

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL **HELD ON TUESDAY 24TH SEPTEMBER 2013 AT 8PM** **AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Chris D'Avray – in the chair
Sonia Perkins
Valerie Millar
Graham Marks
John Cole
Mary Edwards

In attendance:-

Mrs Fay Elwood, Parish Clerk

County Councillor Michael Sydney
District Councillor Brian Perkins
District Councillor Lesley Steeds
Three members of the public (part of meeting)

Report from County Cllr Michael Sydney

The Horizon project is well under way with the 2-stage repair to Racecourse Road/Moor Lane starting on October 28th.

Parking issues will be going to the Local Area Committee in December, followed by a public consultation period.

The transfer of the Guest House trust is nearly complete. There are still 2 vacancies for trustees. Michael agrees that the library should continue to be run as it is i.e. with paid staff and not volunteers.

He spent a whole morning at County Hall discussing a report commissioned to look at all options for increasing air travel capacity. SCC favours extension of Heathrow over Gatwick. He had a meeting with Felcourt residents and agreed a location for the village sign, south of 'The Grange'. This meets the engineer's requirements and members of F.A.S.T. are happy with it. A report is going to the Local Area Committee to suggest a change in the speed limit from Jacksbridge to the County border (40mph). The issue of a speed camera in Felcourt still needs to be discussed with the Police and if they do not agree, we could have a problem. It may be possible to install 'School' signs near to the nursery.

John Lawlor has agreed to replace the bus shelter in Felcourt.

Michael repeated that a roundabout is still the best way to calm traffic in Felcourt Road but Liz Lockwood explained why members of F.A.S.T do not support the idea of a roundabout. Finally, Chris D'Avray asked Michael to write to Network Rail to request that Meteor reduce the price of the new parking spaces at Lingfield Rail Station. This would reduce the pressure on Station Road.

Report from District Cllr for Felcourt, Lesley Steeds

Lesley requested that Michael contacts Mrs Murray to inform her about the bus shelter. Several residents have asked why there has been agreement for a new footpath in Crowhurst and Newchapel when they can't have one in Felcourt. It wasn't clear whether the information is accurate but Chris explained that there had been a suggestion of a footpath in Crowhurst Road which was rejected on the basis of cost.

Report from District Cllr for Lingfield, Brian Perkins

When the Core Strategy was adopted, it was considered by members to be robust enough to resist development in the Green Belt. However, changes in planning legislation have meant that members of the Planning Policy Committee now feel a review is required.

Issues raised by members of the public

Liz Lockwood expressed concerns about noise nuisance from a motocross track in West Park Road. Brian Perkins will take the matter to the TDC Enforcement team.

Liz Lockwood raised concern about the 'Locally Generated Housing Needs Assessment' presented at the Planning Policy meeting at Tandridge District Council. Chris D'Avray explained that Lingfield Parish Council has yet to consider this report and will discuss it at the next planning meeting to be held on 15th October.

Rita Russell asked why so many vehicles are mounting the grass verge in Vicarage road. Michael will investigate ways to deter drivers. She also raised the issue of the drain outside the library being full of road chippings following the recent resurfacing. Michael will pass on these concerns to the Highways Department.

1. PROCEDURAL MATTERS

1.1 Apologies for Absence

Apologies were accepted from Lisa Bangs.

1.2 Declaration of Interests

None.

1.3 Minutes of meeting held on Tuesday 30th July 2013

These were signed as a true and accurate record of the meeting.

1.5 Matters arising from Minutes of previous meeting

1. Refurbishment of parish property

The clerk was asked to add benches to the list of items to be requested under the S.106 agreement attached to the development at Occasionally Yours. In the meantime, the clerk will seek quotes for refurbishment of existing benches. Graham reported that the Lingfield Marathon committee will be prepared to replace the vandalised bench which has been moved from around Gun Pond.

Action: Clerk

2. Gun Pond Planting

Rita Russell provided a report on the next stage of the flower bed refurbishment around the pond. **Members agreed** with her proposals and **further agreed** expenditure of £200. Members discussed the possibility of an 18” wall on the twitten side of the pond but agreed this would only be appropriate where there are flower beds.

3. Gun pond – condition of water

It has been reported that the water quality is worse than before treatment that was applied to break down the silt. Mary explained that the contractor had warned that it would get worse before it gets better. The clerk was asked to find out if the additional treatment promised by the contractor has been carried out. The idea of a fountain for the pond was raised again and the clerk was asked to contact Lindfield Parish Council for information about their pond. Michael Sydney offered funding towards the cost of a fountain.

Action: Clerk

4. Change of bank account

The clerk has experienced difficulty opening a new account at Barclays and this is still not complete. This doesn't give confidence for future customer service.

Members agreed to abandon the transfer and remain with the Co-Op Bank. The clerk will cancel the application.

