

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL **HELD ON TUESDAY 26TH JUNE 2012 AT 8PM** **AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Chris D'Avray – in the chair

Graham Marks

Valerie Millar

Lisa Bangs

Mary Edwards

John Cole

Sonia Perkins

County Councillor Michael Sydney

District Councillor Brian Perkins

Nine members of the public (part of meeting)

Ken Harwood, GATCOM Representative (part of meeting)

In attendance:-

Mrs Fay Elwood, Parish Clerk

Presentation by Ken Harwood

Ken introduced himself, explaining that he is the District Councillor for Felbridge and TDC's representative on GATCOM which comprises 28 members and is essentially a 'talking shop' for issues surrounding Gatwick Airport. His purpose is to act as a voice for people who live near to the airport. He stressed that the group has no executive powers. He promised to report back after meetings and raise our concerns at meetings and asked that any issues are reported via the Parish Clerk so that the Parish Council is aware of any problems.

Public Questions

Most of the members of public were attending to complain about parking and traffic problems in Station Road. Commuters are parking inconsiderately, making it impossible for buses to get through. There was also concern about access for emergency vehicles. The Chairman explained that Surrey County Council has presented proposals for waiting restrictions in various parts of the village but these have been put on hold to allow Lingfield and Dormansland Parish Councils the time to come up with a holistic approach to the problem of commuter parking. It was felt that restrictions in Lingfield could impact on Dormansland and vice versa. The Chairman, along with John Cole, agreed to visit residents in Station Road early one morning so that they can observe the problems first hand. The Parish Council will ask the Police to issue obstruction notices where appropriate.

Report from County Councillor Michael Sydney

Due to the fact that Public Questions extended beyond the allocated 15 minutes, Michael suggested that he speaks to items as they arise on the agenda. The Chairman agreed to this departure from procedure.

Report from District Councillor, Lisa Bangs

Gunpit Road Car Park has received the 'Park Mark' accreditation which demonstrates that it is a safe place to park.

Recycling Bins Lisa reported that the bins have been ordered and she was disappointed to discover that they are black with bright blue lids and she feels they will look unsightly.

Proposed traffic calming scheme for Godstone Road

Lisa reported that the issue of ownership of the wall has now been resolved but she questioned the process which has allowed the scheme to proceed. She reported that 43 metre sight lines have been approved where 70 metre sight lines were required on earlier documentation. She is also disappointed that traffic monitoring will come into effect as soon as the scheme is built rather than when the properties are occupied. The Chairman said that he is disappointed that Lingfield has been so badly served by Surrey County Council and when he asked Michael to take on our concerns, he said we could put in a formal complaint. (See agenda item)

1. PROCEDURAL MATTERS

1.1 Apologies for Absence

None.

1.2 Declaration of Interests

Lisa Bangs declared a personal interest in Item 4.1 because she is a member of both the Community Services Committee and the Planning Committee at Tandridge District Council.

1.3 Minutes of meeting held on Tuesday 29th May 2012

These were signed as a true and accurate record of the meeting

1.4 Correspondence

No correspondence received during the month. Most communication is now received by email.

1.5 Outstanding Actions

Village Signs

The Chairman is in discussion with SCC, Fairtrade and the Co-Op.

HGVs using Lingfield as a 'rat run'

Graham Marks has drafted a letter which he passed to the clerk to forward to companies based at Hobbs Industrial Estate.

Stationery

The design of a logo is still outstanding.

Felcourt to Lingfield Footpath

Michael is still in negotiations but cautioned against giving false hope on this issue.

Village Spring clean

Several benches and planters have been cleaned and preserved. Another session will take place next week.

2.1 Financial Report

Members approved the Financial Report and noted that cash in the bank as at 1st June 2012 amounted to £27,579.03. The following cheques were approved for payment:

Date	Chq No	Description	Amount £
20/06/2012	1923	C. D'Avray Members Allowance	80.00
06/06/2012	1924	K. White – Materials for beacon	265.10
06/06/2012	1925	Hits Discotecques – Jubilee Event	275.00
06/06/2012	1926	Tandridge Trust - Walking Theatre – Jubilee Event	250.00
07/06/2012	1927	ICO - Registration	35.00
07/06/2012	1928	Clark Ground Care – Allotments	48.00
07/06/2012	1929	R. V. Deller	530.00
07/06/2012	1930	GACC - Subs	10.00
07/06/2012	1931	J. Brewer - Lingfield Primary School (Opening Car Park)	30.00
20/06/2012	1932	L. Bangs - Members' Allowance 2012	30.00
20/06/2012	1933	Surrey Pension Fund	267.46
20/06/2012	1934	Hm Revenue and Customs	230.56
20/06/2012	1935	Adrian Heaton – Salary plus Holiday pay	177.60
20/06/2012	1936	F. Elwood Clerk's Salary	886.22
20/06/2012	1937	C. D'Avray Jubilee Expenses	47.63
20/12/2012	1938	Lingfield Horticultural - Planters	120.50
20/06/2012	1939	BT Hub Phone Line	25.77
20/06/2012	1940	D. Netherclift - fuel for mower	7.11
		Total	3315.95

2.2 Chairman's Report

The Chairman reported that he was delighted by the huge success of the Jubilee Street Party and thanked everyone for their hard work in organising the **event**.

Mary Edwards, in agreement with other members, thanked Chris for his incredible hard work and energy in pulling the event together.

Around the time of the Jubilee weekend, parts of Lingfield suffered power cuts and the problem in Talbot Road/High Street has not yet been resolved. There is a generator outside the Bengal Village which is causing distress to residents living in the flat above. However, Surrey County Council will not give permission until gas works in neighbouring Dormansland have been completed. The reason for this decision is the recent traffic congestion caused when road works were being undertaken in several locations at the same time. Michael Sydney reported that SCC will be issuing a licence to allow work to commence next week.

