

Lingfield Parish Council

MINUTES OF A MEETING OF LINGFIELD PARISH COUNCIL HELD ON 28TH NOVEMBER 2017 AT LINGFIELD AND DORMANSLAND COMMUNITY CENTRE

Present:-

John Cole - in the chair
Vivien Hepworth
Rody Kaiser-Davies
Graham Marks
Liz Lockwood

In attendance:-

Fay Elwood, Clerk

1 PROCEDURAL MATTERS

1.1 Apologies for absence

Apologies were accepted from Jane Gould-Smith and Andrea Watson.

1.2 Declaration of Interest

Graham declared a non-pecuniary interest in item 3.1 as he is on the committee of the Lingfield Nature Reserves.

1.3 Minutes of Meeting held on Tuesday 31st October 2017

The minutes of a meeting held on Tuesday 31st October 2017 were signed as a true and accurate record of the meeting.

1.4 Matters Arising

Walk leaflet – in hand.

CCTV – waiting for outcome of survey.

Clock repair – has been arranged but Gillett and Johnston are waiting for the part to arrive.

Speed Surveys – SCC has been notified we wish to proceed but they will not do it until the Spring.

2 FINANCE AND ADMINISTRATION

2.1 Financial Report

Members approved the Finance Report, including cheques for payment. The cash at the bank on 15th November 2017 amounted to £70,532.62. Cheques for payment:-

Date	Cheque	Description	Amount £
01/11/2017	694	Countrywide Grounds Maintenance	2,820.00
01/11/2017	695	EDF Energy	56.70
07/11/2017	696	Countrywide Grounds	205.80
08/11/2017	dd	EE Broadband	31.00
15/11/2017	697	F. Elwood	1,003.83
15/11/2017	698	HMRC - Paye	147.39

15/11/2017	699	Surrey Pension Fund	272.06
14/11/2017	700	F. Elwood	69.50
14/11/2017	701	SSALC	78.00
14/11/2017	702	Lingfield & Dormans Comm Centre	42.00
14/11/2017	703	F. Elwood - Leaflet printing	37.79
		Total	4,764.07

2.2 Chairman's Report

The History Board has been installed on the corner of Gunpit Road. We will install some paving slabs so that people do not need to stand on the grass to view it. John attended a meeting of the library committee which seems to be progressing well. Surrey County Council is trying to change the rules on concessions which could put volunteers under the pressure to ask personal information. The Chairman of the library committee has made representations to SCC but they seem to be proceeding anyway. John layed a wreath at the Remembrance Service held on 12th November. As usual, it was very well attended. John is attending the Almshouses Christmas get together this week. Graham asked John to take a Community News and ask the William Buckwell Trust to write an article for the next publication. Deadline for submissions is 7th January 2018.

John will replant the baskets on the railings. **Members agreed** expenditure up to £60 for this purpose. The new shed has now been installed. **Action: JC**

2.3 Budget and Precept

Members deferred a decision and asked the clerk to arrange an extra-ordinary meeting on 9th January 2018 so that they can take into account responses from the CCTV survey. **Action: Clerk**

2.4 Key Person Insurance

Members considered the information about the cost of key person insurance and instructed the clerk to consult SSALC for advice.

Action: Clerk

2.5 S106 Money

Members noted receipt of £13,740 which is the balance of the Section 106 money connected to the development at Occasionally Yours. The money must be spent on improvements to the village to improve its vitality as a retail centre and it was suggested this could be used towards the CCTV project, bearing in mind that shops in the High Street have suffered from ram raid attacks. The clerk will check whether this is an acceptable use of the funds.

Action: Clerk

3 GRANT APPLICATIONS

3.1 'This is Lingfield Nature Reserves'

Members approved a grant of £300 towards this project. The money will be paid to the Nature Reserves. Members will consider a further award if the fund raising initiatives do not make up the shortfall.

4 PARISH FACILITIES

4.1 The Pollards Allotments

The clerk met with William Woodrow about the grass cutting at The Pollards. The grass cutting has not been up to the required standard again this year. This is the third contractor we have tried for The Pollards. William has given the clerk the details for another contractor so we will get a quote. We will run an article in the next Community News to encourage new tenants. **Action: Clerk**

5 COMMUNITY EVENTS

5.1 Lingfest 2018

Graham repeated his concern about the intention to charge for tickets in 2018. The decision has already been taken to charge adults £5 per ticket but we will try to find a way to make concessions for elderly and others on a very limited income.

5.2 Finances for Lingfest 2017

Members noted the final financial position for Lingfest 2017. Income £11,791
Expenditure £16,354. Total cost to the Parish Council £4563.

6 HUB PROJECT

6.1 Urban Grass Cutting

Members approved payment of £5505 + VAT for payment of the urban grass cutting.

7 NEIGHBOURHOOD PLAN

7.1 Progress Report

The working party has met and is putting together a draft plan to present to the parish council in January next year.

7.2 Expenditure since last meeting

No expenses to report.

8 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES

8.1 War Memorial

Graham asked that the area around the memorial be kept weed and litter free. Graham presented a quote for cleaning the war memorial. **Members agreed** to investigate funding and we will pursue this at a future date. The clerk will investigate other contractors. **Action: Clerk**

8.2 Highways Issues

Members noted the updates to the Highways Issues. Liz raised the issue of parking on the verges in Drivers Mead and suggested it could be prevented with logs being suitably placed on the verges. The long term solution would be white posts with reflectors. The Chairman suggested a working party could be arranged if residents in Drivers Mead are willing to get involved. John will explore the options. **Action: JC**

8.3 Slip road to Newchapel Road

A resident has complained about the fact that people are parking for up to 45 minutes on the slip road between Plaistow Street and Newchapel Road whilst visiting the barbers. This is resulting in loss of trade for the other shops on this parade.

Members could not think of an easy solution without the backup of enforcement so it was agreed to pass the matter to Lesley Steeds (County Councillor) to ask if she can think of a solution. **Action: Clerk**

9 TRAINING, MEETINGS AND EVENTS

9.1 Gatwick Airport

Members noted a public meeting of the Gatwick Airport Airspace and Noise Management Board to be held on 7th December 2017.

10 REPORTS FROM OUTSIDE BODIES

Nothing to report.

11 CURRENT CONSULTATIONS

Nothing to report.

12 MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE

Members approved minutes of the meetings of the Planning Committee held on 30th October and 14th November 2018.

13 MATTERS FOR REPORTING

13.1 Litter in the village

Graham asked about the litter collection situation now that we no longer have Richard. He noted we are intending to hire a part time litter picker in the new financial year.

13.2 Resignation

Members reluctantly accepted the resignation of Jane Gould-Smith. The clerk will thank her for her past efforts and perhaps we can maintain some relationship in the future.

14 DATE OF NEXT MEETING

30th January 2018

Meeting closed at 8.50pm