Action: Clerk

5. Footpath from Felcourt to Lingfield

Chris reported on the current status of the negotiations. He is hoping to meet with the Chief Executive at Lingfield Park Racecourse during October.

Action: CD

6. Litter bin

The clerk has requested that TDC moves the litter bin from the front of Pond House to the corner of Newchapel Road.

7. Citizens Advice Bureau

The clerk reported that the Citizens Advice Bureau no longer runs outreach sessions at Lingfield and Dormansland Community Centre. **Members agreed** that the grant previously provided to them should not be paid as it was specifically for this purpose. The clerk was asked to contact Oxted CAB to ask if they would consider running an outreach session in Lingfield.

Action: Clerk

2 FINANCE AND ADMINISTRATION

2.1 Financial Report

Members approved the Financial Report and noted that cash in the bank as at was £19,365.01 . The following cheques were approved for payment:

Date	Cheque	Payee	Amount £
30/07/2013	2145	BDO LLP	360.00
05/07/2013	dd	Orange Broadband	20.42
21/08/2013	2146	BT Business	27.66
21/08/2013	2147	Surrey County Council	2,832.32
21/08/2013	2148	R.V. Deller	610.00
	2149	Cancelled	0.00
21/08/2013	2150	Countrywide Grounds	205.80
21/08/2013	2151	Lingfield & Dormans Comm Centre	21.00
21/08/2013	2152	F. Elwood - Salary	992.86
21/08/2013	2153	HM Revenue and Customs - PAYE	196.00
21/08/2013	2154	Surrey Pension Fund	300.08
21/08/2013	2155	R. Medhurst - Youth Worker	96.00
21/08/2013	2156	Clark Ground Care - Allotments	48.00
21/08/2013	2157	Clark Ground Care - Hub	2,160.00
21/08/2013	2158	D. Netherclift	15.24
15/09/2013	2159	F. Elwood - Salary	938.19
15/09/2013	2160	R. Medhurst - Youth Worker	96.00
15/09/2013	2161	Surrey Pension Fund	278.66
15/09/2013	2162	HM Revenue and Customs - PAYE	162.35
16/09/2013	2163	Lingfield & Dormans Comm Centre	737.60
16/09/2013	2164	BT Business	27.66
19/09/2013	2165	Lingfield & Dormans Comm Centre	21.00
23/09/2013	2166	F. Elwood - Postage	110.00
23/09/2013	2167	Clark Ground Care	2,160.00
23/09/2013	2168	Clark Ground Care	48.00
23/09/2013	2169	Sussex Association of Local Councils	60.00
		Total	12,524.84

2.2 Chairman's Report

- 20th Aug Joined Sussex Community Rail Partnership. Note their AGM is on 1st October at Eden Centre, Edenbridge from 5 to 7pm.
- 26th Aug Guest of Edenbridge & Oxted Show president for lunch
- 6th Sept Met Michael Sydney for informal chat over local issues, including Library
- 9th Sept Representing SALC on the panel for Uckfield Town grievance appeal

- 10th Sept Attended Sutton & Surrey Water presentation at Reigate Manor
- 10th Sept Met Mike George, deputy Mayor for Horley, discussed potential bottleneck for primary school children into Senior School
- 11th Sept Wrote to Heads at Lingfield & Dormansland primary schools to ascertain if there is support for a local Senior School serving children from the south of Tandridge.
- 13th Sept Walking for Life colleagues met Daniel Williams - SCC footpaths officer - with regard to Footpath 434 (Haylands Farm) and suggest permissive path be recognised as official footpath.
- 17th Sept Attended SALC board of directors' meeting West Horsley
Note: taking 3 counties stand at Ardingly County show next June
- 18th Sept Met NHS Property representative to look round Bakers Lane Clinic
- 18th Sept Wrote to David Curl (SCC Highways) to ascertain progress on Station Road
- 18th Sept Wrote to Daniel Williams - footpaths officer - re Felcourt Rd footpath

Addendum: Have written letter to Alan Wells regarding Lingfield Library, but wait for update from Michael Sydney before submitting.

2.3 Conclusion of Audit

Members noted conclusion of the Audit for 2012/13 with no issues arising.

2.4 Remembrance Day

Members agreed to apply for a road closure for Remembrance Sunday and to put in place the same arrangements as for previous years. John Cole asked if an area could be cordoned off for those laying wreaths as it was a bit chaotic last year. The clerk will contact Deborah Major to make the request. **Action: Clerk**

2.5 Replacement computer

Members agreed expenditure of £520.83 for a new computer for the parish office. The current machine is several years old and the operating system will not be supported beyond April 2014.

2.6 RACAL PA System

Members agreed to purchase this equipment and donate it to the church if they are prepared to store and maintain the equipment. The clerk will contact the church.