Chris, along with a few others, has undertaken Speedwatch training. Peter Francis will be co-ordinating Speedwatch sessions and three new sites have been approved. These are in Lingfield Common Road, Station Road and Crowhurst Road.

Graham reported that the broken VAS in Newchapel Road should be resited when it is repaired.

The Chairman asked Michael Sydney if Lingfield Parish Council should push ahead with the discussions on a possible footpath from Felcourt to Lingfield and it was agreed that Lingfield Parish Council will arrange a meeting with the new management of Lingfield Park Racecourse to discuss this and other issues.

Action: Clerk

2.3 Accounts for year ending 31st March 2012

Members approved the accounts for the year ending 31st March 2012.

2.4 Annual Return

Members approved Sections 1 and 2 of the Annual Return for the year ending 31st March 2012.

2.5 Internal Auditor's Report

Members noted receipt of the Internal Auditor's report and **agreed** the following:-
The clerk will arrange a review of the cost of rebuilding the war memorial and Lingfield and Dormansland Community Centre to confirm that the insurance provision is adequate.

Action: Clerk

The Financial Regulations will be amended to allow the clerk to spend up to £1000 in the case of an emergency.

Action: Clerk

The Management Committee of Lingfield and Dormansland Community Centre will be asked to provide the minutes of their AGM and a copy of the Annual Accounts.

Action: Clerk

2.6 Sport and Recreation Assistant

Members agreed to retain the services of Adrian Heaton as Sport and Recreation Assistant. The clerk will issue a Letter of Engagement for 2012/3.

Action: Clerk

3 GRANTS

A request has been received from the Skatepark Campaign to increase the level of grant awarded to them earlier this year. **Members agreed** grant funding up to £1000 to be released when all other grant funding is in place.

4 PARISH FACILITIES

4.1 Talbot Road Recreation Ground

The Chairman proposed that the Talbot Road Working Party is re-established and **members agreed** a budget of £1000 to pay for professional services and planning applications. The clerk will arrange a meeting of the Working Party.

Action: Clerk

4.2 Lingfield Library

The Chairman requested that this item is deferred for a month to see if there is a satisfactory outcome for the Enabling Committee. Michael Sydney had advised that because an application is already being considered, the cabinet would not accept a Community Right to Challenge. **Members agreed** that this item will be discussed in a Part II section at the July meeting of the Parish Council.

5 TRAFFIC AND PARKING

5.1 Proposed traffic calming scheme for Godstone Road

Lisa Bangs provided a detailed explanation of the concerns she has over the safety of the proposed traffic calming scheme and the process which has been followed. **Members agreed** that Lisa will provide a draft letter for the clerk to send to the Chief Executive at Surrey County Council. Mary will provide a draft for the clerk to send to the national press.

Action: Lisa/Mary/Clerk

5.2 Waiting Restrictions

The Chairman will convene a meeting of councillors from Lingfield and Dormansland Parish Councils to discuss the issue of commuter parking and the implications of the proposed waiting restrictions. Sonia, Chris and Mary will represent Lingfield but other members are welcome to attend. Michael Sydney will also be invited.

Action: Chris

6 HUB PROJECT

Members approved the monthly payment to contractor for June 2012, subject to satisfactory completion of work (as judged by the Hub Working Party).

7 VILLAGE ENVIRONMENT

7.1 Community Gang

Michael Sydney has provided a list of the types of work which can be carried out by the Community Gang:- Cleaning road signs; repairing road signs; repairing finger posts; signs obscured by vegetation; reinstatement of fences, clearing of footpaths, repair of manhole covers. He stressed that they can work on areas adjacent to the highway but general footpath maintenance is covered by other departments. Members should pass requests to the clerk for forwarding to Steve Cunnah.

Action: Members/Clerk

7.2 Parish Security

Following vandalism at Jenners Field, the Chairman proposed the acquisition of a camera which can be attached to a phone. **Members agreed** expenditure up to £300 and Graham Marks suggested that further measures to tackle anti social behaviour could be to liaise with other organisations which already have CCTV equipment (Lingfield and Dormansland Community Centre and Lingfield Victoria Sports and Social Club). He also suggested extended the area covered by the camera on the corner of East Grinstead Road.

8 TRAINING AND MEETINGS

Nothing to report.

9 REPORTS FROM OUTSIDE BODIES

None.

10 QUEEN'S DIAMOND JUBILEE CELEBRATION

Members approved the final expenditure account for the Queen's Diamond Jubilee celebration. LPC Budget was set at £2500. A grant of £500 was received from SCC Local Area Committee to provide the beacon. £463 net profit was raised from the raffle. The total cost of the event was £2538.95 which meant the total cost to the Parish Council was £1575.15 (£924.85 underspent). **It was agreed** that this amount will be used to fund any costs associated with a planning application for a pavilion at Talbot Road.

11 CURRENT CONSULTATIONS

None.

12 MINUTES OF PLANNING COMMITTEE MEETINGS

Members approved minutes of the meeting of the Planning Committee held on 26th May 2012.

13 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

13.1 School Crossing Patrol

Lisa asked if we can approach Surrey County Council for some form of traffic control in Plaistow Street because they have been unable to recruit a ‘lollypop lady’)

13.2 Station Road Parking

This will be added to the agenda for next month.

Action: Clerk

13.3 Noise from Racecourse

Mary Edwards reported that the noise from the racecourse was excessive at the weekend and this matter will be raised with the management of the racecourse at a forthcoming meeting

13.4 Proposed diversion of footpath 381

Members noted the proposed diversion of footpath 381 and have no objection to the proposal.

14 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Tuesday 24th July 2012.

Meeting closed at 10.17pm