



Dear Councillor

22nd November 2018

Your attendance is required at a meeting of **LINGFIELD PARISH COUNCIL** on **TUESDAY 27th NOVEMBER 2018 at 8pm** at the **LINGFIELD AND DORMANSLAND COMMUNITY CENTRE**.

Please note that Public Questions, Surrey County Councillor and Tandridge District Councillors' Reports will be taken at 7.45pm before the meeting opens at 8 pm.

Mrs Fay Elwood
Clerk to Lingfield Parish Council

A G E N D A

1 PROCEDURAL MATTERS

1.1 Apologies for absence

1.2 To receive declarations of interest

All members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Parish Clerk prior to the meeting

(iii) any changes to their circumstances which should be recorded on their Register of Interests.

1.3 To sign as a correct record, minutes of meeting held on Tuesday 30th October 2018*

1.4 To review matters arising from previous minutes (not covered elsewhere)

2 FINANCE AND ADMINISTRATION

2.1 To receive Financial Report and approve cheques for payment*

2.2 To receive Chairman's Report

2.3 To approve budget and precept for 2019/2020*

2.4 To note the expenditure to date from s.106 funds*

2.5 To approve expenditure of £3000 to upgrade Christmas lights – to be donated to the Chamber of Commerce*

2.6 To approve expenditure of £610 to purchase a salt spreader*

3 GRANT APPLICATIONS

To note receipt of 'thank you' letters from St Catherine's Hospice and Walking for Health*

4 PARISH FACILITIES

4.1 To note the allotment account for The Pollards*

5 COMMUNITY EVENTS

5.1 To receive notes from a meeting of the Lingfest committee held on 13th November 2018*

6 NEIGHBOURHOOD PLAN

6.1 To approve payment of any expenditure since the last meeting

7 VILLAGE ENVIRONMENT AND HIGHWAYS ISSUES

7.1 To receive any updates on Highways Issues

7.2 To note an application for a Goods Vehicle Operator's Licence at Shawlands Farm*

7.3 To consider a quotation to provide hanging baskets in Lingfield in 2019*

8 TRAINING, MEETINGS AND EVENTS

8.1 To note invitation to attend a public meeting at Gatwick Airport on 5th December 2018*

8.2 To note the Lingfield Christmas Lights evening on 30th November 2018*

8.3 To discuss the invitation from the Mayor of Plaisance du Touch for an event in March 2019*

9 REPORTS FROM OUTSIDE BODIES

9.1 To note receipt of Lingfield Chamber of Commerce Terms of Reference*

9.2 To note receipt of meeting to discuss Christmas lights held on Thursday 15th November 2018*

10 CURRENT CONSULTATIONS

10.1 To note Gatwick Airport Master Plan 2018 consultation online at www.gatwickairport.com/masterplan2018 - responses due by 10th January 2019

10.2 To note Surrey County Council's consultation on Childrens Centres, Concessionary Bus Travel, Special Educational Needs and Disabilities, Libraries and Cultrual Services and Community Recycling Centres - responses due 4th January 2019. www.surreycc.gov.uk/consultations

11 TO APPROVE MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE*

12 MATTERS FOR REPORTING OR INCLUSION ON FUTURE AGENDA

13 DATE OF NEXT MEETING – 29th January 2018

*Note for members: All items marked with an asterisk have supporting documentation