2.7 Unpaid Invoices

The clerk reported that despite numerous attempts, two football teams have unpaid invoices from last season. The clerk was instructed to contact the relevant league to report Marlpit Reunited and to contact the brewery to report The Greyhound FC.

Action: Clerk

3 GRANTS

Members considered a letter from William Buckwell Memorial Almshouses and asked the clerk to forward a grant application so that the request can be considered in the usual manner.

Action: Clerk

4 PARISH FACILITIES

4.1 Noticeboard at Felcourt

A letter has been received from Admiral Insurance advising that the damage to the noticeboard was caused by an uninsured driver. The clerk was asked to seek further advice from SSALC and investigate the possibility of claiming from the victim support fund.

Action: Clerk

4.2 Policy on letting allotments to residents outside the parish

A request for an allotment has been received from a resident in Blindley Heath. **Members agreed** that allotments should only be let to residents in Lingfield or Dormansland.

5 HIGHWAYS AND TRAFFIC

Although there was no specific item on the agenda, Michael Sydney reported that he is waiting for Caroline Smith to arrange a date for a meeting to discuss monitoring of the traffic calming scheme.

Michael requested that damaged road signs be reported to him as he has some funds to repair or replace.

6 HUB PROJECT

6.1 Members approved the monthly payments for August and September to Clark Ground Care for the Urban grass cutting.

6.2 Members approved the payment of £3870 including VAT to William Kear for the Rural Cut.

7 VILLAGE ENVIRONMENT

7.1 Village Cage

Members noted the report from Martin Higgins on the condition of the village cage and in particular the suggestion that a coating of clear preservative

could be applied to the door if required. The clerk was asked to put the report on the notice board as it makes interesting reading. **Action: Clerk**

7.2 Youth Club in Lingfield

Members agreed that they would support Michael Sydney's efforts to pursue the possibility of a youth club in Lingfield. **Members agreed** to write to request this item is considered for CIL funds. **Action: Clerk**

8. TRAINING AND MEETINGS

8.1 Meeting at Tandridge District Council to be held on 10th December 2013

John Cole and Graham Marks will attend

8.2 Public Meeting arranged by 'Frack-Free Surrey' to be held on 8th October 2013

Members are encouraged to attend. Michael will find out whether the site at Lingfield has an existing licence.

8.3 Surrey Association of Local Councils AGM to be held on 15th October 2013

The Chairman and Clerk will attend.

8.4 Sussex Community Rail Partnership Annual Stakeholder Meeting to be held on Tuesday 1st October 2013

The Chairman will attend and also publicise the event.

9. REPORTS FROM OUTSIDE BODIES

9.1 August Newsletter from Sussex and Surrey Associations of Local Councils

Members noted receipt.

9.2 Uckfield-East Grinstead Line Steering Group

Members noted receipt of minutes of a meeting held on 21st May 2013.

9.3 GACC Press Release dated 2nd September 2013

Members noted receipt. The Chairman said he believes the infrastructure is not in place to support a second runway at Gatwick.

9.4 TDC Infrastructure Delivery Schedule 2012

Members noted receipt.

9.5 Shaping Rail in East Sussex

Members noted receipt.

10. CURRENT CONSULTATIONS

10.1 Community Infrastructure Levy – Draft Charging Schedule Consultation – response due 4th October 2013

Members will pass comments to the clerk who will formulate a response.

10.2 East Grinstead Neighbourhood Plan Consultation – due 7th October 2013

Members will pass comments to the clerk who will formulate a response.

11. PLANNING COMMITTEE

Members approved minutes of the planning committee meetings held on 30th July and 20th August 2013.

12. MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

12.1 Streetlife – Community Website

This item was deferred until next meeting.

Action: Clerk

12.2 Talbot Road Recreation Ground

Members noted a report extracted from the Tandridge District Council Community Services Agenda concerning the transfer of management of Talbot Road Recreation Ground. The Chairman expressed concern about the inaccuracies of the report and these concerns were passed on through Lisa Bangs who is a member of that committee.

12.3 Local Area Committees

Members noted correspondence between the clerk and Cllr Gordon Keymer on the subject of District Council representation at Local Area Committees. Cllr Keymer's reply is not satisfactory and the clerk will follow this up.

Action: Clerk

12.4 Bakers Lane Clinic

The Chairman reported that the clinic in Bakers Lane is now surplus to requirements and soon to be disposed of. Members agreed that the parish council will register an expression of interest and the Chairman will put together a detailed proposal for consideration at a future meeting.

Action: CD

12.5 Resignation

Member noted the resignation of Cllr Mary Edwards

13. DATE OF NEXT MEETING

The next meeting will be held on 29th October 2013.

Meeting closed at 10pm