

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL **HELD ON TUESDAY 24TH JULY 2012 AT 8PM** **AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**

Present:

Chris D'Avray – in the chair
Graham Marks
Valerie Millar
Lisa Bangs
John Cole

County Councillor Michael Sydney
One member of the press

Seven members of the public (part of meeting)

In attendance:-

Mrs Fay Elwood, Parish Clerk

Report from County Cllr Michael Sydney

Michael reminded the Parish Council that two operatives are available to carry out tasks suitable for the Community Gang and we should let him have our list as soon as possible. SCC is starting to put together a programme of repairs to highways in 2013, so we should forward requests for this before September.

Report from District Cllr Lisa Bangs

Lisa reported that she is continuing her campaign concerning the recycling bins and the fact that purchase of the bins should have been a committee decision rather than being decided under delegated powers.

1. PROCEDURAL MATTERS

1.1 Apologies for Absence

Mary Edwards and Sonia Perkins.

1.2 Declaration of Interests

Lisa Bangs declared a personal and prejudicial interest in Item 3.2 because her son is a member of Lingfield Scouts.

1.3 Minutes of meeting held on Tuesday 26th June 2012

These were signed as a true and accurate record of the meeting.

1.4 Correspondence

Correspondence received between 26th June and 23rd July 2012 was noted.

1.5 Outstanding Actions

The following actions are still outstanding:

Village Signs, Stationery design, completion of village spring clean.

Action: CD

Negotiations on the footpath from Felcourt to Lingfield are on hold until a new CEO is appointed at Lingfield Park Racecourse.

Setting up of working party for Talbot Road. The clerk is arranging a meeting for September.

Action: Clerk

List of jobs suitable for Community Gang. This is ongoing and members should pass suggestions to the clerk.

Action: Members

2 FINANCE AND ADMINISTRATION

2.1 Financial Report

Members approved the Financial Report and noted that cash in the bank as at 29th June 2012 amounted to £24297.15. The following cheques were approved for payment:

Date	Chq	Description	Amount
25/06/2012	1942	Countrywide Grounds Maintenance	205.80
25/06/2012	1943	BTPhone	100.28
25/06/2012	1944	F. Elwood - Stamps	60.00
26/06/2012	1945	Materials for benches (J. Cole)	31.74
26/06/2012	1946	John Cole - Jubilee	91.49
05/07/2012	1947	St John Ambulance	150.00
05/07/2012	1948	C. D'Avray - Jubilee Expenses	26.99
18/07/2012	1949	Lingfield and Dormans Comm Cent	180.00
18/07/2012	1950	Sensible PC Solutions	65.00
18/07/2012	1951	S. Barnett - Water for allots	14.42
18/07/2012	1952	Countrywide Grounds Maintenance	205.80
18/07/2012	1953	Clark Ground Care June Payment	2,940.00
18/07/2012	1954	Clark Ground Care July payment	2,940.00
18/07/2012	1955	N. Whisselle - padlock	15.29
18/07/2012	1956	Sutton & East Surrey Water	52.83
18/07/2012	1957	Sutton & East Surrey Water - Pond	15.90
18/07/2012	1958	F. Elwood - Salary	886.02
18/07/2012	1959	Surrey Pension Fund	267.46
18/07/2012	1960	Hm Revenue and Customs	146.36
		Total	£8,395.38

2.2 **Chairman's Report**

Members received a written report of the Chairman's activities during the past month. Graham requested that the report should give more detail in future.

It was agreed that the clerk will send a letter of thanks to those resigning from the Youth Club committee.

Action: Clerk

2.3 **Clerk's Appraisal**

Members noted receipt of the Clerk's appraisal carried out by the Chairman.

2.4 **Community Right to Challenge in respect of the Lingfield Library**

John Cole explained that he is the Parish Council representative on the Guest House Advisory Committee and a lay member on the Enabling Committee (which has been set up with the intention of trying to get the trust transferred to the local community). It was made clear that the issue of Community Partnered Libraries is separate from the management of the building and the trust fund. Michael Sydney had advised that he is waiting for a letter from Cllr Helyn Clack confirming the offer to the Enabling Committee to take over responsibility for the trust. In the meantime, no expenditure is authorised without permission from the Enabling Committee. It is generally agreed that the cost of work in the past has been unnecessarily high because of the requirement to procure the work through Surrey County Council and this should not be allowed to continue. The Chairman proposed that the Parish Council should issue a Community Right to Challenge in respect of the trust because he believes a community group could manage it more efficiently. However, advice from Surrey County Association of Town and Parish Councils states that if a service is already the subject of a procurement exercise they can reject our expression of interest without further consideration. Therefore, **members agreed** that the clerk should send a letter to Helyn Clack requesting clarification of the current situation. The Parish Council will reconsider invoking the Community Right to Challenge in September.

