRANTS

No grant applications have been received this month.

4 PARISH FACILITIES

Nothing to report.

5 HIGHWAYS AND TRAFFIC

Members noted receipt of the Temporary Prohibition of Traffic orders for various roads in Tandridge. The purpose of the road closures is to carry out highways repairs and resurfacing.

6 HUB PROJECT

Members approved the monthly payment of £2940 to Clark Ground Care.

7. VILLAGE ENVIRONMENT

The clerk provided a list of the work identified from the recent risk assessments. John Cole will inspect the items in category 1 and the clerk will get quotes for work requiring outside contractors.
Action: Clerk/JC

8. TRAINING AND MEETINGS

8.1 First Clinical Commissioning Group Governing Body – Meeting to be held on 30th May 2013.

Chris D’Avray will attend.

8.2 Open Day to view Affordable Housing at Tasfield -

Chris D’Avray and Graham Marks will attend.

**8.3 William Buckwell Memorial Almshouses – Annual Lunch – 13th June 2013
12.15pm**

John Cole will attend.

9. REPORTS FROM OUTSIDE BODIES

Nothing to report. Graham asked if the Police could be encourage to provide a regular report to the Parish Council. The Police do provide regular email updates but Graham asked if they could sometimes attend Parish Council meetings.

10. CURRENT CONSULTATIONS

Nothing to report.

11. PLANNING COMMITTEE

Members approved minutes of the meeting of the Planning Committee held on 14th May 2013.

12. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

12.1 Maintenance of individual graves

We have received a letter concerning the ‘deplorable state of the grave of Flgt Sgt John Riches who served and died with the 617 Squadron, ‘The Dambusters’, during WWII’. Rita Russell has offered to take a look to see what work is required and Chris will contact Johnny Van de Merwe and the British Legion to ask for advice. Graham suggested the clerk contacts the War Graves Commission as he believes they will clean and repair the graves of fallen servicemen free of charge.

Action: Clerk/JC/CD

12.2 Southern Water

Members noted receipt of a letter dated 17th May 2013 from Southern Water advising the commencement of construction works in June 2013.

12.3 Co-Op Bank

Members noted an email from a resident concerned about the recent problems with the Co-Operative bank. There is no immediate need to panic as we are covered by the Financial Services Compensation Scheme. However, the clerk will keep an eye on the situation.

Action: Clerk

13. DATE OF NEXT MEETING

The next meeting will be held on 25th June 2013.

Meeting closed at 9.05pm