Action: Clerk

3 **GRANTS**

3.1 **Lingfield Skatepark Campaign**

Following advice that all other funding is now in place, **members authorised** payment of £1000 to the Lingfield Skatepark Campaign.

3.2 **Lingfield Scouts**

Members approved a grant of £250 to Lingfield Scouts to help with the cost of purchasing new tents.

4 PARISH FACILITIES

4.1 Talbot Road Recreation Ground

The tennis court has been resurfaced and the line painting is due to be carried out week commencing 30th July. Members discussed the possibilities for handling bookings and **it was agreed** that the Chairman will approach Lingfield Victoria Sports and Social Club to ask if they would be prepared to undertake this task.

5 TRAFFIC AND PARKING

5.1 Parking in Station Road

The chairman referred to a report written by John Cole, following several visits to Station Road at different times of the day. It appears that a few drivers are parking inconsiderately and that some fairly minor changes may improve the traffic flow. There are around 50 new spaces being created at the Station car park but it was accepted that some commuters will still choose to park in Station Road because it is free of charge. A map was circulated which showed that the implementation of double yellow lines in a couple of small areas could improve the situation. It was suggested that the ditch may also be covered to provide some on street paid parking, and the fact that an income may result could mean that SCC would undertake the work sooner. Chris will forward the proposals to SCC within the next month.

Action: Chairman

5.2 Proposed traffic calming scheme for Godstone Road

We have not received notification that the agreement has been signed.

6 HUB PROJECT

Members approved the monthly payments to contractor for June and July 2012.

7 VILLAGE ENVIRONMENT

7.1 Road Naming

Members will forward suggestions for naming of the new development at the former site of Occasionally Yours. The clerk will forward all suggestions to the District Council before 8th August.

Action: Members/Clerk

8 TRAINING AND MEETINGS

Members noted the AGM of Surrey Community Action to be held on Tuesday 9th October at 10am at Betchworth Village Hall.

9 REPORTS FROM OUTSIDE BODIES

9.1 Lingfield Fairtrade

Members agreed to support Fairtrade products whenever possible at meetings and other Council events. **They agreed** to give consideration to the procurement of Fairtrade products in its purchasing policy and to promote Fairtrade across the Parish through Council publications and websites. The Council nominated Chris D'Avray as its representative to attend Fairtrade Lingfield and Dormansland Area Steering Group and to report back to the Parish Council.

10 CURRENT CONSULTATIONS

10.1 Personal Independence Payment and Eligibility for a Blue Badge

Graham Marks will prepare a response for the Council to approve in September.

Action: GM

10.2 Combined Thameslink, Southern and Great Northern Rail Franchise

Graham pointed out that paragraphs 30 and 33 cover important issues relating to parking and environmental performance. Members to pass comments to the clerk to compile a response.

Action: Members

Lisa reported that there is currently a survey being carried out by MORI on behalf of Surrey County Council. The clerk will request a copy for the Parish Council.

Action: Clerk

11 MINUTES OF PLANNING COMMITTEE MEETINGS

Members approved minutes of the meetings of the Planning Committee held on 26th June and 10th July 2012.

12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

12.1 Travel costs to Oxted School

The Chairman expressed concern that parents of children starting at Oxted School in September have only just been made aware that their children are not eligible for free school travel. Michael Sydney advised that this decision has been revoked for this year but that a place at the school in future years does not mean an automatic right to free travel. Members are concerned that this is another way to limit applications from families living in Lingfield and Dormansland. It was suggested that the Parish Council should work with Nick Skellett to try to get the decision overturned and the clerk will request a meeting in September.

Action: Clerk

13 DATE OF NEXT MEETING

The next meeting of the Parish Council will be held on Tuesday 25th September 2012.

Meeting closed at 9.30pm